

## **Civil Court, Sheikhpura.**

### **Notice No. 02/2018-2019**


Sealed quotations are invited from authorized firms/authorized dealers for supply of one (1) / two (2) heavy duty of Photocopier Machine-cum-scanner-cum-printer for use of this court.

The firm/supplier should have financial capacity to execute the order for providing of one (1) / two (2) heavy duty of Photocopier Machine-cum-scanner-cum-printer in time.

The quotation must reach to this court within 7 days from the date of display of this notice. Quotations received after stipulated time/date shall not be entertained. This advertisement can also be downloaded from the website of Civil Court, Sheikhpura:- [districts.ecourts.gov.in/Sheikhpura](http://districts.ecourts.gov.in/Sheikhpura).

#### **Terms and Conditions:-**

- (i) The Photocopier Machine's copying speed should be 35 to 45 ppm, RAM 512 Mb or more with facilities of DADF, Duplex, Wi-Fi, and Network Print. Other latest functions/technology is desirable. Network colour scanner:- Scan method- Push Scan & pull Scan, scan speed (Colour & B/W) Max. 56 Originals/Min.
- (ii) Proof of Registration of firms/suppliers as per government rule.
- (iii) Proof of Goods & Service Tax Registration & PAN No.
- (iv) The materials/articles should be original and good condition in all respect.
- (v) The rate quoted in tender should be inclusive of all taxes and other charges, if any.
- (vi) No advance payment shall be made.
- (vii) The firms shall submit their bill in triplicate at the time of supply of articles.
- (viii) The Court reserves the right to accept or reject any or all quotations without assigning any reason.
- (ix) Payment will be made through 'Bank Draft' not in Cash after supply of articles.
- (x) Defective materials should be replaced immediately by the concerned firm, free of cost.

  
A.D.J Ist-cum-Chairman,  
Purchasing Committee,  
Civil Court, Sheikhpura.  
Dated 05.02.2019.