

**OFFICE OF THE  
PRINCIPAL DISTRICT & SESSIONS JUDGE BUDGAM**

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ORDER NO:- 14/PDJB


DATED:- 27/4/21

**Whereas**, by virtue of order No. 259 of 2021/RG dated 26-04-2021, the officials shall be permitted to function in batches with 50% reduction on rotation basis.

**Therefore**, in compliance to order supra, the below mentioned roster of the officials is formulated for decongestion of the sections/offices to prevent the spread of Covid-19:-

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Chief Administrative Officer	Accountant	Accounts Officer	Accountant	Chief Administrative Officer	Accounts Officer
S.O Reader	S.O Adm	x		S.O Reader	S.O Adm
Firdous Ahmad	Firdous Ahmad	Firdous Ahmad	Baby Ruqaiya	Baby Ruqaiya	Baby Ruqaiya
Fareeda Akhter	Insha Jan	Syed Mohammad	Fareeda Akhter	Insha Jan	Syed Mohammad
Gurdeep Singh	x	Gurdeep Singh	x	Gurdeep Singh	x
Anna Mir	x	x	Anna Mir	x	x
Mohammad Iqbal Mehnaz	Fozia Aman	Mehnaz Fozia Aman	Mohammad Iqbal Mehnaz	Fozia Aman	Mohammad Iqbal
Shakeel Ahmad Orderly	Basher Ahmad Orderly	Feroz Ahmad Orderly	Shakeel Ahmad Orderly	Bashir Ahmad, Ordely	Feroz Ahmad Orderly

However, The officials, who as per the roster are not on duty in the Office, shall not leave the station and shall remain available on telephone and electronic means of communication at all the times. This order shall remain in force till 15<sup>th</sup> of May-2021

  
(Mohammad Ashraf Malik)  
Pr. District & Sessions Judge  
Budgam

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