

**Office of the District & Sessions Judge (Administrative Clerk),  
Nazarat, Civil Court, Motihari, East Champaran**

**Tender No. 2/2015**

**F.Y- 2015-2016**

**Date:01-07-2015**

*Date & Time of receipt of Quotation :- Till 15th July (Wednesday), 2015 till 4:30 P.M*

*Place of Receipt of Quotation :- Office of the Administrative Clerk, Nazarat,  
Civil Court, East Champaran, Motihari*

A sealed quotation of Price is invited from the Authorized dealers of Godrej furniture and Cartridges of Printers for Computer sets to supply and install different furniture items as mentioned below for Sub Divisional Court, Sikrahana (Dhaka), East Champaran and Cartridges for computer printer at Headquarter Motihari.

Quotation should be submitted in Sealed Envelope. The rates shall be quoted inclusive of all taxes.

Sealed tender will be accepted only up to 15th day of July (wednesday) 2015, till 4:30 P.M at the Office of the Administrative Clerk, Nazarat, Civil Court, Motihari. No Tender will be accepted after expiry date and time in any circumstances.

The Tender will be opened on 16-07-2015 at 01:35 P.M at Civil Court, Motihari.

**ITEM NO.- A**

**Details of Furniture Required:-**

1. Godrej Revolving Chair (5001 T)
2. Godrej Almirah with 4 Selves without Locker
3. Rack with 6 Selves(6' x 3' x 15")
4. Godrej Chair with Arm (CH-7)
5. Godrej Chair without Arm (CH-4)
6. Godrej Plain Table (6' x 3') Insight
7. Godrej Plain Table (5.4' x 3') Insight
8. Godrej Table Enterprise (5'x2.5')
9. Godrej Stool

**ITEM NO.- B**

**Details of Cartridges for Printers of HP Laserjet Printers:-**

1. Hp Laserjet P1566
2. Hp Laserjet P1008

**Terms and Condition of Tender :**

1. Only authorized sales and service dealer of Godrej and HP shall be eligible to quote for this tender.
2. All the bidders have to furnish Warranty Certificate regarding their furniture and cartridges.
3. All bidders have to undertake that they will provide proper sales service with the spare parts on their own within the warranty period and thereafter.
4. Work completion period from the date of issue of supply order will be of 3 days as per requirement.
5. All the bidders have to attach their PAN & VAT Certificate with xerox copy of their dealership.
6. Payment will be made after completion of work stipulated in the tender.
7. Quotation offering the minimum price of articles as required will be ordinarily be accepted. However, the Presiding Officer of Purchase Committee, Civil Court, Motihari, reserves the right to reject all or any one of the quotations without assigning any reason.
8. The specification and quantity is tentative and details of selection and specifications may be changed as per the requirement and the District & Sessions Judge, East Champaran, Motihari reserves the right to do the same.
9. Place of delivery of Purchased items will be at Sikrahana(Dhaka) for Furnitures and Cartridges of HP Printers at Civil Court, Motihari, East Champaran.

**By Order /-**

**Nazir  
Civil Court, Motihari  
01-07-2015**

**By Order /-**

**Administrative Clerk  
Civil Court, Motihari  
01-07-2015**