

OFFICE OF THE DISTRICT JUDGE-CUM-CHAIRMAN, D.L.S.A., PHULBANI.

ADVERTISEMENT

Dated, the 9<sup>th</sup> day of July, 2018.

Applications are invited from willing and eligible retired Court/Government Employees for engagement in the post of one Stenographer on consolidated remuneration of Rs.20,000/- (Rupees Twenty Thousand only) per month in the District Legal Services Authority, Phulbani on Short-term Contract Basis for a period of One Year or till the post is filled up on regular basis, whichever is earlier.

**Age :** The age of the Candidate should not be more than **64 years** on the date of application.

**Eligibility:** The Candidate must be a retired **COURT/GOVERNMENT Employee**.

**Remuneration:** The monthly remuneration for **Stenographer is Rs.20,000/-**

LAST DATE FOR RECEIPT OF APPLICATIONS:-

The application along with the required documents and self attested copies of certificates must reach in the Office of the District & Sessions Judge-cum-Chairman, District Legal Services Authority, Phulbani, At-Civil Court Premises(A.D.R. Centre), PO/P.S.-Phulbani, Dist-Kandhamal-762001 on or before **08.08.2018** either by post or in person during office hours on each working day. Applications received in the office after the last date by any means shall be summarily rejected.

**The eligible candidates will be called for Walk-In-Interview to be held on 25.08.2018 at 11 am.**

APPLICATION FOR ENGAGEMENT AS STENOGRAPHER ON SHORT-TERM CONTRACT BASIS IN THE DISTRICT LEGAL SERVICES AUTHORITY, PHULBANI.

**(Please tick mark (√) for which post applied for)**

Self attested passport size photograph
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Name:

Father's/Husbands Name:

Date of Birth.....

Age as on the date of application.....

Address for correspondence

Permanent Address

Contact No.

E-mail Id

Educational Qualification

Details of Experience (to be attached in separate sheet at Annexure-I)

Date of retirement and name of the office where the officer was last working,  
(Enclose the copy of PPO)

Whether any disciplinary proceeding is pending?

If yes, give the details

The information furnished above is true. I have carefully read the terms and conditions and accept the same. I certify that I have not concealed any fact which I am bound to disclose.

Date:

**Signature of the Applicant**

ANNEXURE-I

Period (Starting from the latest)	Name of Court/Government organization	Post held at the time of retirement	Description of duties performed

Name-

Full Signature-

**LIST OF DOCUMENTS TO BE SUBMITTED ALONGWITH THE APPLICATION:**

- (a) Copy of self attested H.S.C. Examination Certificate or any equivalent certificates in support of date of birth.
- (b) Two self attested Passport size recent photographs (One is to be affixed in the application on the space provided).
- (c) Two Self-addressed envelopes each with postage stamps worth Rs.5/- (five).
- (d) One declaration regarding marital status showing to have one spouse living, if married.

The **Mobile Numbers/Land Line Numbers** which are in working condition should be given by the Candidates, so that verbal intimation to appear in the Walk-In-Interview can be communicated.

Sd/-  
Chairman,  
District Legal Services  
Recruitment Committee, Phulbani.