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THE HIGH COURT OF KERALA

Ernakulam-682031
Email:Csec.hc-ker@gov.in
Phone: 0484-2562951
Fax:0484- 2391720

No. C2-3411/2022

Dated :29-04-2022

OFFICIAL MEMORANDUM

Sub:- Inter District/Departmental transfer - Vacancy of Clerk in the Criminal Judicial Wing of Palakkad district – reg.

- Ref:-
1. Letter No. C-196/2022 dated 10.01.2022 of the Chief Judicial Magistrate, Palakkad
 2. G.O.(P)36/91/P&ARD dated 02.12.1991.
 3. G.O.(MS) 4/61/PD, dated 02.01.1961.
 - 4.GO(P) No.05/2013/P&ARD dated 06.02.2013
 5. G.O.(P) No. 3/2017/P&ARD dated 25/02/2017.
 6. High Court O.M C6-7742/2020(1) dated 24.09.2021

The undermentioned officers are informed that the Chief Judicial Magistrate, Palakkad as per the letter referred 1st, has reported one vacancy of Clerk to be filled up by way of Inter district/departmental transfer. They are, therefore, directed to obtain and forward the applications for transfer to the Criminal Judicial Wing of Palakkad District from candidates who are eligible to apply for the same in the light of the Government Order cited 2nd.

The District Judges and Chief Judicial Magistrates shall invariably verify and certify the correctness of the service particulars submitted in the applications especially with regard to the date of appointment as Clerk, actual qualifying period of service as Clerk in the district and total service in all posts together in the district. They shall also report as to how the work of the Court will be managed due to the Inter-district transfer of the applicant.

They are further directed to give necessary instructions to all concerned on the following:-

- (1) The applicants shall express their willingness (duly countersigned) to abide by the terms and conditions of the G.O. cited 3rd and 4th in the event of their transfer.
- (2) The applicants shall furnish a declaration, duly countersigned by the District Judge/ Chief Judicial Magistrate concerned, to the effect that they agree to

Handwritten notes:
Clerk
29/5/22

become junior to the junior most in the category of clerk in the event of transfer

(3) The applicants should have completed the qualifying service for seeking inter district transfer as prescribed in para 4 (1) of the G.O. cited 2nd. **The period of leave under Appendix XII A, XII B and XII C and period of deputation in other districts will not be reckoned as service for the purpose.** The details in this respect shall be furnished in the format enclosed herewith.

(4) The applicants shall furnish their complete service details such as date of joining in the Judicial Department and post, date of joining as Clerk, period of Leave Without Allowances under Appendix XIIA, XII B and XII C, period of deputation, period of actual service in the present district etc. in the application.

(5) The applicants seeking transfer on medical grounds of themselves/their family shall produce the medical certificate (duly countersigned) in support of the request.

(6) The applicants seeking transfer on priority as per the Government Order referred 4th should submit relevant certificates duly countersigned by the District Judge/Chief Judicial Magistrate concerned.

(7) In the case of dependents of serving soldiers, the soldier should send the application for transfer of the near relative through their military authorities. Applications received otherwise will be ignored. Only one relative of a jawan will be given preferential treatment in the matter of transfer.

(8) Senior promotees seeking transfer to the entry post shall submit their application as per the guidelines in the High Court O.M referred 6th.


(9) Subsequent request for cancellation of the sanctioned transfer shall not be entertained except under compelling circumstances.

(10) The applications received prior to the date of this O.M will not be taken into consideration.

(11) The Last Date of application is on **18.05.2022**

(12) Incomplete applications and the applications received in the High Court after 18.05.2022 will not be considered.

(By Order)


Beena Devi. K
Deputy Registrar

Encl: Format for furnishing data.

To
All District Judges
All Chief Judicial Magistrates, (Except the Chief Judicial Magistrate,
Palakkad)

Copy to:

The Chief Judicial Magistrate, Palakkad.

The IT Section, High Court (for publishing in the High Court Web Site).

Format for furnishing the data as per instructions number 3

Sl.No	Name and designation of the applicant	Date of entry in service/ appointment to the Clerk cadre	Period of deputation/ period of service not reckoned for computing qualifying service for transfer	Total period of service in the present district <u>as on 18.05.2022</u> excluding the deputation period and period of LWA under Appendix XII A/ XII B/ XII C	Qualifying service in the Clerk Cadre which can be reckoned for inter-district transfer
(1)	(2)	(3)	(4)	(5)	(6)

Signature of the Applicant

Verified and Countersigned
District Judge/ Chief Judicial Magistrate