

OFFICE OF THE DISTRICT JUDGE OF HOOGHLY
ENGLISH DEPARTMENT

Order No.224

Dated : 28/08/2020

It is for information of all concerned that despite having the difficulties to run the Courts smoothly in this pandemic situation this Judgeship has although tried to give access to justice to the litigants and took all the necessary steps in a limited manner since 15/06/2020. However, due to shortage of officers at Arambagh and Serampore Sub-divisions for the present and further considering the grave situation of the pandemic prompting the Government to declare weekly Lockdown 07/09/2020, 11/09/2020 and 12/09/2020 the Courts of this Judgeship to function a limited manner as per roster given herein below since **01/09/2020 to 15/09/2020** giving due weightage to the various opinion expressed by the members of the respective bar association of this Judgeship.

Be it mentioned here that if the Government announces further 'Lockdown' during this period, the hearing of that day will be held on the next working day.

DISTRICT JUDGE'S FILE

(BAIL HEARING & OTHER URGENT MATTERS)

Name and Designation of the Officers who holds the Court	Date	Name of the Deputed Staff
HOOGHLY SADAR		
Sri Anupam Maity, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.	01/09/2020	English Stenographer : - Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly. Bench Clerk :- Sri Tarun Pandit, M.A.C.C. Clerk, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Smt. Chaitali Chatterjee (Das), District Judge, Hooghly	02/09/2020	English Stenographer : - Sri Provat Kumar Ghosh, English Stenographer, District Judge's Court, Hooghly. Smt. Jhumur Kairi (Dutta Chowdhury) English Stenographer, District Judge's Court, Hooghly Bench Clerk :- Sri Jyotirmoy Sarkar, Bench Clerk, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Smarajit Majumder, Additional District & Sessions Judge, 1 st Court, Hooghly	03/09/2020	English Stenographer : - Smt. Jhumur Kairi (Dutta Chowdhury) English Stenographer, District Judge's Court, Hooghly Bench Clerk :- Sri Tarun Pandit, M.A.C.C. Clerk, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Smt. Chaitali Chatterjee (Das), District Judge, Hooghly	04/09/2020	English Stenographer : - Sri Provat Kumar Ghosh, English Stenographer, District Judge's Court, Hooghly. Smt. Jhumur Kairi (Dutta Chowdhury) English Stenographer, District Judge's Court, Hooghly Bench Clerk :- Sri Jyotirmoy Sarkar, Bench Clerk, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.

BAIL FILE ONLY Sri Smarajit Majumder, Additional District & Sessions Judge, 1 st Court, Hooghly	05/09/2020	English Stenographer : - Smt. Jhumur Kairi (Dutta Chowdhury) English Stenographer, District Judge's Court, Hooghly Bench Clerk :- Sri Anjan Seth, U.D. Assistant, English Department, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
BAIL FILE ONLY Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 nd Court, Hooghly.	08/09/2020	English Stenographer : - Smt. Jhumur Kairi (Dutta Chowdhury) English Stenographer, District Judge's Court, Hooghly Bench Clerk :- Sri Tarun Pandit, M.A.C.C. Clerk, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
District Judge/District Judge(In-charge), Hooghly	09/09/2020	English Stenographer : - Smt. Jhumur Kairi (Dutta Chowdhury) English Stenographer, District Judge's Court, Hooghly. Bench Clerk :- Sri Jyotirmoy Sarkar, Bench Clerk, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Smarajit Majumder, Additional District & Sessions Judge, 1 st Court, Hooghly	10/09/2020	English Stenographer : - Sri Provat Kumar Ghosh, English Stenographer, District Judge's Court, Hooghly. Bench Clerk :- Sri Anjan Seth, U.D. Assistant, English Department, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
District Judge/District Judge(In-charge), Hooghly	14/09/2020	English Stenographer : - Sri Provat Kumar Ghosh, English Stenographer, District Judge's Court, Hooghly. Bench Clerk :- Sri Jyotirmoy Sarkar, Bench Clerk, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 nd Court, Hooghly.	15/09/2020	English Stenographer : - Smt. Jhumur Kairi (Dutta Chowdhury) English Stenographer, District Judge's Court, Hooghly Smt. Alina Bhattacharjee, English Stenographer, Civil Judge (Jr. Divn.), Additional Court, Hooghly. Bench Clerk :- Sri Tarun Pandit, M.A.C.C. Clerk, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.

ADDITIONAL DISTRICT & SESSIONS JUDGE COURTS
(POCSO, NDPS, ELECTRICITY CASES & OTHER COURTS)
AT HOOGHLY SADAR

Name and Designation of the Officers who holds the Court	In addition to his/her own he/she will also be the In-charge of the Court of	Date	Name of the Deputed English Stenographer
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 nd Court, Hooghly.	Additional District & Sessions Judge, 1 st Court, Hooghly.	01/09/2020	Smt. Mampi Nandy, English Stenographer, Judicial Magistrate, 2 nd Court, Chandernagore.
Sri Prasanta Sil, Additional District & Sessions Judge, 3 rd Court, Hooghly.		01/09/2020	Smt. Archana Ram, English Stenographer, A.D.J., 2 nd Court, Arambagh.
Sri Anupam Maity, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.		01/09/2020	Sri Ranendra Narayan Mukherjee, English Stenographer, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.
Sri Debapriya Basu, Additional District &	Additional District & Sessions Judge, 1 st Fast	01/09/2020	Sri Bibhash Bardhan, English Stenographer attached to

Sessions Judge, 2 nd Fast Track Court, Hooghly.	Track Court, Hooghly.		Additional District & Sessions Judge, Fast Track Court, Serampore.
Sri Smarajit Majumder, Additional District & Sessions Judge, 1 st Court, Hooghly	Additional District & Sessions Judge, 2 nd Court, Hooghly.	02/09/2020	Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly.
Sri Anupam Maity, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly	Additional District & Sessions Judge, 3 rd Court, Hooghly.	02/09/2020	Sri Ranendra Narayan Mukherjee, English Stenographer, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.
Sri Subhendu Saha, Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	02/09/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
Sri Smarajit Majumder, Additional District & Sessions Judge, 1 st Court, Hooghly		03/09/2020	Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly.
Sri Prasanta Sil, Additional District & Sessions Judge, 3 rd Court, Hooghly.	Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly	03/09/2020	Smt. Archana Ram, English Stenographer, A.D.J., 2 nd Court, Arambagh.
Sri Debapriya Basu, Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	Additional District & Sessions Judge, 2 nd Court, Hooghly and Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	03/09/2020	Sri Ranendra Narayan Mukherjee, English Stenographer, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 nd Court, Hooghly.	Additional District & Sessions Judge, 1 st Court, Hooghly.	04/09/2020	Smt. Mampi Nandy, English Stenographer, Judicial Magistrate, 2 nd Court, Chandernagore.
Sri Prasanta Sil, Additional District & Sessions Judge, 3 rd Court, Hooghly.	Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly	04/09/2020	Smt. Archana Ram, English Stenographer, A.D.J., 2 nd Court, Arambagh.
Sri Subhendu Saha, Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	04/09/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
ADMINISTRATIVE WORK Smt. Chaitali Chatterjee (Das), District Judge, Hooghly		05/09/2020	Sri Provat Kumar Ghosh, English Stenographer, District Judge's Court, Hooghly.
Sri Smarajit Majumder, Additional District & Sessions Judge, 1 st Court, Hooghly	Additional District & Sessions Judge, 3 rd and Judge(E.C.Act)-cum-ADJ, Special Court, Hooghly.	05/09/2020	Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly.
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 nd Court, Hooghly.		05/09/2020	Smt. Mampi Nandy, English Stenographer, Judicial Magistrate, 2 nd Court, Chandernagore.
Sri Debapriya Basu, Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	05/09/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
ADMINISTRATIVE WORK Smt. Chaitali Chatterjee (Das), District Judge, Hooghly		08/09/2020	Sri Provat Kumar Ghosh, English Stenographer, District Judge's Court, Hooghly.
Sri Manas Ranjan Sanyal, Additional District &		08/09/2020	Smt. Mampi Nandy, English Stenographer, Judicial

Sessions Judge, 2 nd Court, Hooghly.			Magistrate, 2 nd Court, Chandernagore.
Sri Smarajit Majumder, Additional District & Sessions Judge, 1 st Court, Hooghly		08/09/2020	Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly.
Sri Anupam Maity, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly	Additional District & Sessions Judge, 3 rd Court, Hooghly.	08/09/2020	Sri Ranendra Narayan Mukherjee, English Stenographer, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.
Sri Subhendu Saha, Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	08/09/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
Sri Smarajit Majumder, Additional District & Sessions Judge, 1 st Court, Hooghly	Additional District & Sessions Judge, 2 nd Court, Hooghly.	09/09/2020	Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly.
Sri Prasanta Sil, Additional District & Sessions Judge, 3 rd Court, Hooghly.	Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.	09/09/2020	Smt. Archana Ram, English Stenographer, A.D.J., 2 nd Court, Arambagh.
Sri Debapriya Basu, Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	09/09/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
Sri Smarajit Majumder, Additional District & Sessions Judge, 1 st Court, Hooghly		10/09/2020	Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly.
Sri Anupam Maity, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly	Additional District & Sessions Judge, 3 rd Court, Hooghly.	10/09/2020	Sri Ranendra Narayan Mukherjee, English Stenographer, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 nd Court, Hooghly.		10/09/2020	Smt. Mampi Nandy, English Stenographer, Judicial Magistrate, 2 nd Court, Chandernagore.
Sri Subhendu Saha, Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	10/09/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 nd Court, Hooghly.	Additional District & Sessions Judge, 1 st Court, Hooghly.	14/09/2020	Smt. Mampi Nandy, English Stenographer, Judicial Magistrate, 2 nd Court, Chandernagore.
Sri Prasanta Sil, Additional District & Sessions Judge, 3 rd Court, Hooghly.	Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly	14/09/2020	Smt. Archana Ram, English Stenographer, A.D.J., 2 nd Court, Arambagh.
Sri Debapriya Basu, Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	14/09/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 nd Court, Hooghly.		15/09/2020	Smt. Mampi Nandy, English Stenographer, Judicial Magistrate, 2 nd Court, Chandernagore.
Sri Smarajit Majumder, Additional District & Sessions Judge, 1 st Court, Hooghly		15/09/2020	Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly.
Sri Anupam Maity, Judge,	Additional District &	15/09/2020	Sri Ranendra Narayan Mukherjee,

Special Court (E.C.Act)-cum-ADJ, Hooghly	Sessions Judge, 3 rd Court, Hooghly.		English Stenographer, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.
Sri Subhendu Saha, Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	15/09/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.

FOR BAIL HEARING AND OTHER URGENT MATTERS OF ADJ COURTS IN THE SUB-DIVISION

Name and Designation of the Officers who holds the Court	Date	Name of the Deputed English Stenographer
CHANDERNAGORE SUB-DIVISION		
Sri Nandadulal Kalapahar, Additional District & Sessions Judge, Chandernagore.	01/09/2020, 03/09/2020, 05/09/2020, 09/09/2020 & 14/09/2020	Sri Samarendra Mondal, English Stenographer, Additional District & Sessions Judge, Chandernagore.
Sri Abhiram Barman, Additional District & Sessions Judge, Fast Track Court, Chandernagore.	02/09/2020, 04/09/2020, 08/09/2020, 10/09/2020 & 15/09/2020	Smt. Indrani Roy Chowdhury, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Chandernagore.
SERAMPORE SUB-DIVISION		
Sri Gopal Chandra Karmakar, Additional District & Sessions Judge, 1 st Court, Serampore.	02/09/2020, 03/09/2020, 04/09/2020, 08/09/2020, 09/09/2020, 10/09/2020, 14/09/2020 & 15/09/2020	1. Sri Sushanta Halder, English Stenographer, Additional District & Sessions Judge, 2 nd Court, Hooghly. 2. Sri Debasis Dey, English Stenographer, Additional District & Sessions Judge, 1 st Court, Serampore. 3. Ms. Papiya Khan, English Stenographer, Civil Judge (Jr. Divn.), 3 rd Court, Serampore. 4. Sri Kanailal Mukherjee, English Stenographer, attached to Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly. <u>On Rotation Basis.</u>
ARAMBAGH SUB-DIVISION		
Sri Suratheswar Mondal, Additional District & Sessions Judge, Arambagh.	02/09/2020, 03/09/2020, 04/09/2020, 10/09/2020, 14/09/2020 & 15/09/2020	1. Sri Pankaj Kr. Mondal, English Stenographer, A.C.J.M., Serampore. 2. Sri Sudip Debnath, English Stenographer, Civil Judge (Jr. Divn.), Additional Court, Chandernagore.

CIVIL JUDGE (SENIOR DIVISION) COURTS

Name and Designation of the Officers who holds the Court	Date	Name of the Deputed English Stenographer
HOOGHLY SADAR		
Smt. Kumkum Chattopadhyay, Civil Judge (Sr. Divn), 1 st Court, Hooghly, Sadar	01/09/2020, 02/09/2020, 04/09/2020, 05/09/2020, 09/09/2020, 10/09/2020, 15/09/2020	Sri Prasanta Mandi, English Stenographer, Civil Judge (Sr. Divn.), Arambagh.
Sri Hindol Roy, Civil Judge (Sr. Divn), 2 nd Court, Hooghly, Sadar	01/09/2020, 03/09/2020, 04/09/2020,	Sri Rabin Kisku, English Stenographer, Civil Judge (Jr. Divn.), 1 st Court, Arambagh.

	08/09/2020, 09/09/2020, 14/09/2020, 15/09/2020	
Smt. Debasree Lahiri, Civil Judge (Sr. Divn), Additional Court, Hooghly	02/09/2020, 03/09/2020, 05/09/2020, 08/09/2020, 10/09/2020, 14/09/2020	Sri Avishek Ganguly, English Stenographer, Civil Judge (Sr. Divn.), Serampore.
CHANDERNAGORE SUB-DIVISION		
Sri Ajaya Raj Syangden, Civil Judge (Sr. Divn), Chandernagore, Hooghly	On all working days	Sri Sujit Roy, English Stenographer, Civil Judge (Jr. Divn.), 1 st Court, Serampore.
SERAMPORE SUB-DIVISION		
Sri Amitava Das, Civil Judge (Sr. Divn), Serampore, Hooghly	On all working days	Sri Niladri Guha, English Stenographer, Additional District & Sessions Judge, 3 rd Court, Hooghly. Sri Sukhendu De, English Stenographer, Civil Judge (Sr. Divn.), Additional Court, Hooghly.
ARAMBAGH SUB-DIVISION		
Smt. Sweta Srivastava , Civil Judge (Jr. Divn.), 1 st Court, Arambagh will be the in charge of all civil matters of the Court of Civil Judge (Sr. Divn), Arambagh, Hooghly.	01/09/2020, 03/09/2020, 05/09/2020, 09/09/2020, 14/09/2020,	
*** Criminal matter of Civil Judge(Sr.Divn.), Arambagh will be dealt with by the Ld. A.C.J.M., Arambagh.		

CIVIL JUDGE (JUNIOR DIVISION) COURTS

Name and Designation of the Officers who holds the Court	Date	Name of the Deputed English Stenographer
HOOGLY SADAR		
Sri Arindam Chakraborty, Civil Judge (Jr. Divn), 1 st Court, Hooghly, Sadar	02/09/2020, 04/09/2020, 05/09/2020, 08/09/2020, 09/09/2020, 14/09/2020, 15/09/2020	Ms. Moumita Das, English Stenographer, Civil Judge (Jr. Divn.), 1 st Court, Hooghly.
Sri Abhisek Mukherjee, Civil Judge (Jr. Divn), 2 nd Court, Hooghly, Sadar	01/09/2020, 03/09/2020, 04/09/2020, 08/09/2020, 10/09/2020, 15/09/2020	Sri Subhasis Barua, English Stenographer, Judicial Magistrate, 2 nd Court, Serampore.
Smt. Aliviya Bhattacharya, Civil Judge (Jr. Divn), Additional Court, Hooghly	01/09/2020, 02/09/2020, 03/09/2020, 05/09/2020, 09/09/2020, 10/09/2020, 14/09/2020	Smt. Alina Bhattacharjee, English Stenographer, Civil Judge (Jr. Divn.), Additional Court, Hooghly.
CHANDERNAGORE SUB-DIVISION		
Smt. Shukti Tapaswi, Civil Judge (Jr. Divn.) 1 st Court, Chaandernagore	01/09/2020, 02/09/2020, 04/09/2020, 05/09/2020, 09/09/2020, 10/09/2020,	Sri Amarjyoti Mallick, English Stenographer, Civil Judge (Jr. Divn.), 1 st Court, Chandernagore.

	15/09/2020	
Najmus Sahar, Civil Judge (Jr. Divn.) 2 nd Court, Chaandernagore	01/09/2020, 03/09/2020, 04/09/2020, 08/09/2020, 09/09/2020, 14/09/2020, 15/09/2020	Sri Sujoy Bandyopadhyay, English Stenographer, Civil Judge (Jr. Divn.), 2 nd Court, Chandernagore.
Smt. Priyanka Bose, Civil Judge (Jr. Divn.), Additional Court, Chandernagore	02/09/2020, 03/09/2020, 05/09/2020, 08/09/2020, 10/09/2020, 14/09/2020	Sri Amarjyoti Mallick, English Stenographer, Civil Judge (Jr. Divn.), 1 st Court, Chandernagore and Sri Sujoy Bandyopadhyay, English Stenographer, Civil Judge (Jr. Divn.), 2 nd Court, Chandernagore will attend their duties in Civil Judge (Jr. Divn.), Additional Court, Chandernagore <u>on rotation basis.</u>
SERAMPORE SUB-DIVISION		
Smt. Sharmistha Ghosh, Civil Judge (Jr. Divn.), 1 st Court, Serampore	01/09/2020, 03/09/2020, 05/09/2020, 09/09/2020, 14/09/2020	Sri Pinkan Parui, English Stenographer, A.C.J.M., Chandernagore.
Smt. Smita Saha, Civil Judge (Jr. Divn.), 2 nd Court, Serampore	01/09/2020, 03/09/2020, 05/09/2020, 09/09/2020, 14/09/2020	Sri Moloy Biswas, English Stenographer, Civil Judge (Jr. Divn.), 2 nd Court, Serampore.
Smt. Annu Gupta, Civil Judge (Jr. Divn.), 4 th Court, Serampore	02/09/2020, 04/09/2020, 08/09/2020, 10/09/2020, 15/09/2020	Sri Pradip Pal, English Stenographer, Civil Judge (Sr. Divn.), 1 st Court, Hooghly.
Akram Ahmed, Civil Judge (Jr. Divn.), Additional Court, Serampore	02/09/2020, 04/09/2020, 08/09/2020, 10/09/2020, 15/09/2020	Sri Sajan Saha, English Stenographer, Civil Judge (Jr. Divn.), Additional Court, Serampore.
ARAMBAGH SUB-DIVISION		
Smt. Sweta Srivastava, Civil Judge (Jr. Divn.), 1 st Court, Arambagh	01/09/2020, 03/09/2020, 05/09/2020, 09/09/2020, 14/09/2020	Sri Tapan Kr. Khawas, English Stenographer, Civil Judge (Sr. Divn.), 2 nd Court, Hooghly.
Smt. Prarthana Banerjee, Civil Judge (Jr. Divn.), 2 nd Court, Arambagh	02/09/2020, 04/09/2020, 08/09/2020, 10/09/2020, 15/09/2020	Sri Tapan Kr. Khawas, English Stenographer, Civil Judge (Sr. Divn.), 2 nd Court, Hooghly.

- If any matter is ready for final hearing/argument in the Court of Ld. District Judge, Hooghly, Ld. District Judge, Hooghly will take up the matter and Ld. Advocates are at liberty to file 'put up' petition.
- Ld. Advocates may also file 'put up' petition in any Court, if any matter is ready for final hearing/argument.
- The undersigned or Additional District & Sessions Judge, Hooghly who will remain in charge of the bail application u/s.10(3) Cr.P.C. including all urgent application shall also remain in-charge of his/her own Court at Hooghly Sadar.
- In Chandernagore and Serampore Sub-division the Judicial Officer in the rank of Additional District & Sessions Judge who will remain present shall also remain in charge of all the

Additional District & Sessions Judge Courts including Additional District & Sessions Judge, Fast Track Court.

- In Arambagh Sub-division Ld. Additional District & Sessions Judge, 2nd Court, Arambagh shall remain in charge of Additional District & Sessions Judge, 1st Court, Arambagh as usual.
- Seniormost Judicial Officer in the rank of Civil Judge (Sr. Divn.) shall remain in-charge of other Courts of Civil Judge(Sr. Divn.) at Hooghly Sadar.
- Seniormost Judicial Officer in the rank of Civil Judge (Jr. Divn.) shall also remain in-charge of other Courts of Civil Judge(Jr. Divn.) at Hooghly Sadar, Chandernagore and Serampore Sub-division.
- Ld. C.J.M., Hooghly is requested to make necessary arrangement for operation of 'Judicial Cash' in every working day for Hooghly Sadar as well as Sub-divisions of this Judgeship.
- Ld. C.J.M., Hooghly/A.C.J.M. of Chandernagore, Serampore and Arambagh are requested to inform about the 'roster duty' to the respective Bar Associations of his/her Sub-division.
- All the Judicial Officers are requested to make an arrangement regarding attendance of **adequate staff** (Sheristadar, Bench Clerk, Group 'D' etc.) **positively** on every working day on rotation basis. **They are also requested to direct the staff concerned to attend their duties in proper time.**
- **All the Judicial Officers are also requested to direct the staff concerned to update the Diary and Cause List, both manual and in the CIS within this period positively.**
- All the members of Hooghly Sadar, Chandernagore, Serampore and Arambagh Bar Association are hereby informed that they should file the bail petition/urgent matters/remand file through e-mail (hooghlyfiling@gmail.com) along with manual filing.
- All the members of Hooghly Sadar, Chandernagore, Serampore and Arambagh Bar Association are requested to move the bail application through **Video Conferencing**, as a precautionary measure to stop spreading of Covid-19.
- Sri Sudip Mukherjee, System Officer, Hooghly and Sri Amit Kumar Tudu, U.D. Assistant, Civil Judge (Sr. Divn.), 2nd Court, Hooghly are directed to attend their duties on the aforesaid dates of hearing **on rotation basis.**
- Sri Kuntal Laha and Sri Anjan Seth, U.D. Assistants attached to English Department, District Judge's Court, Hooghly and Sri Sourav Panda, L.D. Assistant attached to English Department, District Judge's Court, Hooghly are directed to attend their office duties on the aforesaid dates of hearing of Hooghly Sadar Sub-division **on rotation basis.**
- Sri Dibakar Talukdar, Office Assistant, District Judge's Court, Hooghly, Sri Abin Chanda and Sri Alope Kumar Ghosh, L.D.Assistants, English Department will do computerized filling work for Hooghly Sadar **on rotation basis** at the District Server.
- Computerized filling arrangement of Chandernagore, Serampore and Arambagh Sub-division is to be made by local arrangement. The Nodal Officer of Chandernagore, Serampore and Arambagh Sub-divisions are requested to contact with the seniormost Additional District & Sessions Judge of the respective sub-division for fixing up the date of filling positively. It is further informed that filing of all types of cases is permissible and in case of any difficulties; the matter should be informed to the seniormost officer of the respective station by the filing staff.
- District Nazir as well as Nazir of Chandernagore, Serampore and Arambagh Sub-divisions are directed to make necessary arrangement for opening the Court rooms by deputing staff on the date of the Court as well as date of filling.

- District Nazir as well as the Nazir of Chandernagore, Seerampore and Arambagh Sub-divisions are directed to make necessary arrangement for maintaining cleanliness of Court Rooms as well as the Court complex whenever is required.
- **It is further notified that the officers of this Judgeship are at liberty to hear all types of cases both contested and uncontested including those mentioned in para 6 of the guidelines dated 08/06/2020 and further guidelines published on 30/06/2020 vide Order No.179.**
- The Covid protocol including wearing of masks and social distancing should be maintained within the Court premises and any violation of this will be dealt with seriously.
- **The normal Courts hours to be followed during this period.**
- The Judge-in-charge, Copying Department of the respective Sub-divisions are directed to monitor the functioning of the concerned department.
- However, the Judge-in-charges of the respective Sub-divisions are hereby requested to take up the matter of sanitization of the Court premises with the administration.

Sd/-
District Judge, Hooghly

Memo No.224 (copy) dated 28/08/2020.

Copy forwarded for information and taking necessary action to :-

1. The Additional District & Sessions Judge, 1st/2nd/3rd Court;
 2. Judge, Special Court (E.C.Act)-cum-Additional District & Sessions Judge;
 3. Additional District & Sessions Judge, 1st/2nd Fast Track Court;
 4. The Civil Judge (Senior Division), 1st/2nd/Additional Court;
 5. The Chief Judicial Magistrate;
 6. The Additional Chief Judicial Magistrate;
 7. The Civil Judge (Junior Division), 1st/2nd/3rd/4th/Additional Court;
 8. The Judicial Magistrate, 2nd/3rd/4th/5th/Additional Court;
 9. My Vernacular and English Department;
 10. The Judge-in-charge, Accounts/Nezarath/Record Room/Copying Department(Civil/Criminal Wing);
 11. The Secretary/President, Bar Association;
- HOOGHLY/CHANDERNAGORE/SERAMPORE/ARAMBAGH.**
12. Sri Sudip Mukherjee, System Officer, Hooghly – with a direction to circulate the same through e-mail/WhatsApp and/or official website.

Sd/-
District Judge, Hooghly