

THE PRL. DISTRICT & SESSIONS COURT, DHARWAD.

TENDER NOTIFICATION NO. 3/2018

DATED: 19.09.2018

SUB: Providing Sanitation Services, gardening & cleaning of corridors and Court complexes of Dharwad, Hubballi, Kalghatgi, Kundgol and Navalgund.

Sealed tenders are invited by the undersigned from the intending registered Sanitation Services Providers/Man Power Agencies for providing Sanitation Services at all Courts of Dharwad, Hubballi, Kalaghatagi, Kundgol & Navalgund Court complexes, by way of outsource.

**Last date for submitting the tender quotations is 17.10.2018
till 05.00 p. m.**

Terms and Conditions:

01. The tenderer offering Services shall have at least three years experience in providing such service/manpower to reputed organizations.
02. The tenderer shall use the branded consumables for Sanitization Service
03. The tenders are called under all categories. The details of the same are provided in the attachments. The tenderer shall submit the quotation in the prescribed format only. The tender accepting authority reserves the right either to accept or to reject Sanitation Services proposals.
04. The tenderer shall enclose EMD of Rs.10,000/- by way of Demand Draft drawn in favour of Prl. District & Sessions Judge, Dharwad.
05. The tenderer shall produce PF and ESI License.
06. The Sanitation Services shall include both basic cleaning wet & dry and deep cleaning-Ex., cleaning the floors with brooms, wet wash, mopping the floors, removing the dust from the office fixtures, wash rooms cleaning, cleaning of floors of offices,

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Presiding Officers chambers, Court Halls, open areas, staircases, shejja, ceiling, lifts, garden and parking area, roads within the premises and all the toilet blocks including wash basins, cleaning of overhead water tank/under ground sump tank and all the areas of the Court Complex to keep it in neat and hygienic condition by usage of eco friendly and safe consumables. Any other activities to maintain the Court Complex clean and hygienic all the time. These will be applicable based on the tender categories as attached.

07. Tenderer shall Provide cleaning materials viz., phenyle, acid, brooms, brush, wiper, mop stick, ceiling web stick, soap, oil, phenolphthalein balls, air fresheners and other allied cleaning materials.
08. The contract shall not be sub-leased to any others/any other agencies.
09. The tenderer shall produce the registration certificate under Shops and Establishments Act, Minimum Wages Act and other related Acts and Regulations.
10. The tenderer shall be registered with Labor Department, Government of Karnataka and other statutory Agencies.
11. The tenderer shall have also be registered with the Commissioner of Service Tax and shall furnish the registration number allotted.
12. Complying with Labour Regulations etc., will be the responsibility of Tenderer.
13. The working hours will be from 08.00 A.M. to 06.00 P.M. In case of urgent requirements, concerned staff may have to extend the working hours.
14. The working days will be the Court Working Days. In case of urgent requirements, concerned staff may have to extend the services on holidays also.
15. Tenderer will have to provide the manpower with required uniform suitable for the job.
16. The contract will be for a period of one year or until further orders, whichever is earlier. However, the undersigned reserves the right to extend this contract. The extension will be considered only if the service rendered by the tenderer is satisfactory.
17. It shall be the responsibility of the Tenderer to provide better sanitation services. If the service provided by the Tenderer is

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found to be unsatisfactory, the contract is liable to be terminated with immediate effect.

18. It shall be the responsibility of the Tenderer to provide efficient and trustworthy service/personnel. If the performance/conduct of any personnel provided by the Tenderer is found to be unsatisfactory, such personnel shall be replaced within three days from the date of receipt of communication from this office.
19. The Tenderer should provide the personnel who are having required experience in the sanitation work.
20. If the tenderer desires to terminate the contract, he should give one month prior written notice to the undersigned.
21. It will be the responsibility of the Tenderer to ensure that their personnel provide proper sanitation services at the Court Complex.
22. No request for advance payment will be considered. Payment will be made in the succeeding month.
23. The tenderer shall quote separate rates for Salary, P.F., ESI, Service Charge & Service Tax and other charges in figures and words.
24. The tenderer shall have to submit the statements for having paid taxes to the concerned Governments/Authorities (if applicable) at regular intervals.
25. The Tenderer shall follow the provisions of KTPP Act.
26. The final quote will be accepted subject to approval from Hon'ble High Court of Karnataka, Bengaluru.
27. The undersigned reserves the right either to accept or to reject any application without assigning any reason.
28. The personnel provided by Tenderer to ensure the smooth handling of the equipments and material provided by Court for cleaning purposes. Also to ensure that no harm is done to the facilities and fixtures available in the wash rooms and in the Court Complex.
29. The personnel deployed in the Court Complexes of Dharwad, Hubballi, Kalghatgi, Kundgol & Navalgund, will be required to maintain devotion to duty and integrity. Professional competence will not be compromised. The selection of the Tenderer will be made purely on past reputation, dependability and credibility. Merely quoting lowest rates will not make any Tenderer an automatic choice for selection. The decision of the undersigned in selection of the Tenderer will be final (subject to the approval by Hon'ble High Court of Karnataka).

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30. Failure to comply with the terms and conditions entails rescinding of the contract.
31. Formal agreement will have to be executed before the commencement of the job by agreeing to the terms and conditions.
32. The interested persons can visit the Office of the Prl. District & Sessions Court, Dharwad for any kind of clarifications regarding terms and conditions mentioned above. They can also visit all the Court Complexes in the District during the office working hours to see the area of Sanitation of Court complexes of Dharwad, Hubballi, Kalghatgi, Kundgol & Navalgund, to have a look at the area of work.
33. The undersigned is not responsible, if unwanted incidents have taken place or injury/Death caused to the workers, while Sanitizing the work at the Court complexes of Dharwad, Hubballi, Kalghatgi, Kundgol & Navalgund of Dharwad District.
34. The sealed quotation shall reach the undersigned on or before 17.10.2018 at 05.00 p. m. and will be open at 05.30 p. m. on the same day. The sealed cover shall be super scribed as "TENDER FOR PROVIDING SANITATION SERVICE ON CONTRACT".

Dharwad,
Date: 19.09.2018.

ESHAPPA K. BHUTE
(ESHAPPA K. BHUTE)
PRL. DISTRICT AND SESSIONS JUDGE,
DHARWAD.

Encl:

Category Formats enclosed.

