

By E-mail/Whatsapp

District Court Raigad-Alibag,

Date:- 31/07/2020

From,

Vibha P. Ingle
Principal District Judge,
Raigad-Alibag,

To,

President & Secretary of Bar Association,
Alibag, Pen, Panvel, Karjat, Khalapur,
Roha, Pali, Mahad, Mangaon, Murud,
Shriwardhan, Uran.

Sub:- “Online Special Event on the use of e-filing and Virtual hearing facilities”.

Ref:- Hon'ble Bombay High Court Email dated 30th July 2020.

Respected Sir/Madam,

Apropos the Subject, I am under directions to inform Members of Bar Associations in Raigad District that, the webinar programme organized by the Hon'ble Bombay High court and Maharashtra Judicial Academy, Uran. The Hon'ble Shri. Justice G. S. Patel will conduct the sessions, on the topic of **“use of e-filing and virtual hearing facilities efficiently”** is scheduled on **2nd and 9th August 2020 at 10.30 AM to 12.30 PM**. The Schedule of online Event and SOP attached herewith..

As per the directions given by Hon'ble Central Project Coordinator, High Court, Mumbai webinar may be joined via Microsoft Teams app or Web browser or watched on Youtube using below links.

It is requested, to attend the **webinar dated 2nd August, 2020 via Microsoft Teams app** please go through the below link.

<https://bit.ly/30WhLWt>

OR

To watched **webinar dated 2nd August, 2020 on Youtube** please click on the below link

<https://youtu.be/vVkdRWFhIqg>

It is requested, to attend the **webinar dated 9th August, 2020** via **Microsoft Teams app** please go through the below link.

<https://bit.ly/2X6dZJ0>

OR

To watched **webinar dated 9th August, 2020 on Youtube** please click on the below link

https://youtu.be/GjiL2JWY4_s

I, therefore, requests President & Secretary of District Bar Associations of Alibag, Panvel, Mangaon and President & Secretary of Taluka Bar Associations of Alibag, Pen, Panvel, Karjat, Khalapur, Roha, Pali, Mahad, Mangaon, Murud, Shriwardhan, Uran in the Raigad district jurisdiction to inform to all the advocates for attending the webinar dated 2nd and 9th August 2020.

Yours faithfully,

sd/-
(Vibha P. Ingle)
Principal District Judge
Raigad-Alibag

—————
Outward No/Comp./1204 /2020
District Court Raigad-Alibag,
Date:- 31/07/2020

Copy forwarded for information and necessary action :-

1. All Judicial Officers in Raigad District.
2. Secretary, District Legal Services Authority, Raigad-Alibag
3. Labour Court, Mahad.
4. Co-operative Court, Alibag
5. Court Manager, District Court, Raigad-Alibag
6. District government Pleader, District Court, Raigad-Alibag
7. President & Secretary of Bar Association, Alibag, Pen, Panvel, Karjat, Khalapur, Roha, Pali, Mahad, Mangaon, Murud, Shriwardhan, Uran.
8. Copy to display on Notice board of Courts in Raigad District and on Notice boards of Bar association.

Alibag
Dated :- 31/07/2020

Sd/-
Registrar
District Court, Raigad-Alibag



ONLINE EVENT



A GUIDE TO EFFICIENT DIGITAL FILINGS FOR VIRTUAL COURT VIDEO CONFERENCING HEARINGS IN THE BOMBAY HIGH COURT

SESSION 1 : 02 AUG 2020 FROM 10.30 AM TO 12.30 PM

SESSION 2 : 09 AUG 2020 FROM 10.30 AM TO 12.30 PM

The Bombay High Court and the Maharashtra Judicial Academy, Uttan, will host a two-part online special event to assist advocates in efficiently filing cases by email.

The sessions will be conducted by:

Hon'ble Mr Justice G.S. Patel, Judge, Bombay High Court.

The sessions are intended as a guidance to the present system of e-filing so that advocates are able to effect their filings quickly, efficiently and in an organized manner. *The sessions are not intended for large firms with dedicated Information Technology departments. They are also not intended as an introduction to computers or the internet, and a basic familiarity with word processing and email is assumed. This will also not cover the Apple/iOS operating systems and apps.*

The co-panellists will be able to take any questions from attendees.

Session 1 will cover: Understanding the digital work flow and case movement — preparing documents in word processors — scanning for best efficiency — when to scan and when not to scan — generating compact PDFs from word processor documents — collating and page numbering PDFs — naming and renaming PDF files — zipping files for compactness — delivery of files by email, limitations and workarounds — cloud storage for documents, various options — advantages and limitations.

Session 2 will cover: (more advanced topics) — concatenating multiple documents into a single PDF — Bates numbering — bookmarking PDFs — software suggestions for preserving clips, printing multiple documents, generating PDFs, alternatives to Adobe Acrobat and Microsoft Word — useful macros for Microsoft Office 365 Word — Gmail and Google Apps (Google Sheets, Google Docs, Calendar, Google Drive) — cloud storage do's and don'ts, and use for later retrieval.

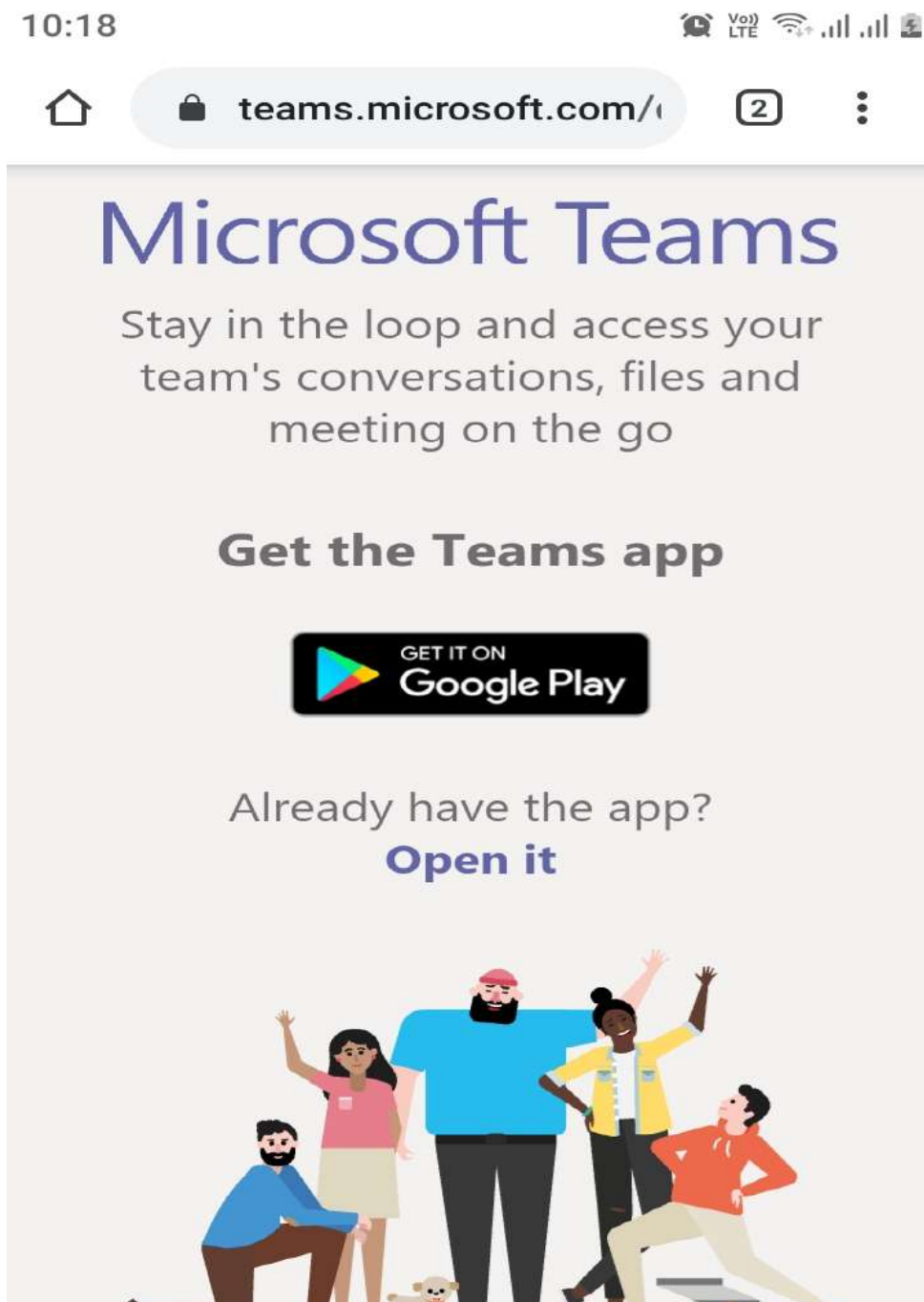
The sessions will be co-hosted by the SCC Online on Microsoft Teams. The links for 2nd and 9th August are below:

Link for August 02, 2020 Webinar – <https://bit.ly/30WhLWt>






Link for August 09, 2020 Webinar – <https://bit.ly/2X6dZJ0>



How to join in Android device


1. Click on the invitation link and click on 'Get it on Google Play'



2. Click on the install button.

10:18     


← Google Play  




Microsoft Teams

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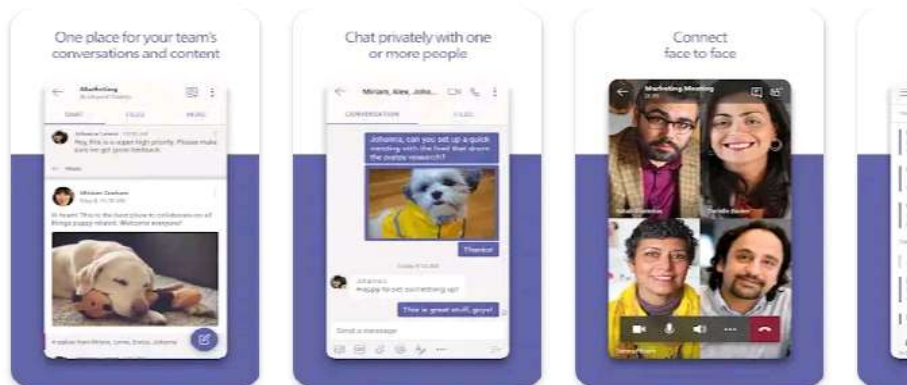
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Microsoft Teams is your hub for teamwork in Office 365.

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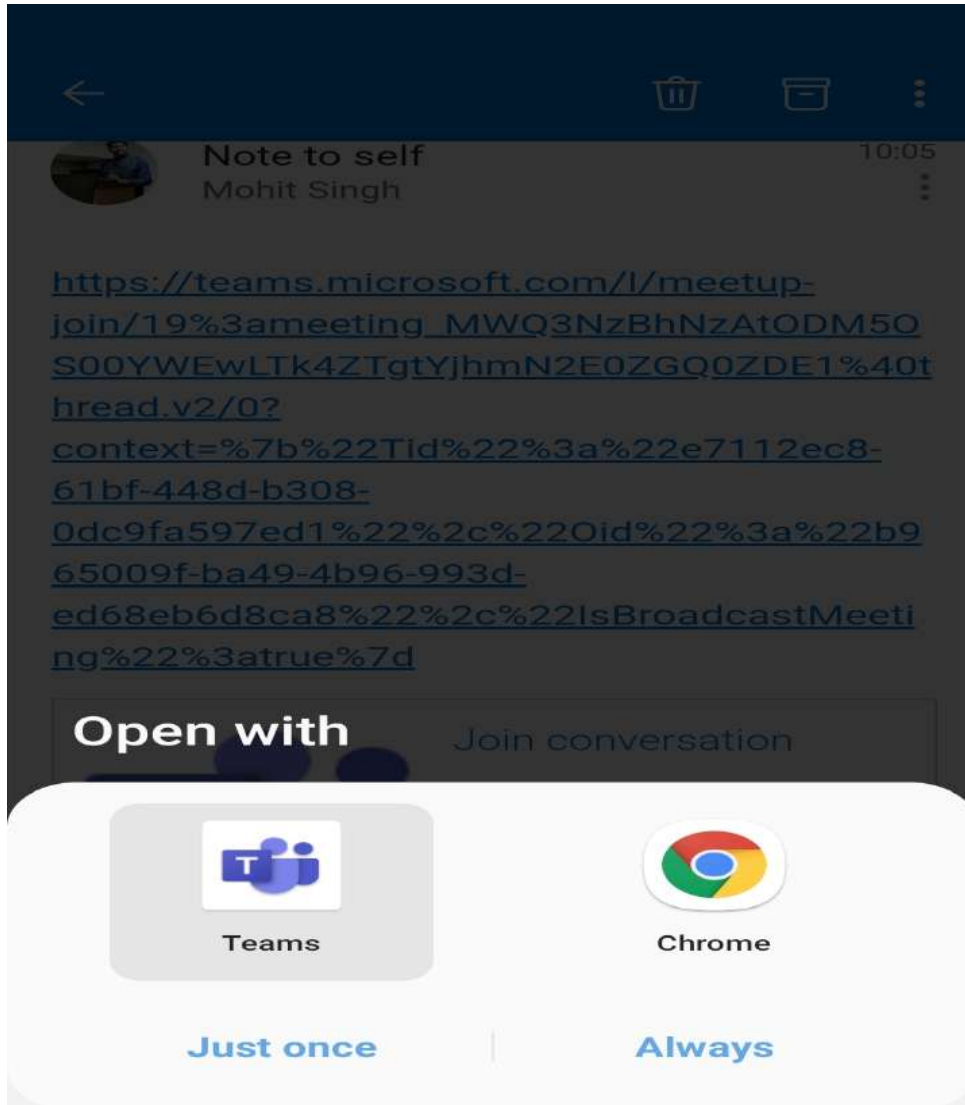


Adobe Acrobat



Duolingo

4. Click on open with Teams



5. Click on Join as a guest.

10:23 



Microsoft Teams



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Join as a guest

Sign in and join

6. Enter your name and click Join

10:23 



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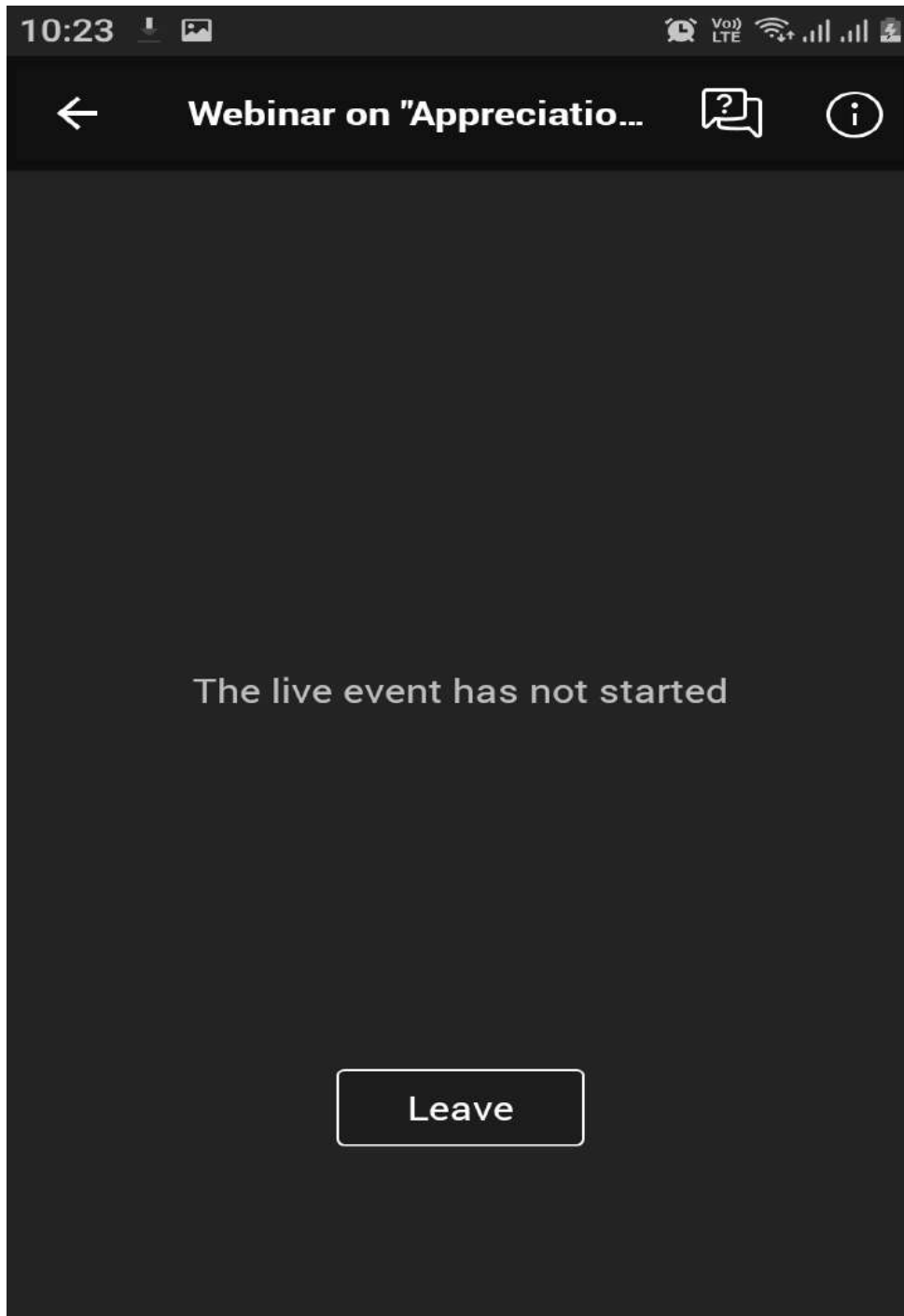


Type your name, then select Join meeting.

test

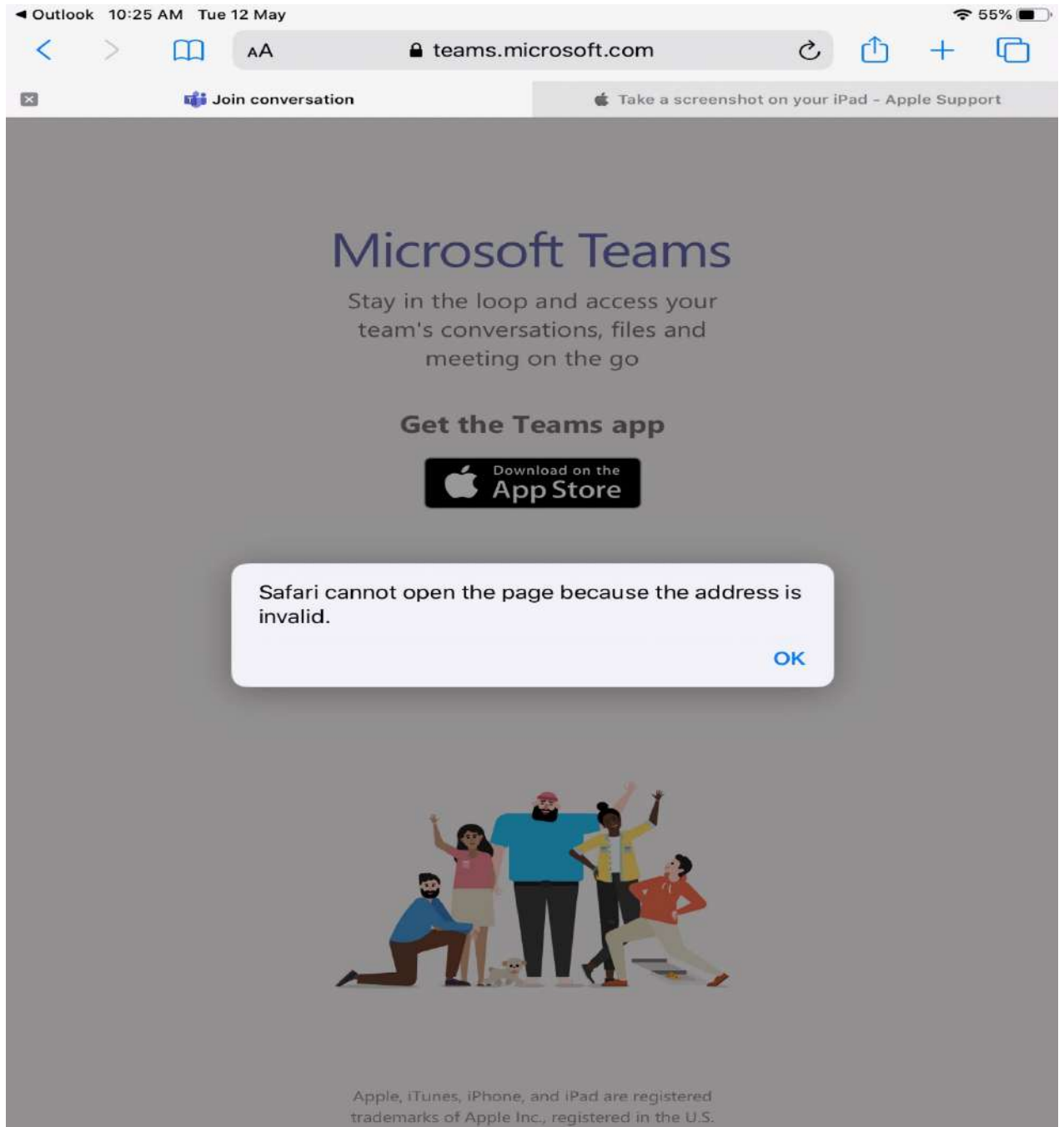
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Today



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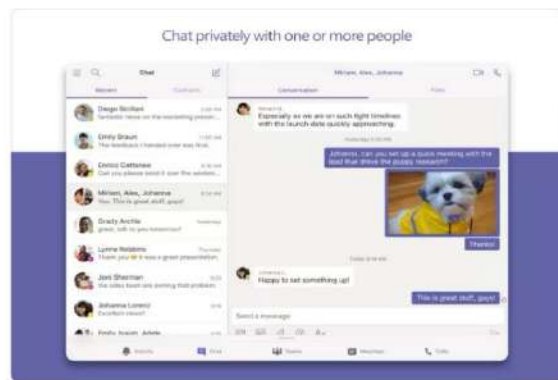
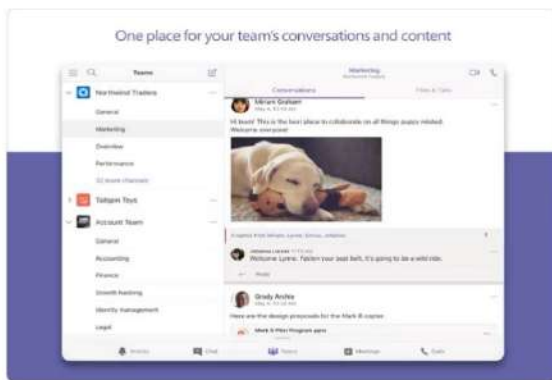
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4.7 ★★★★★
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Very easy to use from mobile and to share big files from system
The online group chats, calls are really

Font Conflicts 7 Nov
★★★★☆ Anandanu

Teams looks good but have problem when i try to copy and paste from any other documents or any website, it's using the

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Microsoft Teams

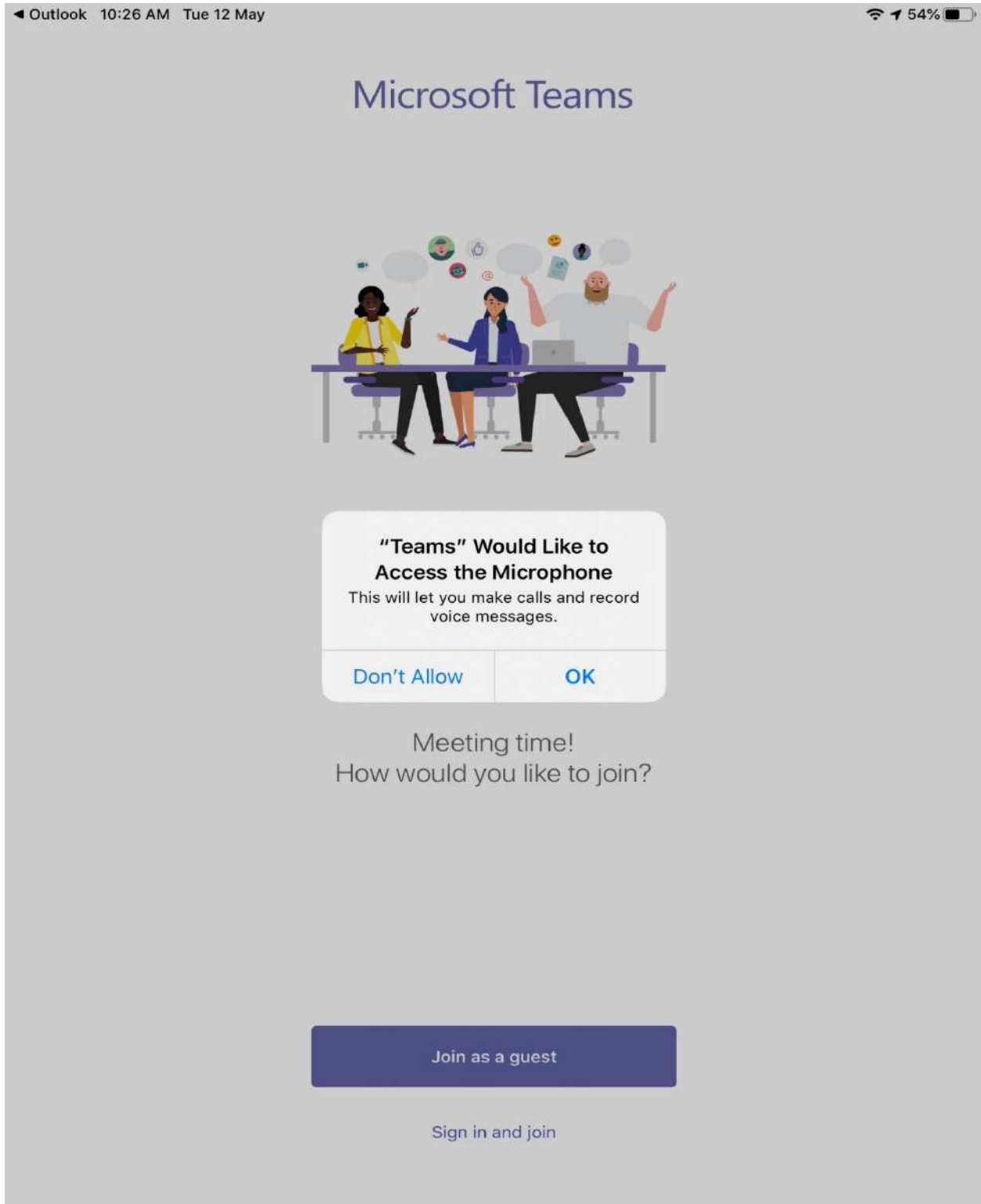


Meeting time!
How would you like to join?

Join as a guest

Sign in and join

5. Click on 'Allow access'



6. Type your name and click on Join meeting



Type your name, then select
Join meeting.

Join meeting

7. You are in the webinar

