

No.112-LSA/Estt./Part-XI/2019/2049-2053  
H.P. State Legal Services Authority,  
Block No.22, S.D.A. Complex, Kasumpti,  
Shimla-171 009

Dated Shimla-9 10<sup>th</sup> July, 2019

**ADVERTISEMENT NOTICE**

Applications on the prescribed format are invited for filling up the following posts for District Legal Services Authorities, Kangra at Dharamshala, Una and Shimla in the State of Himachal Pradesh:-

S. No.	Name of Post	Number of Posts	Pay Band	Essential Qualification								
1.	Steno-Typist, Class-III (On Contract Basis)  For ADR Centres under District Legal Services Authorities Kangra at Dharamshala, Una and Shimla	3 (Three)  (SC -1 UR -1 OBC-1)	5910-20200+2000 Grade Pay in the pay band of ₹ 5910-20200+2000/- Grade Pay on fixed contractual emoluments per month or as fixed by the State Government from time to time.	iii) Bachelor's degree or its equivalent from a recognized University,  iv) Must possess the following speed in shorthand and typewriting on computers.  <b>Speed in Shorthand:</b> <table border="1" style="margin-left: auto; margin-right: auto;"><tr><td>English</td><td>Hindi</td></tr><tr><td>60 WPM</td><td>60 WPM</td></tr></table> <b>Speed in Typing on Computer:</b> <table border="1" style="margin-left: auto; margin-right: auto;"><tr><td>English</td><td>Hindi</td></tr><tr><td>25 WPM</td><td>25 WPM</td></tr></table> Candidate should have the knowledge of word processing in Computer.	English	Hindi	60 WPM	60 WPM	English	Hindi	25 WPM	25 WPM
English	Hindi											
60 WPM	60 WPM											
English	Hindi											
25 WPM	25 WPM											
2.	Chowkidar-cum-Peon (Class-IV) (On Daily Wage basis)  For ADR Centre under DLSA, Shimla	1	₹ 250/- per day) and revised from time to time by the State Government.	<b>Middle Pass</b> from an institution/Boards duly recognized by the Central/State Government.								
3.	Sweeper-cum-Peon (Class-IV) (On Daily Wage basis)  For ADR Centre under DLSA, Shimla	1	₹ 250/- per day) and revised from time to time by the State Government.	<b>Middle Pass</b> from an institution/Boards duly recognized by the Central/State Government.								

**Desirable Qualification:**

Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

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**Age:**

Age of the candidates should be between 18 years and 45 years as on 1.1.2019. The upper age limit is relaxable for Scheduled Castes/Scheduled Tribes/other categories of persons to the extent permissible under the general or special order(s) of the Himachal Pradesh Government.

The applications must reach in this office on or before **1.8.2019**. However, the last date for the candidates belonging to the Tribal Areas in Himachal Pradesh will be **8.8.2019**. (The benefit of extension of last date i.e. 8.8.2019 shall be strictly applicable only in case of those candidates whose permanent addresses are mentioned in any of the tribal of the State of Himachal Pradesh). Attested copies of the relevant certificates be sent with the application. No TA/DA will be paid to the candidates for appearing in written examination and in interview. Original documents shall be produced at the time examination and interview.

**Examination Fee :**

₹ 340/- for General (UR) category and ₹ 190/- for all other reserved categories for the post of Steno-Typists, Chowkidar-cum-Peon and Sweeper-cum-Peon through demand draft payable in favour of Member Secretary, H.P. State Legal Services Authority, Shimla.

**Address:**

Applications may be addressed to the Member Secretary, H.P. State Legal Services Authority, Block No.22, S.D.A Complex, Kasumpti, Shimla-9 on the prescribed proforma **to be downloaded from the website of this Authority [www.hpslsa.nic.in](http://www.hpslsa.nic.in)**. The candidates should clearly mention the post for which he/she is applying on the **TOP of the Envelope in Block Capital Letters**. A candidate can submit one application only for a particular post. Each envelope should contain application of one candidate only.

Applications received after the due date will be rejected without informing the candidates.

  
(Prem Pal Ranta)

Member Secretary,  
H.P. State Legal Services Authority,  
Shimla-171009

**Endst. No:** As above

Dated


Shimla-9

**10<sup>th</sup> July, 2019**

Copy forwarded to:-

1. The Registrar General, High Court of Himachal Pradesh with a request to direct the concerned official to upload the same on the website of the Hon'ble High Court of Himachal Pradesh.
2. All the Chairmen and Secretaries, District Legal Services Authorities with a request to display the same on the notice board/website.

3. All the Regional/District/Sub Employment Exchanges in Himachal Pradesh with the request to sponsor the names of eligible candidates (i.e. **SC, UR & OBC** categories only) and send the list of respective category candidates well before due date.
4. The Advertisement Managers, **Divya Himachal** and **Dainik Jagran** with the request to publish the same and intimate the date of publication and copy of advertisement. **The advertisement expenses as per rates of Director, Information and Public Relations Department** will be borne and paid by this Authority.
5. Notice board and Website of the H.P. State Legal Services Authority.

  
Member Secretary

**APPLICATION FOR THE POST OF STENO-TYPIST (ON CONTRACT BASIS)**

(To be filled up/typewritten in capital letters only)

Paste your recent passport size photograph here

1. Post Applied for: \_\_\_\_\_
2. Name: \_\_\_\_\_
3. Father's/Husband's Name: \_\_\_\_\_
4. Date of Birth: \_\_\_\_\_
5. Academic Qualification: \_\_\_\_\_
6. Detail of examinations passed (strike out which is not applicable):

S. No.	Year	Examination passed	% of marks	Name of Board/ University
1	2	3	4	5
		Matric		
		10+2		
		Graduation		
		Any other		

7. Permanent Address: \_\_\_\_\_  
(with Pin Code) \_\_\_\_\_
8. Address for correspondence: \_\_\_\_\_  
(with Pin Code) \_\_\_\_\_
9. Mobile Number: \_\_\_\_\_ (compulsory) E-mail: \_\_\_\_\_
10. Demand Draft No. \_\_\_\_\_ Amount \_\_\_\_\_ dated \_\_\_\_\_
11. Category: (General/SC/ST/OBC) \_\_\_\_\_

**(Attested copies of certificates be enclosed)**

Signature of the Candidate

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**Verification:**

Verified that the above information is true and correct to the best of my knowledge. No part of it is false or incorrect and nothing material has been concealed therefrom.

Verified on this the (date) \_\_\_\_\_ Day of (Month) \_\_\_\_\_ 2019.

Signature of the Candidate

**APPLICATION FOR THE POST OF CHOWKIDAR-CUM-PEON**  
**(ON DAILY WAGES)**

(To be filled up/typewritten in capital letters only)

1. Post Applied for: \_\_\_\_\_
2. Name: \_\_\_\_\_
3. Father's/Husband's Name: \_\_\_\_\_
4. Date of Birth: \_\_\_\_\_
5. Academic Qualification: \_\_\_\_\_
6. Detail of examinations passed (strike out which is not applicable):

Paste your  
recent  
passport size  
photograph  
here

S. No.	Year	Examination passed	% of marks	Name of Board/ University
1	2	3	4	5
		Middle		
		Any other		

7. Permanent Address: \_\_\_\_\_  
(with Pin Code) \_\_\_\_\_
8. Address for correspondence: \_\_\_\_\_  
(with Pin Code) \_\_\_\_\_
9. Mobile Number: \_\_\_\_\_(compulsory)      E-mail: \_\_\_\_\_
10. Demand Draft No. \_\_\_\_\_ Amount \_\_\_\_\_ dated \_\_\_\_\_
11. Category: (General/SC/ST/OBC) \_\_\_\_\_

**(Attested copies of certificates be enclosed)**

Signature of the Candidate

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**Verification:**

Verified that the above information is true and correct to the best of my knowledge. No part of it is false or incorrect and nothing material has been concealed therefrom.

Verified on this the (date) \_\_\_\_\_ Day of (Month) \_\_\_\_\_ 2019.

Signature of the Candidate

**APPLICATION FOR THE POST OF SWEEPER-CUM-PEON**  
**(ON DAILY WAGES)**

(To be filled up/typewritten in capital letters only)

1. Post Applied for: \_\_\_\_\_
2. Name: \_\_\_\_\_
3. Father's/Husband's Name: \_\_\_\_\_
4. Date of Birth: \_\_\_\_\_
5. Academic Qualification: \_\_\_\_\_
6. Detail of examinations passed (strike out which is not applicable):

Paste your recent passport size photograph here

S. No.	Year	Examination passed	% of marks	Name of Board/ University
1	2	3	4	5
		Middle		
		Any other		

7. Permanent Address: \_\_\_\_\_  
(with Pin Code) \_\_\_\_\_
8. Address for correspondence: \_\_\_\_\_  
(with Pin Code) \_\_\_\_\_
9. Mobile Number: \_\_\_\_\_(compulsory)      E-mail: \_\_\_\_\_
10. Demand Draft No. \_\_\_\_\_ Amount \_\_\_\_\_ dated \_\_\_\_\_
11. Category: (General/SC/ST/OBC) \_\_\_\_\_

**(Attested copies of certificates be enclosed)**

Signature of the Candidate

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**Verification:**

Verified that the above information is true and correct to the best of my knowledge. No part of it is false or incorrect and nothing material has been concealed therefrom.

Verified on this the (date) \_\_\_\_\_ Day of (Month) \_\_\_\_\_ 2019.

Signature of the Candidate