

**PROCEEDINGS OF THE PRL. DISTRICT JUDGE: WEST GODAVARI : ELURU**

Present :- **E.Bhima Rao,**  
Prl. District Judge.

**Sub:-**COURTS - Alarming rise In COVID-19 cases - Circular instructions of the Hon'ble High Court to depute 50% of the staff members of the Subordinate Courts to attend duties on alternative days on turn basis - Posting of staff members for attending duties in the Principal District Court, West Godavari, Eluru from 23.04.2021 to 01.05.2021 - Orders - Issued.

- Read:-**1. Hon'ble High Court's Circular In ROC.No.192/SO/2020, dated 22.04.2021  
2. Office Note dated 22.04.2021 and orders passed thereon.

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**ORDER : : DATED : : 22.04.2021**

In pursuance of the Circular instructions of the Hon'ble High Court, under 1<sup>st</sup> read above, the Principal District and Sessions Judge, West Godavari, Eluru, is pleased to pass the following Order:

The following staff members are posted to attend the duties on alternative days on turn basis, in the Principal District Court, West Godavari, Eluru from 23.04.2021 to 01.05.2021

| Dates  | Name of the Staff members | Designation    | Phone Nos. |
|--|---------------------------|----------------|------------|
| <b>A.O. SECTION</b>                                  |                           |                |            |
| 23.04.2021<br>26.04.2021<br>28.04.2021<br>30.04.2021 | 1. Dr. S. Naga Raju       | C.A.O.,        | 9440689217 |
|  | 2. N. Sai Lakshmi         | Sr. Supdt.,    | 9010717282 |
|  | 3. M.V. Naga Raja Rao     | Steno Grade-I  | 9390918322 |
|  | 4. B. Durga Prakash       | Typist         | 9177005838 |
|  | 5. K. Srinivasa Rao       | Jr. Asst.,     | 7013467884 |
|  | 6. K.A. Dhanamma          | Field Asst.,   | 9059686706 |
|  | 7. A. Subrahmanyam        | Computer Asst. | 9393945029 |
|  | 8. M. Kranthi Kiran       | Attender       | 9381605252 |
|  | 9. N. Gopala Krishna      | Process Server | 7799338085 |
| <b>ACCOUNTS SECTION</b>                              |                           |                |            |
| 24.04.2021<br>27.04.2021<br>29.04.2021<br>01.05.2021 | 1. T. Ananda Lakshmi      | Sr. Supdt.     | 9573412118 |
|  | 2. B. Soloman Raju        | Steno Grade-I  | 9491721350 |
|  | 3. M.V. Apparao           | Typist         | 9492535482 |
|  | 4. A. Afzal Basha         | Typist         | 9441190815 |
|  | 5. P. Vijaya Babu         | Jr. Asst.,     | 9885120025 |
|  | 6. D. Raja Lakshmana Rao  | Jr. Asst.,     | 9398731313 |
|  | 7. E.S.N. Harika          | Field Asst.,   | 9032967645 |
|  | 8. L. Jyothi Lakshmi      | Process Server | 9441964318 |
| 23.04.2021<br>26.04.2021<br>28.04.2021<br>30.04.2021 | 1. P. Bangaru Babu        | Jr. Asst.,     | 9848676475 |
|  | <b>ACCOUNTS SECTION</b>   |                |            |
| 24.04.2021<br>27.04.2021<br>29.04.2021<br>01.05.2021 | 1. P. Raghu               | Superintendent | 9705299699 |
|  | 2. Sd. Adil Pasha         | Jr. Asst.,     | 9491375601 |
|  | 3. Md. Rahamatullah       | Copyist        | 9989205345 |

| <b>BENCH SECTION</b>         |                        |                  |            |
|------------------------------|------------------------|------------------|------------|
| 23.04.2021                   | 1. B. Srinivasa Rao    | Superintendent   | 9885682218 |
| 26.04.2021                   | 2. A.Lakshmi Devi      | Sr. Assistant    | 9490291301 |
| 28.04.2021                   | 3. N.V.V.S.Prasad      | Attender         | 8143702619 |
| 30.04.2021                   |                        |                  |            |
| 24.04.2021                   | 1. M. Srinivasa Rao    | Sr. Assistant    | 9985096936 |
| 27.04.2021                   | 2. M. Madhusudhana Rao | Typist           | 9533924901 |
| 29.04.2021                   | 3. B.L.Sarojini Devi   | Process Server   | 9573520701 |
| 01.05.2021                   |                        |                  |            |
| <b>CENTRAL RECORD ROOM</b>   |                        |                  |            |
| 23.04.2021                   | 1. S. Shanmukha        | Field Asst.,     | 8019582089 |
| 26.04.2021                   | 2. M.Naga Raju         | Record Asst.,    | 9440594082 |
| 28.04.2021                   | 3. G.Soni Babu         | Process Server   | 9542953207 |
| 30.04.2021                   |                        |                  |            |
| 24.04.2021                   | 1. G.Varalakshmi       | Record Asst.,    | 8297347449 |
| 27.04.2021                   | 2. Y.S.S.Raju          | Process Server   | 7382330863 |
| 29.04.2021                   | 3. Ch. Venkata Ramana  | Junior Assistant | 7207305704 |
| 01.05.2021                   |                        |                  |            |
| <b>COPYIST ESTABLISHMENT</b> |                        |                  |            |
| 23.04.2021                   | 1. V.Balaji            | Examiner         | 9640794108 |
| 26.04.2021                   |                        |                  |            |
| 28.04.2021                   |                        |                  |            |
| 30.04.2021                   |                        |                  |            |
| 24.04.2021                   | 1. R. Sunitha          | Examiner         | 9381171022 |
| 27.04.2021                   | 2. P. Padmini          | Copyist          | 9704177946 |
| 29.04.2021                   |                        |                  |            |
| 01.05.2021                   |                        |                  |            |

- Note:**
1. The staff who are availing off on the turn basis shall be available in their respective stations for attending any work assigned by the Presiding Officer to meet the exigencies of the work for proper functioning of the court.
  2. The staff who are availing off on turn basis shall respond to the phone call and be available to attend duties as and when directed and shall not leave the Head quarters without prior permission.
  3. The staff members shall strictly follow to COVID protocols issued by the Central and State Governments and the Hon'ble High Court from time to time regarding sanitization, wearing mask, maintaining the physical distance etc.,

  
**PRL. DISTRICT JUDGE, 22/4**  
**W.G., ELURU.**

**DIO No 2060**  
**DATE: 22/4/21**

To  
All the individuals.

The Incharge System Officer, Principal District Court, Eluru, with a direction to upload the proceedings in the official website of District Court.

**Copies to:**

The President, Bar Association, Eluru, with a request to communicate the same to all the members of their respective Bar Associations in the District.

The Senior Superintendents, Central Nazarath and Central Record Room and the Superintendents, Accounts Section, Copyist Section, P.Tr., and Bench Clerks Section, District Court, West Godavari, Eluru.