


STATEMENT SHOWING THE WORK DONE IN THE COPYING SECTION CIVIL DISTRICT BALODABAZAR (C.G.) DURING THE YEAR 2019

Month 2019	Total Number of working days	Number of copies prepared for			Number of sheets prepared in copying for			Total Number of sheets prepared					Average no. of sheets Prepared on working days		Number of copist required	Existing Staff		Average Number of sheets typed on compared in working days		Average No. of days taken to prepared (copying) copies for parties	Receipts	Expenditure one		Remarks		
		Parties	lower courts	public prosecutor	Parties	lower courts	public prosecutor	English Typed	Hindi Typed	Photocopy	Hindi written	Total	Typed	written plus photocopy		Head copyst	Copyst	Typed	Compared			Parmanent staff	sections			
JANUARY	24	518				164	525			6952		7641		289.67						21.58	25906					
FEBRUARY	22	452				284	432			6962		7678		316.45						20.55	23872					
MARCH	21	483				498	451			7025		7974		334.52						23.00	23386					
APRIL	21	448				258	317			6401		6976		304.81						21.33	21128					
MAY	25	374				207	479			6935		7621		277.40						14.96	23746					
JUNE	25	367				216	290			5144		5650		205.76						14.68	17998					
JULY	25	451				1221	780			7319		9320		292.76						18.04	25428					
AUGUST	25	322				1103	406			6319		7828		252.76						12.88	20774					
SEPTEMBER	22	353				315	216			5475		6006		248.86						16.05	17538					
OCTOBER	18	348				250	172			6705		7127		372.50						19.33	23774					
NOVEMBER	23	456				2625	199			8380		11204		364.3478						19.83	25870					
DECEMBER	21	377				351	118			7050		7519		335.71						17.95	22274					
TOTAL	272	4949				7492	4385			80667		92544		3595.56						220.18	271694					


 प्रतिलिपि विभाग
 जिला एवं सत्र न्यायाधीश
 बलुदाबाजार (क.ग.)