



OFFICE OF THE
DISTRICT JUDGE & EX-OFFICIO CHAIRMAN
DISTRICT LEGAL SERVICES AUTHORITY,
COOCH BEHAR

Order No. 28 /DLSA

Dated, Cooch Behar, the 11th August, 2017

Notice of advertisement for empanelment of Para Legal Volunteers.

Ref: "Letter No. 2156(19) SLSA-115/2010(4), dated 03.08.2017 of the State Legal Services Authority, West Bengal, read with this Office's Order No. 27/DLSA, dt. 09.08.2017."

In reference to the above, applications are hereby invited from different walks of life (including retired Govt. employees) in the prescribed format (available with this notice) for empanelment of 03 Nos. of Para Legal Volunteers (PLVs), on no work-no pay basis, under the Office of the District Legal Services Authority (D.L.S.A.), Sadar, Cooch Behar. Candidates must be the local residents of Cooch Behar, Sadar, only.

Minimum Criteria:-

A candidate must be literate, preferably matriculate with a capacity for overall comprehension. Candidate must be above 18 years of age as on the date of the publication of this advertisement. Preference shall be given to the women, S/C & S/T candidates and candidates who do not look up to the income they derive from their services as Para Legal Volunteers, but have a mind set to assist the needy in the society and work for upliftment of the marginalised and weaker sections of the society.

Training:-

Selected Para Legal Volunteers shall undergo orientation programme and induction level training at the initial stage.

Honorarium & Assignments:-

The work of the Para Legal Volunteers does not carry any salary, remuneration or wages except honorarium fixed by West Bengal State Legal Services Authority. The existing honorarium of Para Legal Volunteers shall be Rs. 250/- per day (visit). Such number of day/s (visit/s) per week/month shall be fixed by the Authority concerned depending on the necessity of work load. Selected Para Legal Volunteers would be given day to day assignment in Correctional Homes, Police Stations, Gram Panchayat Offices and other places across the district of Cooch Behar depending on the workload for fulfilment of various NALSA Schemes.

Mode of selection:-

The selection committee is at liberty to use its discretion and shortlist the number of candidates for interview/test.

Any PLV, even after selection, may be removed and discontinued at any time purely at the sole discretion of the Chairman, DLSA, Cooch Behar. Such assignment is subject to the satisfactory performance report of the selected PLVs and the DLSA, Cooch Behar, shall have full discretion to terminate or alter or modify such assignments at any time/stage without assigning any reason thereof. Authority shall have full discretion to change/modify any condition of selection process and or not to select any PLVs and cancel the notice as well as the whole selection process at any stage/time without assigning any reason thereof. In case of any dispute, the decision of the Selection Committee, District Legal Services Authority, Cooch Behar, shall be final.

Admit cards/call letters (available with this notice and to be attached by the Candidate in a separate sheet with his application after filling up with necessary particulars as applicable to the Candidate) containing venue, date & time of the interview/test will be sent to the candidates by post.

Contd. to page-02.

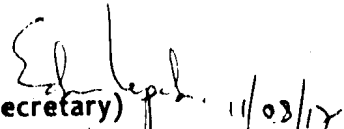
Eligible candidates may submit typed/printed application on plain paper and the duly filled in application with full signature of the applicant accompanied by the self attested copies of essential documents along with one self addressed envelope with postal stamp of Rs.5/- affixed on it in a closed envelop addressed to the Secretary, District Legal Services Authority, District Judge's Court complex, A.D.R. Centre, North Side of Sagardighi, Post & District: Cooch Behar-736101, W.B., should only be dropped in the drop box available with the 1st floor of the Office of the Secretary, District Legal Services Authority, District Judge's Court complex, A.D.R. Centre, North Side of Sagardighi, Post & District: Cooch Behar-736101, W.B., from 11.00 A.M. to 5.00 P.M. of each working day till the last date of submission of such applications.

The last date of submission of applications is 21.08.2017 up to 5.00 P.M. No application will be entertained after the last date.

For any enquiry contact 03582-230793 or 8584859843 (from 10.00 A.M. to 5.00 P.M. working days only).

Any application received by Posts shall not be accepted under any circumstances. Incomplete and Incorrect applications shall be summarily rejected.

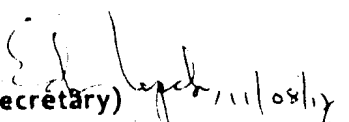
By order of the Chairman, DLSA, Cooch Behar.


(Secretary) 11/08/17
District Legal Services Authority, Cooch Behar.
District Legal Services Authority

Copy forwarded to :-

No. 624(7)/DLSA, dt. Cooch Behar, the 11th August, 2017.

- 1) The Chairman, DLSA, Cooch Behar. for information only.
- 2) The District & Sessions Judge, Cooch Behar. ... for Information with a request to direct the office to put up the advertisement in office notice board.
- 3) The District Magistrate, Cooch Behar. ... for information with a request to direct the office to put up the advertisement in the office notice board.
- 4) The B.D.Os, Block- I and II, Cooch Behar. for Information with a request to direct the office to put up the advertisement in the office notice board.
- 5) The President / Secretary, Bar Association, Cooch Behar.... for information with a request to put up the advertisement in the notice board.
- 6) All the Gram Panchayat Pradhans, Gram Panchayat Offices, Cooch Behar I and II Blocks ... for information with a request to put up the advertisement in the office notice board
- 7) Office Notice Board of DLSA, Cooch Behar.


(Secretary) 11/08/17
District Legal Services Authority, Cooch Behar.
Secretary
District Legal Services Authority
Cooch Behar

APPLICATION FORM FOR EMPANELMENT OF PARA LEGAL VOLUNTEERS.

Paste here
recent passport
size colour
photograph
duly signed by
the candidate

1. Name of the Candidate (in block letters): _____
2. Name of the Father/Husband/or Mother: _____
3. Full postal address for communication with PIN Code: _____

4. Name of the Sub-Division which the Candidate belongs to (Give tick mark) : i) Cooch Behar
Sadar, ii) Tufanganj, iii) Mathabhanga, iv) Dinhata, v) Mekhliganj.
5. Date of Birth (YY/MM/DD) (attach self attested supporting documents): _____
6. Category: SC/ST/OBC/PH/GEN/Others (attach self attested supporting documents): _____
7. Gender: Male/Female/Third Gender: _____
8. Educational Qualifications (attached self attested supporting documents):

9. E-mail address (if any) and Contact Number: _____
10. Experience, if any (attach self attested supporting documents): _____

11. Were you in govt. service? If yes, give details with self attested supporting documents:

Declaration

I do hereby declare that (a) all the statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false, my application is liable to be cancelled, (b) I also declare that I have fully understood the fact that the work of PLV is in no way connected with any sort of Government Employment and that I am willing to work voluntarily against honorarium fixed by WB SLSA.

Date:
Place:

(Full Signature of the candidate)

(To be enclosed with the application form in a separate sheet)

ADMIT CARD/INTERVIEW LETTER

(For Office Use)

Paste here recent
passport size
colour photograph
duly signed by the
candidate

Roll Number :

Date of Examination :

Time of Examination :

Venue of Examination : The 1st floor of the Office of the Secretary, District Legal Services Authority, District Judge's Court complex, A.D.R. Centre, North Side of Sagardighi, Post & District: Cooch Behar-736101, W.B.

(To be filled up by the Candidate)

1. Name of the candidate (In block letters) :

2. Father/Husband /Mother Name :

3. Address :a) Present address:

b) Permanent address :

.....
Signature and date with stamp of
the Secretary of the District Legal
Services Authority, Cooch Behar.

Candidates are asked to bring with them all of their original testimonials on the date of the interview and also an identity proof in original. Candidates are also advised to go through the concerned advertisement carefully.

**Secretary,
DLSA, Cooch Behar.**