

**OFFICIAL MEMORANDUM OF THE PRINCIPAL DISTRICT AND
SESSIONS JUDGE, VELLORE**

Dated the 1st day of June 2020

Dis.No.3944 /2020

Dated: 01.06.2020

Sub: COVID 19 – Functioning of Subordinate Courts - Filing of Bail application through e-Mail – Online application - Format and guidelines – issued – Revised instructions issued - Regarding

Ref :

- 1. Circular of the Hon’ble High Court, Madras in R.O.C. No.1363/ 2020/RG dated 24.03.2020**
- 2. Official Memorandum of this Court dated 30.03.2020.**
- 3. Official Memorandum of this Court in Dis.No.3386A/dated 31.03.2020.**
- 4. Hon’ble High Court’s Official Memorandum in R.O.C.No.1363/2020/ RG/Sub-Courts dated : 30.05.2020**

In pursuant of the instructions received from Hon’ble High Court, Madras under the reference 4th cited above, the following revised instructions are issued in the procedure of filing of Bail applications before the Principal District Court, Vellore.

In partial modification to this court’s circular in the reference 3rd cited, I hereby request all the Advocates in Vellore District to submit the application for Bail via online and please refrain from coming to court in person for the same.

Duly filled online bail application must be submitted through email only and the orders for the processed applications will be uploaded in the official website of Principal District Court, Vellore.

I further state that the Advocates need not make any in person representation for arguments or collecting the orders on the Bail application submitted through email.

Bail applications shall be filed through email only on working days between 10.00 A.M to 3.00 P.M. Further, all the bail applications received by this court’s email ID will be taken for hearing on all working days in the existing method which was adopted prior to Lock-down.

For online submission of Bail Application:

E-mail Address : vellorecourts@gmail.com

For Orders:

Official Website: <https://districts.ecourts.gov.in/india/tn/vellore/notification>

Sd/- S.Selva Sundari
Principal District Judge,
Vellore.