

**OFFICE OF THE DISTRICT & SESSIONS JUDGE (SOUTH-WEST)  
DWARKA COURTS, NEW DELHI**

**ROSTER FOR PHYSICAL HEARING**

In compliance of directions received through letter No. 417/RG/DHC/2020 dated 27.08.2020 on the issue of Resumption of Physical functioning on experimental basis, with around one fourth (1/4<sup>th</sup>) of the Courts, the Duty Roster for physical hearing of South West District, Dwarka Courts, New Delhi is as under:-

<b>ROSTER W.E.F 1<sup>st</sup> TO 30<sup>th</sup> SEPTEMBER 2020</b>				
	<b>Column 'A'</b>	<b>Column 'B'</b>	<b>Column 'C'</b>	<b>Column 'D'</b>
<b>S.No</b>	<b>01.09.2020, 05.09.2020, 10.09.2020, 16.09.2020, 21.09.2020, 25.09.2020 &amp; 30.09.2020</b>	<b>02.09.2020, 07.09.2020, 11.09.2020, 17.09.2020, 22.09.2020 &amp; 26.09.2020</b>	<b>03.09.2020, 08.09.2020, 14.09.2020, 18.09.2020, 23.09.2020 &amp; 28.09.2020</b>	<b>04.09.2020, 09.09.2020, 15.09.2020, 19.09.2020, 24.09.2020 &amp; 29.09.2020</b>
<b>1.</b>	Sh. Narottam Kaushal D & S J(S-W) <b>Room No. 611</b>	Sh. Harish Dudani District Judge (Comm. Court) <b>Room No.603</b>	Dr. Sumedh Kumar Sethi P.O. (MACT) <b>Room No. 614</b>	Dr. Vijay Kumar Dahiya ADJ-01 <b>Room No. 608</b>
<b>2.</b>	Sh. Balwant Rai Bansal, ADJ-05 <b>Room No. 604</b>	Sh. Ajay Goel, ADJ- 04 <b>Room No. 606</b>	Sh. Tarun Yogesh, ADJ-03 <b>Room No. 602</b>	Sh. H. S. Jaggi, ADJ- 02 <b>Room No. 605</b>
<b>3.</b>	Sh. Sonu Agnihotri ASJ-02 <b>Room No. 615</b>	Sh. Deepak Wason ASJ (Spl. Judge) NDPS <b>Room No. 610</b>	Ms. Geetanjali Goel, ASJ (SFTC) <b>Room No. 607</b>	Sh. Mohinder Virat, ASJ-03 <b>Room No. 609</b>
<b>4.</b>	Ms. Purva Sareen ASJ-01 <b>Room No. 02</b>	Ms. Gomati Manocha, ASJ-05 (POCSO) <b>Room No. 04</b>	Sh. Pritam Singh, ASJ- 04 (POCSO) <b>Room No. 03</b>	Sh. Mukesh Kumar, ASJ (Elect.) <b>Room No. 613</b>
<b>5.</b>	Ms. Anu Aggarwal, CMM <b>Room No. 08</b>	Sh. Arun Kumar Garg, ACMM <b>Room No. 210</b>	Mr. Kamran Khan, MM-01 <b>Room No. 13</b>	Sh. Ashish Kumar Meena, MM-02 <b>Room No. 10</b>
<b>6.</b>	Ms. Shivani Chauhan, MM (Mahila Court)-01 <b>Room No. 313</b>	Ms. Meenu Kaushik, MM (Mahila Court)-03 <b>Room No. 312</b>	Ms. Charu Dhankar, MM (Mahila Court)-02 <b>Room No. 315</b>	Ms. Sadhika Jalan, MM (Mahila Court)- 04 <b>Room No. 311</b>
<b>7.</b>	Sh. Deepak Kumar-II MM-06 <b>Room No. 14</b>	Sh. Deepak Vats, MM-05 <b>Room No. 09</b>	-	Sh. Anuj Bahal, MM- 04 <b>Room No. 12</b>
<b>8.</b>	Sh. Babru Bhan, ACJ- CCJ-ARC <b>Room No. 201</b>	Sh. Harvinder Singh, JSCC-ASCJ-GJ <b>Room No. 209</b>	Ms. Ruchika Singla, SCJ-cum-RC <b>Room No. 207</b>	Ms. Medha Arya, Civil Judge <b>Room No. 208</b>
<b>9.</b>	Ms. Paridhi Gupta, MM- 03 <b>Room No. 11</b>	Sh. Mridul Gupta, MM (MCD) <b>Room No. 316</b>	Ms. Richa Gusain Solanki, MM-07 <b>Room No. 06</b>	-
<b>10.</b>	Sh. Pranat Kumar Joshi, MM (NI Act)-06 <b>Room No. 216</b>	Ms. Tarunpreet Kaur, MM (NI Act)-03 <b>Room No. 206</b>	Ms. Udita Jain, MM (NI Act)-08 <b>Room No. 215</b>	Sh. Sukhman Sandhu, MM (NI Act)- 01 <b>Room No. 203</b>
<b>11.</b>	Sh. Umesh Kumar, MM (NI Act)-04 <b>Room No. 211</b>	Ms. Swayam Siddha Tripathi, MM (NI Act)-05 <b>Room No. 213</b>	Ms. Nitika Kapoor, MM (NI Act)-07 <b>Room No.214</b>	Sh. Animesh Bhaskar Mani Tripathi, MM (NI Act)-02 <b>Room No. 212</b>

1. (i) The Judicial Officers whose name are mentioned in Column A, B, C and D above shall hold the Courts physically on day 'one' to day 'four' of the working days between 01.09.2020 to 30.09.2020. **On the days when Judicial Officers are not rostered for physical hearing, they shall hold Courts virtually.**

(ii) Ms. Swayam Siddha Tripathi, MM (NI Act)-05 and Ms. Sadhika Jalan, MM (Mahila Court) 04, shall perform their duties w.e.f 07.09.2020 in compliance of transfer order dated 26.08.2020 of Hon'ble High Court of Delhi.

2. The timing of physical hearing shall be from 10:30 AM to 3:30 PM (First Session from 10.30 AM to 12.30 PM and Second Session from 2.00 PM to 3.30 PM). During the lunch time i.e.12.30 PM to 2.00 PM there shall be deep cleaning of all the Court Rooms and the common areas.

3. The cause list for the courts conducting proceedings through physical mode shall not ordinarily exceed 25 cases. In case, the number of matters exceeds, the preference shall be given to urgent cases and the remaining matters shall be adjourned as per the directions of the court.

4. It shall be the sole discretion of the Judge concerned to decide as to whether a matter shall be taken up through Video conferencing or through physical hearing or to be adjourned depending upon the facts and circumstances of each case and the number of cases fixed for physical hearing on a given day.

5. The criminal matters which are at the stage of Arguments on Charge; Arguments on Misc. applications like Bail, superdari, Exemption from personal appearance, Recall of witnesses etc; Final Arguments cases and Criminal Revisions shall be taken up through Video Conferencing. The criminal cases fixed for Signing of the plea of charge, Statement of the Accused, who is on bail, Defence Evidence and Hearing of Criminal Appeals shall be taken up for Physical Hearing.

6. The hearing in civil cases at the stage of Preliminary Examination of Plaint/Petition/Appeal. Interlocutory Applications etc., issuance of summons/notice, completion of pleadings, admission/denial of documents on Affidavit, framing of issues, filing of evidence through affidavits, arguments on interlocutory applications and evidence in ex-parte or uncontested matters like Guardianship cases, adoption cases, mutual consent decree cases etc. shall be done through Video Conferencing. The Civil matters in the category of Civil Appeals, Rent Appeals and other Appeals under the special Acts like MCD Act, Public Premises Act etc. shall be taken up through Physical Hearing.

7. In order to avoid over crowding, the Under Trial Prisoners shall continue to be produced through video conferencing only.

8. In case District & Sessions Judge (SW) is not available for any reason or not on roster, the senior most Judicial Officer present in the Court complex shall be the Officiating District & Sessions Judge. .

sd/-

**(NAROTTAM KAUSHAL)**  
District & Sessions Judge (S-W)  
Dwarka Courts, New Delhi.

No. 12079-13171/DJ/NK/DWK/Roster/2020

Dated: 28.08.2020

**Copy forwarded for information and necessary compliance to:**

1. The Registrar General, High Court of Delhi, New Delhi.
2. All the Judicial Officers posted at District Courts Dwarka, New Delhi.
3. The Judge In-charge, Mediation Centre, Dwarka Courts, New Delhi.
4. Office of CMM(S-W), District Courts Dwarka, New Delhi.
5. The Sr. A.O.(Judl.), Dwarka Courts, New Delhi.
6. The President/Hony. Secretary, DCBA, New Delhi.
7. The Chief Prosecutor, Prosecution Branch, Dwarka Courts, New Delhi.
8. The Commissioner of Police, PHQ, New Delhi.
9. The Concerned DCPs.
10. Reader to the Court of undersigned.
11. All the Branch In-charge(s), Dwarka Courts, New Delhi.
12. The Dealing Official, Comp. Branch, Dwarka Court to upload this order on the Website of District Court Dwarka.
13. The Dealing Official, Layers to upload this circular on the website.
14. The Insp. Gen., Prison, Tihar Jail, New Delhi.
15. The In-charge, Lock-up, Dwarka Courts, New Delhi.
16. The Caretaker, Dwarka Courts, New Delhi.

sd/-

**(NAROTTAM KAUSHAL)**  
District & Sessions Judge (S-W)  
Dwarka Courts, New Delhi.