

**Dada Sheet for Advocate**

1	Filing (Make a tick)	Civil	Criminal	Caveat
2	Case Type (Write in the Column). Eg. OS, EP, MCOP etc.,			
3	Name of Organization. Eg. Bank, Temple, State Gov. etc.,			
4	Name of 1 <sup>st</sup> Petitioner / 1 <sup>st</sup> Plaintiff / Complainant			
5	Total Number of Petitioners / Plaintiffs / Complainant. Eg. 1, 2	1	2	3
6	Age of 1 <sup>st</sup> Petitioner / 1 <sup>st</sup> Plaintiff / Complainant			
7	Gender of 1 <sup>st</sup> Petitioner / 1 <sup>st</sup> Plaintiff / Complainant	Male	Female	Others
8	Mobile Number of 1 <sup>st</sup> Petitioner / 1 <sup>st</sup> Plaintiff / Complainant			
9	E-mail id of 1 <sup>st</sup> Petitioner / 1 <sup>st</sup> Plaintiff / Complainant			
10	Advocate Name for 1 <sup>st</sup> Petitioner / 1 <sup>st</sup> Plaintiff / Complainant			
11	Advocate Mobile and Bar Registration Number of the Advocate for 1 <sup>st</sup> Petitioner / 1 <sup>st</sup> Plaintiff / Complainant	Mobile Number	Registration No / Year	
1	Name of 1 <sup>st</sup> Respondent / 1 <sup>st</sup> Defendant / 1 <sup>st</sup> Accused Organization. Eg. Bank, Temple, State Gov. etc.,			
2	Name of 1 <sup>st</sup> Respondent / 1 <sup>st</sup> Defendant / Accused			
3	Total Number of Respondents / Defendants / Accused. Eg. 1, 2	1	2	3
4	Age of 1 <sup>st</sup> Respondent / 1 <sup>st</sup> Defendant / Accused			
5	Gender of 1 <sup>st</sup> Respondent / 1 <sup>st</sup> Defendant / Accused	Male	Female	Others
6	Mobile Number of 1 <sup>st</sup> Respondent / 1 <sup>st</sup> Defendant / Accused			
7	E-mail id of 1 <sup>st</sup> Respondent / 1 <sup>st</sup> Defendant / Accused			
1	Valuation of the Suit for the Prayer	Rs.		
2	Court Fee Paid	Rs.		
3	Prayer			
4	Relief claimed			
5	Last Cause of Action Date			
6	Filed under the Act and Section			
7	Number of papers (page Number)			
1	Petitioner Name (in Tamil)			
2	Petitioner – Advocate Name (in Tamil)			
3	Respondent / Accused (in Tamil)			

**Signature of the Advocate**

- # After filing the Case with Data Sheet I, Acknowledgment will be given CNR Number.  
# Search the CNR Number in e-Court Website, Kiosk, to find the Registration Number.  
# SMS will be sent to the Mobile Number. E-Mail will be sent to the Mail id.