

OFFICE ORDER NO. 36 OF 2020

Ref.:	1.	Hon'ble High Court Circular, dated 26 th March, 2020.
	2.	Hon'ble High Court E-mail Standard Operating Procedure, dated 3 rd June, 2020.

All the Judicial Officers and Staff members are hereby informed that in pursuance to the directions issued by the Hon'ble High Court, this Court will start functioning partially with effect from Monday, the 8th June, 2020 in First Shift i.e. from 9.30 a.m. to 1.30 p.m. and in Second Shift i.e. from 1.30 p.m. to 5.30 p.m. The Judicial Working hours in **First Shift** is from **10.00 a.m. to 1.00 p.m** and **Second Shift** from **2.00 p.m. to 5.00 p.m.**

In view of the same, the assignment and distribution of Judicial Work is made, as per Standard Operating Procedure issued by Hon'ble High Court with effect from Monday, the 8th June, 2020 as under :

Sr. Nos	Shift	C. R. No.	Name of Judicial Officers	Assigned Staff	Shift	C. R. No.	Name of Judicial Officers	Assigned Staff Members
HEAD OFFICE								
MONDAY, 8TH JUNE, 2020								
1.	1 st Shift	C.R.1	Shri.S.C. More, Chief Judge & Shri.A.V.Mishra, Judge	J. C. Steno Hamal	2 nd Shift	C.R.5	Shri.P.R.Choudhary & Smt.S.R. Shinde, Addl. Chief Judge	J. C. Steno Hamal
		C.R.6	Shri.S.K.Bangad, Judge	J. C. Steno Hamal		C.R.11	Shri.R.S.Salgaonkar Judge	J. C. Steno Hamal
		C.R.7	Shri. A. S. Atre, Judge	J. C. Steno Hamal		C.R.12	Shri.B.A.Gaikwad, Judge	J. C. Steno Hamal
		C.R.8	Shri.S.J.Gaikwad Judge	J. C. Steno Hamal		C.R.13	Shri. P. D. Zambre, Judge	J. C. Steno Hamal

		C.R.9	Smt. N. P. Pawar, Judge	J. C. Steno Hamal		C.R.14	Smt. R. M. Kante, Judge	J. C. Steno Hamal
		C.R.10	Smt. A. A. Desai, Judge	J. C. Steno Hamal		C.R.15	Shri.K.M.Jaisingani, Judge	J. C. Steno Hamal
TUESDAY, 9TH JUNE, 2020								
2.	1 st Shift	C.R.2	Shri.S. R. Yadav, Addl.Chief Judge & Shri. N. H. Jadhav, Judge	J. C. Steno Hamal	2 nd Shift	C.R.3	Smt. Srishty Neelkanth, Addl. Chief Judge & Shri. A. M. Bhandarwar, Ad-hoc Dist.Judge	J. C. Steno Hamal
		C.R.16	Smt.S.D.Awasekar Judge	J. C. Steno Hamal		C.R.22	Smt. A. A. Godse, Judge	J. C. Steno Hamal
		C.R.17	Shri. S. Y. Rachbhare, Judge	J. C. Steno Hamal		C.R.23	Shri. S. S. Kadam, Judge	J. C. Steno Hamal
		C.R.19	Shri. O. S. Patil, Judge	J. C. Steno Hamal		C.R.24	Shri. S. S. Ghuge, Judge	J. C. Steno Hamal
		C.R.20	Smt.J.S.Jagdale, Judge	J. C. Steno Hamal		C.R.25	Smt.S. N. Morwale, Judge	J. C. Steno Hamal
		C.R.21	Shri.R.T.Ghogale Judge	J. C. Steno Hamal		C.R.26	Shri.D.S. Dabhade, Judge	J. C. Steno Hamal
WEDNESDAY, 10TH JUNE, 2020								
3.	1 st Shift	C.R.4	Shri.M.S.Kulkarni Addl. Chief Judge & Shri. V. N. Thakur, Judge	J. C. Steno Peon	2 nd Shift	C.R.18	Smt. S. B. Mahale, Addl. Chief Judge	J. C. Steno Peon
		C.R.6	Shri.S.K.Bangad, Judge	T & I Steno Peon		C.R.11	Shri.R.S.Salgaonkar Judge	T & I Steno Peon
		C.R.7	Shri. A. S. Atre, Judge	T & I Steno Peon		C.R.12	Shri.B.A.Gaikwad, Judge	T & I Steno Peon
		C.R.8	Shri.S:J.Gaikwad Judge	T & I Steno Peon		C.R.13	Shri. P. D. Zambre, Judge	T & I Steno Peon

		C.R.9	Smt. N. P. Pawar, Judge	T & I Steno Peon		C.R.14	Smt. R. M. Kante, Judge	T & I Steno Peon
		C.R.10	Smt. A. A. Desai, Judge	T & I Steno Peon		C.R.15	Shri.K.M.Jaisingani, Judge	T & I Steno Peon
THURSDAY, 11TH JUNE, 2020								
4.	1 st Shift	C.R.1	Shri. S. C. More, Chief Judge & A. V. Mishra, Judge	T & I Steno Peon	2 nd Shift	C.R.5	Shri.P.R. Choudhary & Smt.S.R. Shinde, Addl. Chief Judge	T & I Steno Peon
		C.R.16	Smt.S.D.Awasekar Judge	T & I Steno Peon		C.R.22	Smt. A. A. Godse, Judge	T & I Steno Peon
		C.R.17	Shri. S. Y. Rachbhare, Judge	T & I Steno Peon		C.R.23	Shri. S. S. Kadam, Judge	T & I Steno Peon
		C.R.19	Shri. O. S. Patil, Judge	T & I Steno Peon		C.R.24	Shri. S. S. Ghuge, Judge	T & I Steno Peon
		C.R.20	Smt.J.S.Jagdale, Judge	T & I Steno Peon		C.R.25	Smt.S. N. Morwale, Judge	T & I Steno Peon
		C.R.21	Shri.R.T.Ghogale Judge	T & I Steno Peon		C.R.26	Shri.D.S. Dabhade, Judge	T & I Steno Peon
FRIDAY, 12TH JUNE, 2020								
5.	1 st Shift	C.R.2	Shri.S. R. Yadav, Addl.Chief Judge & Shri. N. H. Jadhav, Judge	T & I Steno Hamal	2 nd Shift	C.R.3	Smt. Srishty Neelkanth, Addl. Chief Judge & Shri. A. M. Bhandarwar, Ad-hoc Dist.Judge	T & I Steno Hamal
		C.R.6	Shri.S.K.Bangad, Judge	J. C. Steno Hamal		C.R.11	Shri.R.S.Salgaonkar Judge	J. C. Steno Hamal
		C.R.7	Shri. A. S. Atre, Judge	J. C. Steno Hamal		C.R.12	Shri.B.A.Gaikwad, Judge	J. C. Steno Hamal
		C.R.8	Shri.S.J.Gaikwad Judge	J. C. Steno Hamal		C.R.13	Shri. P. D. Zambre, Judge	J. C. Steno Hamal

		C.R.9	Smt. N. P. Pawar, Judge	J. C. Steno Hamal		C.R.14	Smt. R. M. Kante, Judge	J. C. Steno Hamal
		C.R.10	Smt. A. A. Desai, Judge	J. C. Steno Hamal		C.R.15	Shri.K.M.Jaisingani, Judge	J. C. Steno Hamal
Holiday i.e. on SATURDAY, 13TH JUNE, 2020 & SUNDAY, 14TH JUNE, 2020								
MONDAY, 15TH JUNE, 2020								
6.	1 st Shift	C.R.4	Shri.M.S.Kulkarni Addl. Chief Judge & Shri. V. N. Thakur, Judge	T & I Steno Hamal	2 nd Shift	C.R.18	Smt. S. B. Mahale, Addl. Chief Judge	T & I Steno Hamal
		C.R.16	Smt.S.D.Awasekar Judge	J. C. Steno Hamal		C.R.22	Smt. A. A. Godse, Judge	J. C. Steno Hamal
		C.R.17	Shri. S. Y. Rachbhare, Judge	J. C. Steno Hamal		C.R.23	Shri. S. S. Kadam, Judge	J. C. Steno Hamal
		C.R.19	Shri. O. S. Patil, Judge	J. C. Steno Hamal		C.R.24	Shri. S. S. Ghuge, Judge	J. C. Steno Hamal
		C.R.20	Smt.J.S.Jagdale, Judge	J. C. Steno Hamal		C.R.25	Smt.S. N. Morwale, Judge	J. C. Steno Hamal
		C.R.21	Shri.R.T.Ghogale Judge	J. C. Steno Hamal		C.R.26	Shri.D.S. Dabhade, Judge	J. C. Steno Hamal
TUESDAY, 16TH JUNE, 2020								
7.	1 st Shift	C.R.1	Shri. S. C. More, Chief Judge & A. V. Mishra, Judge	J. C. Steno Peon	2 nd Shift	C.R.5	Shri.P.R. Choudhary & Smt.S.R. Shinde, Addl. Chief Judge	J. C. Steno Peon
		C.R.6	Shri.S.K.Bangad, Judge	T & I Steno Peon		C.R.11	Shri.R.S.Salgaonkar Judge	T & I Steno Peon
		C.R.7	Shri. A. S. Atre, Judge	T & I Steno Peon		C.R.12	Shri.B.A.Gaikwad, Judge	T & I Steno Peon
		C.R.8	Shri.S.J.Gaikwad Judge	T & I Steno Peon		C.R.13	Shri. P. D. Zambre, Judge	T & I Steno Peon

		C.R.9	Smt. N. P. Pawar, Judge	T & I Steno Peon		C.R.14	Smt. R. M. Kante, Judge	T & I Steno Peon
		C.R.10	Smt. A. A. Desai, Judge	T & I Steno Peon		C.R.15	Shri.K.M.Jaisingani, Judge	T & I Steno Peon
WEDNESDAY, 17TH JUNE, 2020								
8.	1 st Shift	C.R.2	Shri.S. R. Yadav, Addl.Chief Judge & Shri. N. H. Jadhav, Judge	J.C. Steno Peon	2 nd Shift	C.R.3	Smt. Srishty Neelkanth, Addl. Chief Judge & Shri. A. M. Bhandarwar, Ad-hoc Dist.Judge	J.C. Steno Peon
		C.R.16	Smt.S.D.Awasekar Judge	T & I Steno Peon		C.R.22	Smt. A. A. Godse, Judge	T & I Steno Peon
		C.R.17	Shri. S. Y. Rachbhare, Judge	T & I Steno Peon		C.R.23	Shri. S. S. Kadam, Judge	T & I Steno Peon
		C.R.19	Shri. O. S. Patil, Judge	T & I Steno Peon		C.R.24	Shri. S. S. Ghuge, Judge	T & I Steno Peon
		C.R.20	Smt.J.S.Jagdale, Judge	T & I Steno Peon		C.R.25	Smt.S. N. Morwale, Judge	T & I Steno Peon
		C.R.21	Shri.R.T.Ghogale Judge	T & I Steno Peon		C.R.26	Shri.D.S. Dabhade, Judge	T & I Steno Peon
THURSDAY, 18TH JUNE, 2020								
9.	1 st Shift	C.R.4	Shri.M.S.Kulkarni Addl. Chief Judge & Shri. V. N. Thakur, Judge	J. C. Steno Hamal	2 nd Shift	C.R.18	Smt. S. B. Mahale, Addl. Chief Judge	J. C. Steno Hamal
		C.R.6	Shri.S.K.Bangad, Judge	J. C. Steno Hamal		C.R.11	Shri.R.S.Salgaonkar Judge	J. C. Steno Hamal
		C.R.7	Shri. A. S. Atre, Judge	J. C. Steno Hamal		C.R.12	Shri.B.A.Gaikwad, Judge	J. C. Steno Hamal
		C.R.8	Shri.S.J.Gaikwad Judge	J. C. Steno Hamal		C.R.13	Shri. P. D. Zambre, Judge	J. C. Steno Hamal

		C.R.9	Smt. N. P. Pawar, Judge	J. C. Steno Hamal		C.R.14	Smt. R. M. Kante, Judge	J. C. Steno Hamal
		C.R.10	Smt. A. A. Desai, Judge	J. C. Steno Hamal		C.R.15	Shri.K.M.Jaisingani, Judge	J. C. Steno Hamal
FRIDAY, 19TH JUNE, 2020								
10.	1 st Shift	C.R.1	Shri. S. C. More, Chief Judge & A. V. Mishra, Judge	T & I Steno Hamal	2 nd Shift	C.R.5	Shri.P.R. Choudhary & Smt.S.R. Shinde, Addl. Chief Judget	T & I Steno Hamal
		C.R.16	Smt.S.D.Awasekar Judge	J. C. Steno Hamal		C.R.22	Smt. A. A. Godse, Judge	J. C. Steno Hamal
		C.R.17	Shri. S. Y. Rachbhare, Judge	J. C. Steno Hamal		C.R.23	Shri. S. S. Kadam, Judge	J. C. Steno Hamal
		C.R.19	Shri. O. S. Patil, Judge	J. C. Steno Hamal		C.R.24	Shri. S. S. Ghuge, Judge	J. C. Steno Hamal
		C.R.20	Smt.J.S.Jagdale, Judge	J. C. Steno Hamal		C.R.25	Smt.S. N. Morwale, Judge	J. C. Steno Hamal
		C.R.21	Shri.R.T.Ghogale Judge	J. C. Steno Hamal		C.R.26	Shri.D.S. Dabhade, Judge	J. C. Steno Hamal
SATURDAY, 20TH JUNE, 2020								
11.	1 st Shift	C.R.2	Shri.S. R. Yadav, Addl.Chief Judge & Shri. N. H. Jadhav, Judge	T & I Steno Peon	2 nd Shift	C.R.3	Smt. Srishty Neelkanth, Addl. Chief Judge & Shri. A. M. Bhandarwar, Ad-hoc Dist.Judge	T & I Steno Peon
		C.R.6	Shri.S.K.Bangad, Judge	T & I Steno Peon		C.R.11	Shri.R.S.Salgaonkar Judge	T & I Steno Peon
		C.R.7	Shri. A. S. Atre, Judge	T & I Steno Peon		C.R.12	Shri.B.A.Gaikwad, Judge	T & I Steno Peon
		C.R.8	Shri.S.J.Gaikwad Judge	T & I Steno Peon		C.R.13	Shri. P. D. Zambre, Judge	T & I Steno Peon

		C.R.9	Smt. N. P. Pawar, Judge	T & I Steno Peon		C.R.14	Smt. R. M. Kante, Judge	T & I Steno Peon
		C.R.10	Smt. A. A. Desai, Judge	T & I Steno Peon		C.R.15	Shri.K.M.Jaisingani, Judge	T & I Steno Peon
Holiday i.e. on SUNDAY, 21ST JUNE, 2020								
MONDAY, 22ND JUNE, 2020								
12.	1 st Shift	C.R.4	Shri.M.S.Kulkarni Addl. Chief Judge & Shri. V. N. Thakur, Judge	T & I Steno Peon	2 nd Shift	C.R.18	Smt. S. B. Mahale, Addl. Chief Judge	T & I Steno Peon
		C.R.16	Smt.S.D.Awasekar Judge	T & I Steno Peon		C.R.22	Smt. A. A. Godse, Judge	T & I Steno Peon
		C.R.17	Shri. S. Y. Rachbhare, Judge	T & I Steno Peon		C.R.23	Shri. S. S. Kadam, Judge	T & I Steno Peon
		C.R.19	Shri. O. S. Patil, Judge	T & I Steno Peon		C.R.24	Shri. S. S. Ghuge, Judge	T & I Steno Peon
		C.R.20	Smt.J.S.Jagdale, Judge	T & I Steno Peon		C.R.25	Smt.S. N. Morwale, Judge	T & I Steno Peon
		C.R.21	Shri.R.T.Ghogale Judge	T & I Steno Peon		C.R.26	Shri.D.S. Dabhade, Judge	T & I Steno Peon
TUESDAY, 23RD JUNE, 2020								
13.	1 st Shift	C.R.1	Shri. S. C. More, Chief Judge & A. V. Mishra, Judge	J. C. Steno Hamal	2 nd Shift	C.R.5	Shri.P.R. Choudhary & Smt.S.R. Shinde, Addl. Chief Judge	J. C. Steno Hamal
		C.R.6	Shri.S.K.Bangad, Judge	J. C. Steno Hamal		C.R.11	Shri.R.S.Salgaonkar Judge	J. C. Steno Hamal
		C.R.7	Shri. A. S. Atre, Judge	J. C. Steno Hamal		C.R.12	Shri.B.A.Gaikwad, Judge	J. C. Steno Hamal
		C.R.8	Shri.S.J.Gaikwad Judge	J. C. Steno Hamal		C.R.13	Shri. P. D. Zambre, Judge	J. C. Steno Hamal

		C.R.9	Smt. N. P. Pawar, Judge	J. C. Steno Hamal		C.R.14	Smt. R. M. Kante, Judge	J. C. Steno Hamal
		C.R.10	Smt. A. A. Desai, Judge	J. C. Steno Hamal		C.R.15	Shri.K.M.Jaisingani, Judge	J. C. Steno Hamal
WEDNESDAY, 24TH JUNE, 2020								
14.	1 st Shift	C.R.2	Shri.S. R. Yadav, Addl.Chief Judge & Shri. N. H. Jadhav, Judge	J. C. Steno Hamal	2 nd Shift	C.R.3	Smt. Srishty Neelkanth, Addl. Chief Judge & Shri. A. M. Bhandarwar, Ad-hoc Dist.Judge	J. C. Steno Hamal
		C.R.16	Smt.S.D.Awasekar Judge	J. C. Steno Hamal		C.R.22	Smt. A. A. Godse, Judge	J. C. Steno Hamal
		C.R.17	Shri. S. Y. Rachbhare, Judge	J. C. Steno Hamal		C.R.23	Shri. S. S. Kadam, Judge	J. C. Steno Hamal
		C.R.19	Shri. O. S. Patil, Judge	J. C. Steno Hamal		C.R.24	Shri. S. S. Ghuge, Judge	J. C. Steno Hamal
		C.R.20	Smt.J.S.Jagdale, Judge	J. C. Steno Hamal		C.R.25	Smt.S. N. Morwale, Judge	J. C. Steno Hamal
		C.R.21	Shri.R.T.Ghogale Judge	J. C. Steno Hamal		C.R.26	Shri.D.S. Dabhade, Judge	J. C. Steno Hamal
THURSDAY, 25TH JUNE, 2020								
15.	1 st Shift	C.R.4	Shri.M.S.Kulkarni Addl. Chief Judge & Shri. V. N. Thakur, Judge	J.C. Steno Peon	2 nd Shift	C.R.18	Smt. S. B. Mahale, Addl. Chief Judge	J.C. Steno Peon
		C.R.6	Shri.S.K.Bangad, Judge	T & I Steno Peon		C.R.11	Shri.R.S.Salgaonkar Judge	T & I Steno Peon
		C.R.7	Shri. A. S. Atre, Judge	T & I Steno Peon		C.R.12	Shri.B.A.Gaikwad, Judge	T & I Steno Peon
		C.R.8	Shri.S.J.Gaikwad Judge	T & I Steno Peon		C.R.13	Shri. P. D. Zambre, Judge	T & I Steno Peon

		C.R.9	Smt. N. P. Pawar, Judge	T & I Steno Peon		C.R.14	Smt. R. M. Kante, Judge	T & I Steno Peon
		C.R.10	Smt. A. A. Desai, Judge	T & I Steno Peon		C.R.15	Shri.K.M.Jaisingani, Judge	T & I Steno Peon
FRIDAY, 26TH JUNE, 2020								
16.	1 st Shift	C.R.1	Shri. S. C. More, Chief Judge & A. V. Mishra, Judge	T & I Steno Peon	2 nd Shift	C.R.5	Shri.P.R. Choudhary & Smt.S.R. Shinde, Addl. Chief Judge	T & I Steno Peon
		C.R.16	Smt.S.D.Awasekar Judge	T & I Steno Peon		C.R.22	Smt. A. A. Godse, Judge	T & I Steno Peon
		C.R.17	Shri. S. Y. Rachbhare, Judge	T & I Steno Peon		C.R.23	Shri. S. S. Kadam, Judge	T & I Steno Peon
		C.R.19	Shri. O. S. Patil, Judge	T & I Steno Peon		C.R.24	Shri. S. S. Ghuge, Judge	T & I Steno Peon
		C.R.20	Smt.J.S.Jagdale, Judge	T & I Steno Peon		C.R.25	Smt.S. N. Morwale, Judge	T & I Steno Peon
		C.R.21	Shri.R.T.Ghogale Judge	T & I Steno Peon		C.R.26	Shri.D.S. Dabhade, Judge	T & I Steno Peon
Holiday i.e. on SATURDAY, 27TH JUNE, 2020 & SUNDAY, 28TH JUNE, 2020								
MONDAY, 29TH JUNE, 2020								
17.	1 st Shift	C.R.2	Shri.S. R. Yadav, Addl.Chief Judge & Shri. N. H. Jadhav, Judge	T & I Steno Hamal	2 nd Shift	C.R.3	Smt. Srishty Neelkanth, Addl. Chief Judge & Shri. A. M. Bhandarwar, Ad-hoc Dist.Judge	T & I Steno Hamal
		C.R.6	Shri.S.K.Bangad, Judge	J. C. Steno Hamal		C.R.11	Shri.R.S.Salgaonkar Judge	J. C. Steno Hamal
		C.R.7	Shri. A. S. Atre, Judge	J. C. Steno Hamal		C.R.12	Shri.B.A.Gaikwad, Judge	J. C. Steno Hamal
		C.R.8	Shri.S.J.Gaikwad Judge	J. C. Steno Hamal		C.R.13	Shri. P. D. Zambre, Judge	J. C. Steno Hamal

		C.R.9	Smt. N. P. Pawar, Judge	J. C. Steno Hamal		C.R.14	Smt. R. M. Kante, Judge	J. C. Steno Hamal
		C.R.10	Smt. A. A. Desai, Judge	J. C. Steno Hamal		C.R.15	Shri.K.M.Jaisingani, Judge	J. C. Steno Hamal
TUESDAY, 30TH JUNE, 2020								
18.	1 st Shift	C.R.4	Shri.M.S.Kulkarni Addl. Chief Judge & Shri. V. N. Thakur, Judge	T & I Steno Hamal	2 nd Shift	C.R.18	Smt. S. B. Mahale, Addl. Chief Judge	T & I Steno Hamal
		C.R.16	Smt.S.D.Awasekar Judge	J. C. Steno Hamal		C.R.22	Smt. A. A. Godse, Judge	J. C. Steno Hamal
		C.R.17	Shri. S. Y. Rachbhare, Judge	J. C. Steno Hamal		C.R.23	Shri. S. S. Kadam, Judge	J. C. Steno Hamal
		C.R.19	Shri. O. S. Patil, Judge	J. C. Steno Hamal		C.R.24	Shri. S. S. Ghuge, Judge	J. C. Steno Hamal
		C.R.20	Smt.J.S.Jagdale, Judge	J. C. Steno Hamal		C.R.25	Smt.S. N. Morwale, Judge	J. C. Steno Hamal
	C.R.21	Shri.R.T.Ghogale Judge	J. C. Steno Hamal	C.R.26		Shri.D.S. Dabhade, Judge	J. C. Steno Hamal	

BANDRA BRANCH

Sr. Nos	Shift	C. R. No.	Name of Judicial Officers	Assigned Staff	Shift	C. R. No.	Name of Judicial Officers	Assigned Staff Members
MONDAY, 8TH JUNE, 2020								
1.	1 st Shift	C.R.41	Shri.O.K.Bhutada Addl.Chief Judge & Shri. S. D. Gawade, Judge	J. C. Steno Hamal	2 nd Shift	-	-	-
		C.R. 32	Shri.D.S. Thorat, Judge	J. C. Steno Hamal		C.R.33	Shri.S.D.Chavan, Judge	J. C. Steno Hamal

TUESDAY, 9 TH JUNE, 2020								
2.	1 st Shift	C.R.41	Shri.O.K.Bhutada Addl.Chief Judge & Shri. S. D. Gawade, Judge	J. C. Steno Hamal	2 nd Shift	-	-	-
		C.R.34	Shri. N. A. Sarosiya Judge	J. C. Steno Hamal		C.R.35	Shri. P. R. Navale, Judge	J. C. Steno Hamal
WEDNESDAY, 10 TH JUNE, 2020								
3.	1 st Shift	C.R.41	Shri.O.K.Bhutada Addl.Chief Judge & Shri. S. D. Gawade, Judge	T & I Steno Peon	2 nd Shift	-	-	-
		C.R. 36	Shri.R.V.Wanwadi Judge	J. C. Steno Hamal		C.R.37	Shri. K. B. Kamgauda, Judge	J. C. Steno Hamal
THURSDAY, 11 TH JUNE, 2020								
4.	1 st Shift	C.R.41	Shri.O.K.Bhutada Addl.Chief Judge & Shri. S. D. Gawade, Judge	T & I Steno Peon	2 nd Shift	-	-	-
		C.R. 38	Smt. S. R. Patil, Judge	J. C. Steno Hamal		C.R.40	Shri.L. A. Bidwai, Judge	J. C. Steno Hamal
FRIDAY, 12 TH JUNE, 2020								
5.	1 st Shift	C.R.31	Smt. S. J. Ramgadiya & Shri. R. P. Deshpande, Addl.Chief Judge	J. C. Steno Hamal	2 nd Shift	-	-	-
		C.R. 32	Shri.D.S. Thorat, Judge	T & I Steno Peon		C.R.33	Shri.S.D.Chavan, Judge	T & I Steno Peon
Holiday i.e. on SATURDAY, 13 TH JUNE, 2020 & SUNDAY, 14 TH JUNE, 2020								

MONDAY, 15 TH JUNE, 2020								
6.	1 st Shift	C.R.31	Smt. S. J. Ramgadiya & Shri. R. P. Deshpande, Addl.Chief Judge	J. C. Steno Hamal	2 nd Shift	-	-	-
		C.R.34	Shri. N. A. Sarosiya, Judge	T & I Steno Peon		C.R.35	Shri. P. R. Navale, Judge	T & I Steno Peon
TUESDAY, 16 TH JUNE, 2020								
7.	1 st Shift	C.R.31	Smt. S. J. Ramgadiya & Shri. R. P. Deshpande, Addl.Chief Judge	T & I Steno Peon	2 nd Shift	-	-	-
		C.R. 36	Shri.R.V.Wanwadi Judge	T & I Steno Peon		C.R:37	Shri. K. B. Kamgauda, Judge	T & I Steno Peon
WEDNESDAY, 17 TH JUNE, 2020								
8.	1 st Shift	C.R.31	Smt. S. J. Ramgadiya & Shri. R. P. Deshpande, Addl.Chief Judge	T & I Steno Peon	2 nd Shift	-	-	-
		C.R. 38	Smt. S. R. Patil, Judge	T & I Steno Peon		C.R.40	Shri.L. A. Bidwai, Judge	T & I Steno Peon
THURSDAY, 18 TH JUNE, 2020								
9.	1 st Shift	C.R.41	Shri.O.K.Bhutada Addl.Chief Judge & Shri. S. D. Gawade, Judge	J. C. Steno Hamal	2 nd Shift	-	-	-
		C.R. 32	Shri.D.S. Thorat, Judge	J. C. Steno Hamal		C.R.33	Shri.S.D.Chavan, Judge	J. C. Steno Hamal
FRIDAY, 19 TH JUNE, 2020								
10.	1 st Shift	C.R.31	Smt. S. J. Ramgadiya & Shri. R. P. Deshpande, Addl.Chief Judge	J. C. Steno Hamal	2 nd Shift	-	-	-

		C.R.34	Shri. N. A. Sarosiya Judge	J. C. Steno Hamal		C.R.35	Shri. P. R. Navale, Judge	J. C. Steno Hamal
SATURDAY, 20TH JUNE, 2020								
11.	1 st Shift	C.R.41	Shri.O.K.Bhutada Addl.Chief Judge & Shri. S. D. Gawade, Judge	T & I Steno Peon	2 nd Shift	-	-	-
		C.R. 36	Shri.R.V.Wanwadi Judge	J. C. Steno Hamal		C.R.37	Shri. K. B. Kamgauda, Judge	J. C. Steno Hamal
Holiday i.e. on SUNDAY, 21ST JUNE, 2020								
MONDAY, 22ND JUNE, 2020								
12.	1 st Shift	C.R.31	Smt. S. J. Ramgadiya & Shri. R. P. Deshpande, Addl.Chief Judge	T & I Steno Peon	2 nd Shift	-	-	-
		C.R. 38	Smt. S. R. Patil, Judge	J. C. Steno Hamal		C.R.40	Shri.L. A. Bidwai, Judge	J. C. Steno Hamal
TUESDAY, 23RD JUNE, 2020								
13.	1 st Shift	C.R.41	Shri.O.K.Bhutada Addl.Chief Judge & Shri. S. D. Gawade, Judge	J. C. Steno Hamal	2 nd Shift	-	-	-
		C.R. 32	Shri.D.S. Thorat, Judge	T & I Steno Peon		C.R.33	Shri.S.D.Chavan, Judge	T & I Steno Peon
WEDNESDAY, 24TH JUNE, 2020								
14.	1 st Shift	C.R.31	Smt. S. J. Ramgadiya & Shri.R.P. Deshpande, Addl.Chief Judge	J. C. Steno Hamal	2 nd Shift	-	-	-
		C.R.34	Shri. N. A. Sarosiya Judge	T & I Steno Peon		C.R.35	Shri. P. R. Navale, Judge	T & I Steno Peon

THURSDAY, 25 TH JUNE, 2020								
15.	1 st Shift	C.R.41	Shri.O.K.Bhutada Addl.Chief Judge & Shri. S. D. Gawade, Judge	T & I Steno Peon	2 nd Shift	-	-	-
		C.R. 36	Shri.R.V.Wanwadi Judge	T & I Steno Peon		C.R.37	Shri. K. B. Kamgauda, Judge	T & I Steno Peon
FRIDAY, 26 TH JUNE, 2020								
16.	1 st Shift	C.R.31	Smt. S. J. Ramgadiya & Shri. R. P. Deshpande, Addl.Chief Judge	T & I Steno Peon	2 nd Shift	-	-	-
		C.R. 38	Smt. S. R. Patil, Judge	T & I Steno Peon		C.R.40	Shri.L. A. Bidwai, Judge	T & I Steno Peon
Holiday i.e. on SATURDAY, 27 TH JUNE, 2020 & SUNDAY, 28 TH JUNE, 2020								
MONDAY, 29 TH JUNE, 2020								
17.	1 st Shift	C.R.41	Shri.O.K.Bhutada Addl.Chief Judge & Shri. S. D. Gawade, Judge	J. C. Steno Hamal	2 nd Shift	-	-	-
		C.R. 32	Shri.D.S. Thorat, Judge	J. C. Steno Hamal		C.R.33	Shri.S.D.Chavan, Judge	J. C. Steno Hamal
TUESDAY, 30 TH JUNE, 2020								
18.	1 st Shift	C.R.31	Smt. S. J. Ramgadiya & Shri. R. P. Deshpande, Addl.Chief Judge	J. C. Steno Hamal	2 nd Shift	-	-	-
		C.R.34	Shri. N. A. Sarosiya Judge	J. C. Steno Hamal		C.R.35	Shri. P. R. Navale	J. C. Steno Hamal

1. The Urgent Application/s in Fresh matter/s shall be placed before the Senior Most Appeal / Trial Court's Judge available on particular day in

Appeal / Trial Court matter as the case may be. Till further directions, all the canteen shall be closed at Head Office and Bandra Branch respectively.

2. The Clerk working in Court to attend simultaneously and to attend the work of two Courts. The list of such staff is attached herewith.

3. The Services of all Drivers, Watchman, Liftman, Pump Attendant, Halalkhor at Head Office and Bandra Branch is compulsory from 8th June, 2020 onwards until further orders.

4. As and when, the services of Bailiffs are required, they will be called on telephone. They are required to be available on telephone.

5. The List of staff members required to perform the Administrative duties from 8th June, 2020 p.m is enclosed herewith.

6. Those staff members, who have assigned the duties if remain absent, then the period will be treated as absent from duty till they are again available for duty or they show their readiness for duty.

7. The Office of the Advocates' Association of this Court shall remain closed till further orders, as per the direction issued in SOP by the Hon'ble High Court.

INSTRUCTIONS TO THE JUDICIAL OFFICERS AS PER THE STANDARD OPERATING PROCEDURE LAID DOWN BY THE HON'BLE HIGH COURT

1.	The Judicial Officers to see that the Board should be kept moderate upto 15 matters by adjourning the rest of the matters of Daily Board.
2.	The Judicial Officers shall hear the matters in which witness action is not required (e.g. Cases fixed for Judgment / Order) Appeal and Revision Applications, which are fixed for final hearing and cases

	fixed for Judgment and hearing of interlocutory applications and such other matters.
3.	The Judicial Officers shall insist the Advocates / Litigants to file their Written Arguments preferably in Appeal or Suits. In exceptional circumstances, such arguments can be allowed by Video Conferencing as per the availability of slots. In any case there shall not be any physical hearing.
4.	Cases in which substantial evidence is recorded and either of the parties to the proceeding agree to examine the witness through Video Conferencing or on commission, the concerned Judge in his discretion may allow such examination, with a rider that the witnesses shall not be compelled to attend the Court for such examination.
5.	The Judicial Officers may also frame the issues in the cases posted for such cause.
6.	The Judicial Officers may devote some time to adjust the board so as to reduce crowd in the Court building / hall.
7.	The Judicial Officers may not pass any adverse order owing to the absence of the parties to the proceedings.
8.	The Judicial Officers may also generally refrain themselves from taking coercive action, such as passing ex-parte orders, issuance of warrants to the accused and witnesses, etc.,
9.	The Judicial Officers may give priority to the cases which are posted

10.	The Judicial Officer shall pronounce judgment in the cases, which are posted for the delivery of Judgment and also pass suitable orders in the cases which are brought before them in the form of compromise, after due verification and acceptance of such compromise by any mode as deem suitable in the given situation before them.
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COURT OF SMALL CAUSES

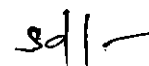
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MUMBAI : 5TH JUNE, 2020

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(S. C. More)
Chief Judge