

# e-Manual for CISCO Web Ex Meeting to Join Video Conferencing using Smart Phones

**Step 1:** Download "Cisco Webex Meetings" from Play Store using Android Smart Phones

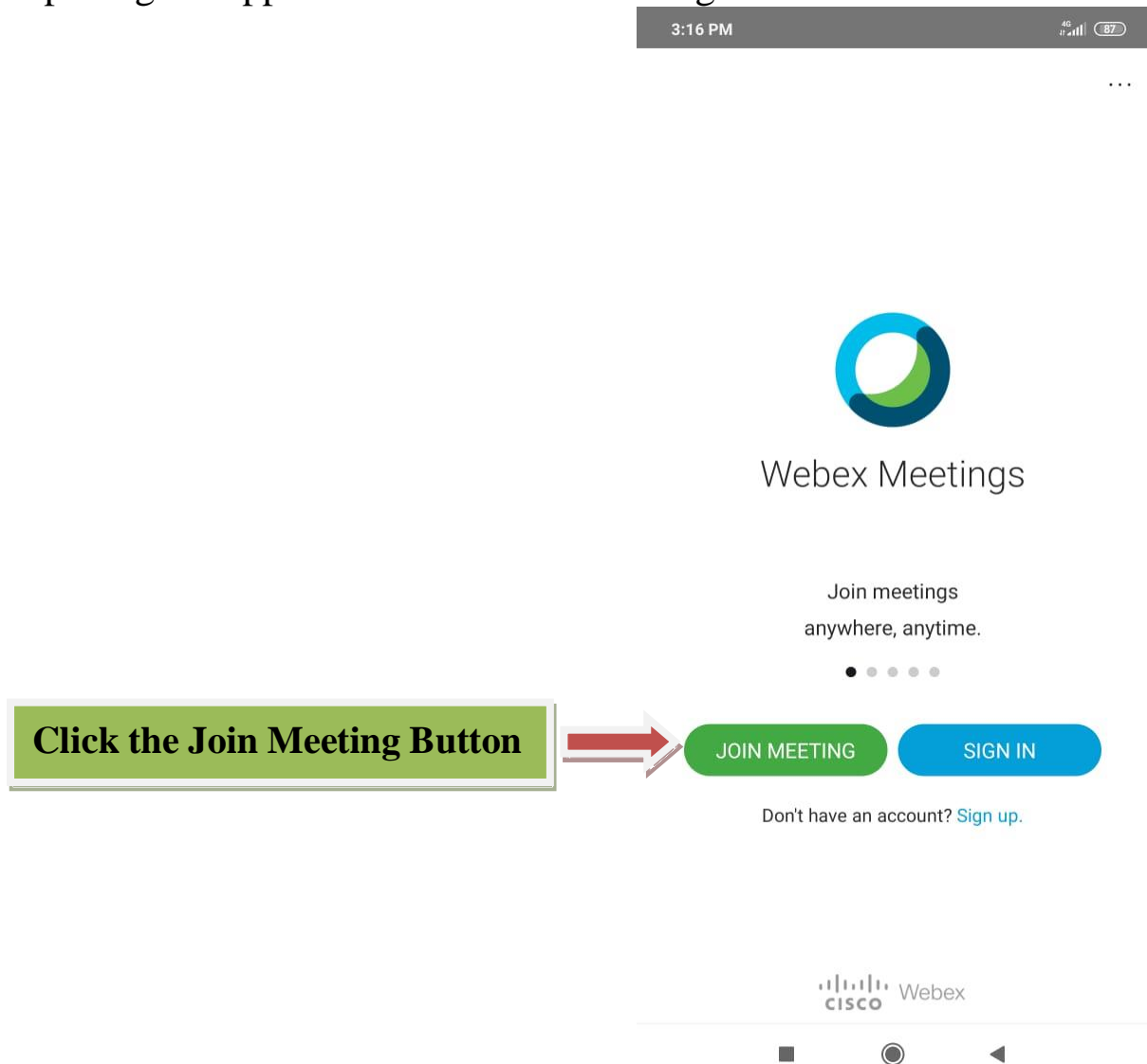
<https://play.google.com/store/apps/details?id=com.cisco.webex.meetings>

or from App Store on your Apple iPhones

<https://apps.apple.com/in/app/cisco-webex-meetings/id298844386>

## **Step 2:**

After opening the application click Join Meeting



### Step 3:

Enter the meeting ID and Your name & Email Address in the respective column

The screenshot shows a mobile application interface for joining a meeting. At the top, there is a status bar with the time 3:17 PM, 4G signal strength, and a battery level of 87%. Below the status bar is a navigation bar with a back arrow, the title 'Join Meeting', and a 'JOIN' button. The main content area contains three input fields. The first field is labeled 'Meeting number or URL' and has a green callout box on the left that says 'Enter Meeting ID' with a red arrow pointing to the field. Below this field, there is a note: 'If you are invited to a Personal Room, you can enter the URL.' followed by the example URL 'company.webex.com/meet/username'. The second field is labeled 'Your name' and has a green callout box on the left that says 'Enter Your Name' with a red arrow pointing to the field. The third field is labeled 'Email address' and has a green callout box on the left that says 'Enter Email ID' with a red arrow pointing to the field.

3:17 PM 4G 87

< Join Meeting JOIN

Enter Meeting ID Meeting number or URL

If you are invited to a Personal Room, you can enter the URL.

company.webex.com/meet/username

Enter Your Name Your name

Enter Email ID Email address

**Step 4:**

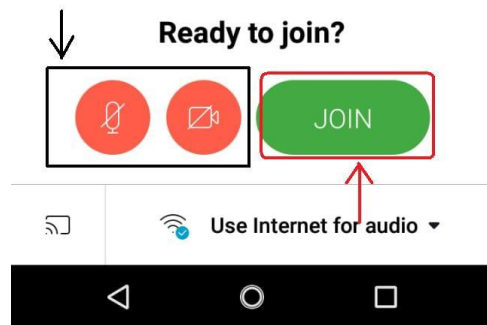
1. Control before, Join Video Conferencing through CISCO APP
  1. Switch ON Camera and MIC.,
2. Then, Choose "JOIN" Button to Join Video Conferencing from the Respective Court. (by default Red color indicates MUTE State)



**1. To Control before entering into Meeting Room – to Switch ON/OFF MIC and Camera.**

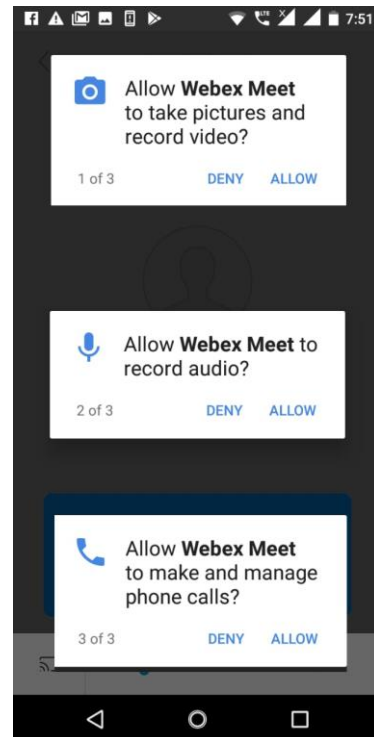


**2. Switch ON Camera and MIC, Then, Choose JOIN Button to Proceed Video Conferencing**



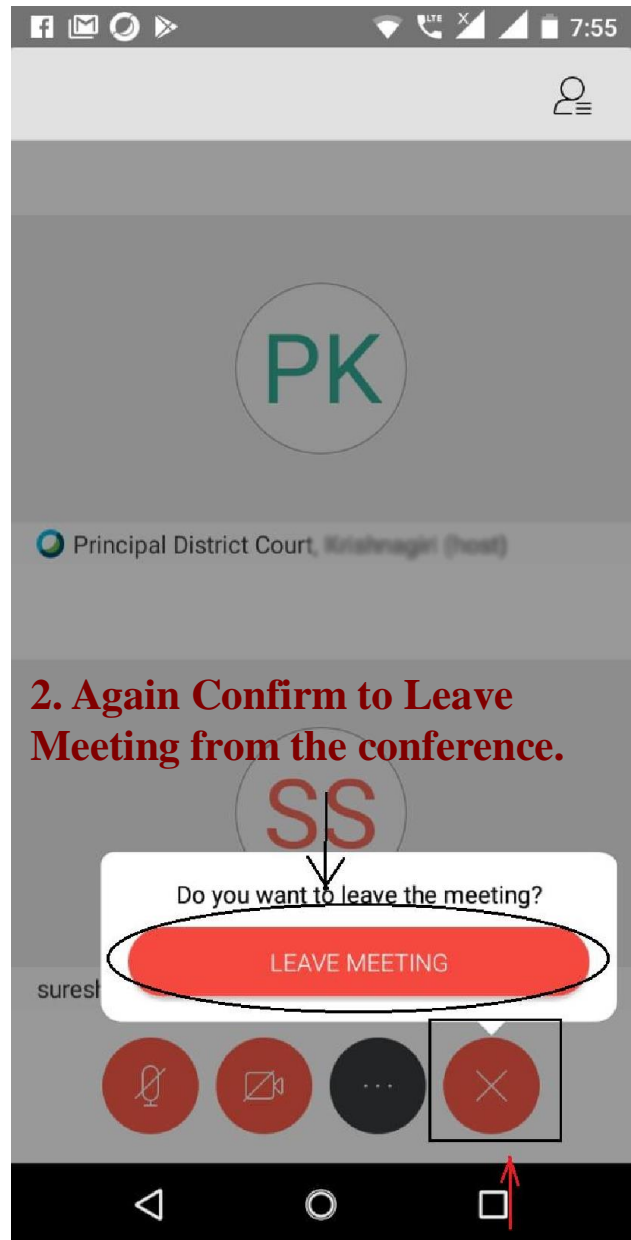
**Step 6:**

1. Choose Allow to access **CAMERA** on First Screen
2. Choose Allow to **MIC** on Second Screen
3. Choose Allow to make and manage **Calls** on Third Screen



**Step 7:**

1. Choose the Marked button to **END** Meeting.
2. Again confirm by choosing "**LEAVE MEETING**" to end the VC Session.



1. Once Session Completed Choose above Button to Leave Meeting.