

DISTRICT COURT, THIRUVANANTHAPURAM

No.C3- 306/2020

Dated: 16.09.2020

TENDER NOTICE

Due Date & Time for receipt of Quotation	01.10.2020 3 pm
Date & Time of opening of quotation	01.10.2020 4 pm
Designation & Address of officer to whom the quotations is to be addressed	The District Judge, Thiruvananthapuram. PIN : 695 035
Superscription on the envelope	TENDER NOTIFICATION No. 06/2020-21 "Annual Maintenance Contract for the Printers"

Sealed tenders are invited from authorized service providers for the Annual Maintenance Contract for the Laser Jet Printers and Dot Matrix Printers installed in various courts in Thiruvananthapuram Judicial District for a period of one year or as otherwise directs by the Hon'ble High Court. The details of the equipment are as follows:

No.	Item with Specification	Qty.	Purchase Value (Rs. / Unit)
1	80 Column 24 Pin - Epson LQ 590 Dot Matrix Printer	1	25000.00
2	136 Column 24 Pin - Epson LQ 1310 Dot Matrix Printers	8	13492.50
3	Multi Function Printer - HP 128 fn	4	18085.71
4	HP 1020 Laser Printer(plus)	4	8715.00
5	HP 1022 Laser Jet printers	45	8580
6	136 Column 24 Pin - TVS MSP 455 XL Classic Dot Matrix Printers	20	8404.24
7	Wep HQ 1070 + DX Dot Matrix Printer	10	8081.00
8	Samsung 1640 Laser Jet Printers	45	5700
9	Samsung 1676 Laser Jet Printers	2	5700
10	HP 1566 Laser Jet Printers	30	4462.64
11	Samsung ML 2245 Printers	4	4291.00
12	Laser Jet Printer - HP 1108	4	11200
13	HP 1020 Laser Printers	1	15500

AMC Value : Up to 8% of the Purchase Value

Duties and Responsibilities

1. The vendor should attend to all the complaints, irrespective of its nature.
2. The Protection of printers and their maintain perfect working condition.
3. To attend complaints without fail within the shortest possible time and in no case shall exceed 2 days down tme.
4. To depute service engineer to check rectify the problem immediately to make it functional and to provide proper service report to the Court concerned for all the complaints attended.
5. To replace all such parts which are damaged and which cannot be repaired to keep the printer in working condition

The acceptance of quotations will be subjected to the following conditions.

1. The District Judge, Thiruvananthapuram has the right of accepting or rejecting any or all the tenders without specifying any reason(s) thereof. The District Judge is under no obligation to accept the lowest tender.
2. There is no obligation on the part of the District Judge, Thiruvananthapuram to inform the unsuccessful tenderer of the outcome of the tender process and reasons of rejection of the tender.
3. The vendor should have sufficient infrastructure to cater the service. They shall have sufficient financial and manpower strength in specific terms like the vendor shall provide complain booking on all government working days.
4. The successful tenderer must repair / supply / install the products immediately after acceptance of order.
5. Withdrawal from the quotation procedure after its acceptance or

6. **No representation for enhancement of rates, once accepted, will be considered.**

7. **The rates quoted should be inclusive of all taxes, duties etc.**

8. **Payments will be** made only after the supply/repairs and installation are actually verified and also **on allotment of funds**. The half yearly bills, in triplicate, shall be submitted in favour of the District Judge, Thiruvananthapuram.

8. Under no circumstances, shall the successful firm sublet the contract. If it is found that the contractor has violated the conditions or the service rendered is substandard, the contract will be terminated without any notice by the District Judge, Thiruvananthapuram and the firm will be blacklisted.

9. The contract can be terminated by the District Judge, Thiruvananthapuram at any time without assigning any reason if the work of the contractor is found unsatisfactory. In this respect, the decision of the District Judge, Thiruvananthapuram, will be final and binding on the contractor.

10. Special conditions if any printed on the tender sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchaser.

11. Any complaint should be attended within four hours of registration and should be finished on the same day itself. For major complaints or for extension of time, prior permission will be required from the District Judge, Thiruvananthapuram. Standby facility should be provided in any case if the issue is not resolved within 24 hours.

12. A penalty of Rs.100/- (Rupees hundred only) per day will be

deducted from the payment due if the issue has not been rectified within a downtime of 48 hours from the date of registration of complaint.

13. The agreement will be entered into between the District Judge, Thiruvananthapuram and with the agency, initially, for one year and may be extended at the sole discretion of the District Judge, Thiruvananthapuram.

14. The agency shall execute, comply and maintain the work in accordance with the contract to the complete satisfaction of the District Judge, Thiruvananthapuram.

15. In case of default on the part of the agency in carrying out any order, District Judge, Thiruvananthapuram shall be entitled to get the work done by any other person and the expense met will be deducted from the payment due to the AMC provider.

16. The successful agency will have to execute an agreement with District Judge, Thiruvananthapuram on a Non-Judicial Stamp Paper. All the terms and conditions, scope of work etc. contained in the tender document shall form part of the agreement.

17. The items which does not cover under Annual Maintenance Contract shall be mentioned in the tender.

18. A copy of the profile of the firm shall be attached with the tender.

Approved for publication

Sd/-

DISTRICT JUDGE

(By Order)



M. C. Philomena
SHERISTADAR