



**OFFICE OF THE DISTRICT & SESSIONS JUDGE
KHOWAI TRIPURA DISTRICT :: KHOWAI**

No.E5(21)-CJM/KHW/NO/2016-19/4021

Dated, Khowai
The 17th day of July, 2019

NOTICE INVITING TENDER

Subject :- Annual maintenance Contract (AMC) of Computer Hardware & its peripherals, Online/Offline UPS and Lan Materials etc receive under of the eCourts Project and office purchased for the year 2019-20.

Sealed tenders / quotations are invited from the recognized service provider for the Annual maintenance Contract for computers & its peripherals, Online/Offline UPS and Lan Materials etc. installed in the Court Complex of District & Sessions Judge, Khowai Tripura, Khowai as per terms & conditions and specification mentioned below:-

**LIST OF ITEMS TO BE COVERED UNDER AMC CONTRACT ALONG WITH
THEIR SPECIFICATIONS:**

AMC for Computer & its peripherals		
Sl. No.	Items	Unit
1	HCL 17" LED Monitor	18
2	HCL XEON Server with keyboard & mouse [Configuration - Intel(R) Xeon(R) CPU E31220 @ 3.10GHz, 8 GB RAM, 2 nos. 320 GB HDD]	2
3	HP LaserJet P1566 Printer (with all the accessories)	3
4	HP LaserJet P1108 Printer (with all the accessories)	1
5	COMPAQ Presario 06 CPU with keyboard & mouse [Configuration - Intel(R) Pentium(R) 4 CPU 1.90GHz, 512 MB RAM, 150 GB HDD]	1
6	HP Scanjet Scanner	1
7	LAN Ports (with I/O Box)	60
8	1 KVA Numeric online UPS	1
9	500 VA Numeric online UPS	4
10	24 Port Switch (Managed)	4
11	8 Port Switch (Managed)	1
12	8 Port Switch (Un-Managed)	2
13	24 Port Patch Panel, 16 Port Patch Panel, 8 Port Patch Panel	1+1+2=4
14	9 U Rack	4

- i. The contract will be for 01(one) year from the date of acceptance of the agreement of the contract by the vendor and the agreement will be signed after the official procedure and obtaining administrative approval from the respective authority.
- ii. Amount quoted in AMC for each item shall be inclusive of all taxes.
- iii. Alongwith the quotation the Quotationer shall annex the copy of the letter of the company showing that he is the authorized AMC service provider.
- iv. As soon as the problem is reported, the corrective measures shall be taken immediately and not later than 24 hours by the vendor.

- v. Vendor service support is required during office hours (10:00 AM to 05:00 PM) on working days. The vendor support staff is required to attend location of the complained computer in court complex of the District & Sessions Judge, Khowai Tripura, Khowai.
- vi. Problem, if not major, should be rectified within the same day of reporting. The reporting will be made through e-mail/fax/over phones on urgent need.
- vii. In case of major problem, the vendor will make alternative / standby arrangement immediately failing which AMC charge for the machine for each day of delay in correction will be deducted from the amount payable.
- viii. If the problem is not rectified within reasonable time, this office shall have the right to get rectified the problem from other vendors and expenditure incurred thereon shall be borne by the AMC vendor. The decision in this regard taken by this office shall be final and binding on the AMC vendor.
- ix. The component /parts used by the vendor should be authentic and original. In case of hardware breakdown and if in case any part/equipment is beyond repairs and the same is not available/technology is obsolete or end of life, the same will be replaced with and equivalent or higher of replacing hardware.
- x. Taxes (at source) will be deducted as per applicable rules.
- xi. The quotationer should submit proper documents by mentioning yearly turnover of the company, the yearly turnover should be minimum 10 Lakhs.
- xii. **The quotationer should deploy his 1(one) technical staff for 4 days in a week and he should remain present in the office for around 4 hrs. (submit supporting documents).**
- xiii. **List of Engineers posted at Agartala/Khowai from time to time should be sent to this office (submit supporting documents).**
- xiv. Any increase/decrease in quantity will be ON PRO-RATA BASIS. However, office of the District & Sessions Judge shall place the order for required additional quantity as and when required by giving a written request to the vendor.
- xv. Quarterly Payment towards AMC shall be only after obtaining certificate from the Nodal Officer / System Officer / System Assistant of this office that service of the vendor during previous quarter was satisfactory.
- xvi. AMC will be terminated at any point of time by the office if service provided by the vendor is not satisfactory. The decision taken by the office in this regards shall be final and conclusive.
- xvii. **The quotations should reach this office positively by 15:00 hours of 8th August, 2019.** Tenders / quotations will be opened in the chamber of Nodal Officer / Ld. District Judge, on 09th August,2019 at 16:30 hours where tenderer or his authorized representative may remain present.
- xviii. Required following document should be accompanied with tender : (a) PAN card (b) VAT clearance (c) Trade License (d) GST (e) Yearly turnover certificate (f) undertaken regarding acceptante of terms and condition.
- xix. Incomplete tender will be rejected summarily.
- xx. Any dispute/ problem arisen in connection with AMC the decision of the District & Sessions Judge shall be final.

- xxi. The undersigned is not bound to accept the lowest rate and may reject all or any of the tender without assigning any reason.
- xxii. The successful tenderer shall have to execute an Agreement with the department on certain terms & condition as and when required.
- xxiii. Details information, if any required, may be obtained from the office of the under signed in this regard.

//
(S. Nath)
Chief Judicial Magistrate -cum-
Civil Judge (Sr. Divn.)
(Head of Office)
Khawai Tripura, Khawai

Copy to :-

1. NOTICE BOARD.
- ✓ 2. OFFICIAL WEBSITE.

17.07.2019
(S. Nath)
Chief Judicial Magistrate -cum-
Civil Judge (Sr. Divn.)
(Head of Office)
Khawai Tripura, Khawai