

OFFICE OF THE DISTRICT JUDGE OF HOOGHLY
ENGLISH DEPARTMENT

Order No.238

Dated : 10/09/2020

It is for information of all concerned that in view of the Hon'ble Court's Notification No.3115-RG dated 31/08/2020; despite having the difficulties to run the Court's function smoothly in this pandemic situation and due to non-availability of normal train services, this Judgeship has been trying to give access to justice to the litigants taking all necessary steps to increase the function of the Courts since 15/06/2020. However, due to non-availability of officers in the rank of District Judge Entry Level at Arambagh and due to shortage of officers at Serampore Sub-division and further considering the deadly situation of the pandemic Covid-19, the Courts of this Judgeship to function as per roster scheduled below for the period from **16/09/2020 to 30/09/2020** after considering the opinion of the members of the respective Bar Associations of this Judgeship and keeping in mind the Hon'ble Court's Notification No.3115-RG dated 31/08/2020.

Be it mentioned here that pursuant to Order No.237 dated 10/09/2020 of the undersigned, the entire judicial functioning of the Courts of Arambagh Sub-division, excepting remand file, have been suspended on and from 10/09/2020 to 17/09/2020.

DISTRICT JUDGE'S FILE

(BAIL HEARING & OTHER URGENT MATTERS)

Name and Designation of the Officers who holds the Court	Date	Name of the Deputed Staff
HOOGHLY SADAR		
Sri Subhendu Saha, Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	16/09/2020	English Stenographer :- Smt. Jhumur Kairi (Dutta Chowdhury) English Stenographer, District Judge's Court, Hooghly. Bench Clerk :- Sri Jyotirmoy Sarkar, Bench Clerk, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Prasanta Sil, Additional District & Sessions Judge, 3 rd Court, Hooghly.	18/09/2020	English Stenographer :- Smt. Jhumur Kairi (Dutta Chowdhury) English Stenographer, District Judge's Court, Hooghly. Smt. Archana Ram, English Stenographer, A.D.J., 2 nd Court, Arambagh. Bench Clerk :- Sri Jyotirmoy Sarkar, Bench Clerk, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Sarajit Mazumder, Additional District & Sessions Judge, 1 st Court, Hooghly	19/09/2020	English Stenographer :- Smt. Jhumur Kairi (Dutta Chowdhury) English Stenographer, District Judge's Court, Hooghly Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly. Bench Clerk :- Sri Anjan Seth, U.D. Assistant, English Department, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Subhra Sankar Bhatta, District Judge, Hooghly	21/09/2020	English Stenographer :- Sri Provat Kumar Ghosh, English Stenographer,

		District Judge's Court, Hooghly. Bench Clerk :- Sri Jyotirmoy Sarkar, Bench Clerk, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 nd Court, Hooghly.	22/09/2020	English Stenographer :- Sri Provat Kumar Ghosh, English Stenographer, District Judge's Court, Hooghly. Smt. Mampi Nandy, English Stenographer, Judicial Magistrate, 2 nd Court, Chandernagore. Bench Clerk :- Sri Tarun Pandit, M.A.C.C. Clerk, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Prasanta Sil, Additional District & Sessions Judge, 3 rd Court, Hooghly.	23/09/2020	English Stenographer :- Smt. Jhumur Kairi (Dutta Chowdhury) English Stenographer, District Judge's Court, Hooghly. Smt. Archana Ram, English Stenographer, A.D.J., 2 nd Court, Arambagh. Bench Clerk :- Sri Jyotirmoy Sarkar, Bench Clerk, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Sarajit Mazumder, Additional District & Sessions Judge, 1 st Court, Hooghly	24/09/2020	English Stenographer :- Smt. Jhumur Kairi (Dutta Chowdhury) English Stenographer, District Judge's Court, Hooghly Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly. Bench Clerk :- Sri Anjan Seth, U.D. Assistant, English Department, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Anupam Maity, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly	25/09/2020	English Stenographer :- Smt. Jhumur Kairi (Dutta Chowdhury) English Stenographer, District Judge's Court, Hooghly Sri Ranendra Narayan Mukherjee, English Stenographer, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly. Bench Clerk :- Sri Jyotirmoy Sarkar, Bench Clerk, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Subhra Sankar Bhatta, District Judge, Hooghly	28/09/2020	English Stenographer :- Sri Provat Kumar Ghosh, English Stenographer, District Judge's Court, Hooghly. Bench Clerk :- Sri Jyotirmoy Sarkar, Bench Clerk, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 nd Court, Hooghly.	29/09/2020	English Stenographer :- Sri Provat Kumar Ghosh, English Stenographer, District Judge's Court, Hooghly. Smt. Mampi Nandy, English Stenographer, Judicial Magistrate, 2 nd Court, Chandernagore. Bench Clerk :- Sri Tarun Pandit, M.A.C.C. Clerk, District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Anupam Maity, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly	30/09/2020	English Stenographer :- Smt. Jhumur Kairi (Dutta Chowdhury) English Stenographer, District Judge's Court, Hooghly Sri Ranendra Narayan Mukherjee, English Stenographer, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly. Bench Clerk :- Sri Jyotirmoy Sarkar, Bench Clerk,

		District Judge's Court, Hooghly. Group-'D':- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
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ADDITIONAL DISTRICT & SESSIONS JUDGE COURTS
(POCSO, NDPS, ELECTRICITY CASES & OTHER COURTS)
AT HOOGHLY SADAR

Name and Designation of the Officers who holds the Court	In addition to his/her own he/she will also be the In-charge of the Court of	Date	Name of the Deputed English Stenographer
Sri Sarajit Mazumder, Additional District & Sessions Judge, 1 st Court, Hooghly	Additional District & Sessions Judge, 2 nd Court, Hooghly.	16/09/2020	Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly.
Sri Prasanta Sil, Additional District & Sessions Judge, 3 rd Court, Hooghly.	Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly and	16/09/2020	Smt. Archana Ram, English Stenographer, A.D.J., 2 nd Court, Arambagh.
Sri Debapriya Basu, Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	16/09/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 nd Court, Hooghly.	Additional District & Sessions Judge, 1 st Court, Hooghly.	18/09/2020	Smt. Mampi Nandy, English Stenographer, Judicial Magistrate, 2 nd Court, Chandernagore.
Sri Anupam Maity, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly		18/09/2020	Sri Ranendra Narayan Mukherjee, English Stenographer, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.
Sri Prasanta Sil, Additional District & Sessions Judge, 3 rd Court, Hooghly.		18/09/2020	Smt. Archana Ram, English Stenographer, A.D.J., 2 nd Court, Arambagh.
Sri Debapriya Basu, Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	18/09/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
Sri Sarajit Mazumder, Additional District & Sessions Judge, 1 st Court, Hooghly	Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly and Additional District & Sessions Judge, 2 nd and 3 rd Court, Hooghly.	19/09/2020	Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly.
Sri Subhendu Saha, Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	19/09/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 nd Court, Hooghly.	Additional District & Sessions Judge, 1 st Court, Hooghly.	21/09/2020	Smt. Mampi Nandy, English Stenographer, Judicial Magistrate, 2 nd Court, Chandernagore.
Sri Prasanta Sil, Additional District & Sessions Judge, 3 rd Court, Hooghly.	Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly	21/09/2020	Smt. Archana Ram, English Stenographer, A.D.J., 2 nd Court, Arambagh.
Sri Debapriya Basu, Additional District & Sessions Judge, 2 nd Fast	Additional District & Sessions Judge, 1 st Fast Track Court,	21/09/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions

Track Court, Hooghly.	Hooghly.		Judge, Fast Track Court, Serampore.
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 nd Court, Hooghly.		22/09/2020	Smt. Mampi Nandy, English Stenographer, Judicial Magistrate, 2 nd Court, Chandernagore.
Sri Sarajit Mazumder, Additional District & Sessions Judge, 1 st Court, Hooghly		22/09/2020	Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly.
Sri Anupam Maity, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly	Additional District & Sessions Judge, 3 rd Court, Hooghly.	22/09/2020	Sri Ranendra Narayan Mukherjee, English Stenographer, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.
Sri Subhendu Saha, Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	22/09/2020	Smt. Alina Bhattacharjee, English Stenographer, Civil Judge (Jr. Divn.), Additional Court, Hooghly.
Sri Sarajit Mazumder, Additional District & Sessions Judge, 1 st Court, Hooghly	Additional District & Sessions Judge, 2 nd Court, Hooghly.	23/09/2020	Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly.
Sri Prasanta Sil, Additional District & Sessions Judge, 3 rd Court, Hooghly.	Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.	23/09/2020	Smt. Archana Ram, English Stenographer, A.D.J., 2 nd Court, Arambagh.
Sri Debapriya Basu, Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	23/09/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
Sri Sarajit Mazumder, Additional District & Sessions Judge, 1 st Court, Hooghly		24/09/2020	Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly.
Sri Anupam Maity, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly	Additional District & Sessions Judge, 2 nd Court, Hooghly.	24/09/2020	Sri Ranendra Narayan Mukherjee, English Stenographer, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.
Sri Prasanta Sil, Additional District & Sessions Judge, 3 rd Court, Hooghly.		24/09/2020	Smt. Archana Ram, English Stenographer, A.D.J., 2 nd Court, Arambagh.
Sri Subhendu Saha, Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	24/09/2020	Sri Subhasis Barua, English Stenographer, Judicial Magistrate, 2 nd Court, Serampore.
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 nd Court, Hooghly.	Additional District & Sessions Judge, 1 st Court, Hooghly.	25/09/2020	Smt. Mampi Nandy, English Stenographer, Judicial Magistrate, 2 nd Court, Chandernagore.
Sri Anupam Maity, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly	Additional District & Sessions Judge, 3 rd Court, Hooghly.	25/09/2020	Sri Ranendra Narayan Mukherjee, English Stenographer, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.
Sri Debapriya Basu, Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	25/09/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 nd Court, Hooghly.	Additional District & Sessions Judge, 1 st Court, Hooghly.	28/09/2020	Smt. Mampi Nandy, English Stenographer, Judicial Magistrate, 2 nd Court, Chandernagore.

Sri Prasanta Sil, Additional District & Sessions Judge, 3 rd Court, Hooghly.	Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly	28/09/2020	Smt. Archana Ram, English Stenographer, A.D.J., 2 nd Court, Arambagh.
Sri Debapriya Basu, Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	28/09/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 nd Court, Hooghly.		29/09/2020	Smt. Mampi Nandy, English Stenographer, Judicial Magistrate, 2 nd Court, Chandernagore.
Sri Sarajit Mazumder, Additional District & Sessions Judge, 1 st Court, Hooghly		29/09/2020	Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly.
Sri Anupam Maity, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly	Additional District & Sessions Judge, 3 rd Court, Hooghly.	29/09/2020	Sri Ranendra Narayan Mukherjee, English Stenographer, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.
Sri Subhendu Saha, Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	29/09/2020	Smt. Alina Bhattacharjee, English Stenographer, Civil Judge (Jr. Divn.), Additional Court, Hooghly.
Sri Sarajit Mazumder, Additional District & Sessions Judge, 1 st Court, Hooghly	Additional District & Sessions Judge, 2 nd Court, Hooghly.	30/09/2020	Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 st Court, Hooghly.
Sri Anupam Maity, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly		30/09/2020	Sri Ranendra Narayan Mukherjee, English Stenographer, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.
Sri Prasanta Sil, Additional District & Sessions Judge, 3 rd Court, Hooghly.		30/09/2020	Smt. Archana Ram, English Stenographer, A.D.J., 2 nd Court, Arambagh.
Sri Debapriya Basu, Additional District & Sessions Judge, 2 nd Fast Track Court, Hooghly.	Additional District & Sessions Judge, 1 st Fast Track Court, Hooghly.	30/09/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.

FOR BAIL HEARING AND OTHER URGENT MATTERS OF ADJ COURTS IN THE SUB-DIVISION

Name and Designation of the Officers who holds the Court	Date	Name of the Deputed English Stenographer
CHANDERNAGORE SUB-DIVISION		
Sri Nandadulal Kalapahar, Additional District & Sessions Judge, Chandernagore.	16/09/2020, 19/09/2020, 21/09/2020, 24/09/2020, 28/09/2020 & 30/09/2020	Sri Samarendra Mondal, English Stenographer, Additional District & Sessions Judge, Chandernagore.
Sri Abhiram Barman, Additional District & Sessions Judge, Fast Track Court, Chandernagore.	18/09/2020, 22/09/2020, 23/09/2020, 25/09/2020 & 29/09/2020	Smt. Indrani Roy Chowdhury, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Chandernagore.
SERAMPORE SUB-DIVISION		

Sri Gopal Chandra Karmakar, Additional District & Sessions Judge, 1 st Court, Serampore.	16/09/2020, 18/09/2020, 19/09/2020, 21/09/2020, 22/09/2020, 23/09/2020, 24/09/2020, 25/09/2020, 28/09/2020, 29/09/2020 & 30/09/2020	<ol style="list-style-type: none"> 1. Sri Sushanta Halder, English Stenographer, Additional District & Sessions Judge, 2nd Court, Hooghly. 2. Sri Debasis Dey, English Stenographer, Additional District & Sessions Judge, 1st Court, Serampore. 3. Sri Kanailal Mukherjee, English Stenographer, attached to Additional District & Sessions Judge, 1st Fast Track Court, Hooghly. 4. Ms. Papia Khan, English Stenographer, Civil Judge (Jr. Divn.), 3rd Court, Serampore. <p>On Rotation basis.</p>
ARAMBAGH SUB-DIVISION		
At present there is no officer in the rank of District Judge Entry Level.		

CIVIL JUDGE (SENIOR DIVISION) COURTS

Name and Designation of the Officers who holds the Court	Date	Name of the Deputed English Stenographer
HOOGHLY SADAR		
Smt. Kumkum Chattopadhyay, Civil Judge (Sr. Divn), 1 st Court, Hooghly, Sadar	16/09/2020, 18/09/2020, 19/09/2020, 21/09/2020, 23/09/2020, 24/09/2020, 28/09/2020 & 29/09/2020	Sri Prasanta Mandi, English Stenographer, Civil Judge (Sr. Divn.), Arambagh.
Sri Hindol Roy, Civil Judge (Sr. Divn), 2 nd Court, Hooghly, Sadar	22/09/2020, 23/09/2020, 25/09/2020, 28/09/2020 & 30/09/2020	Sri Rabin Kisku, English Stenographer, Civil Judge (Jr. Divn.), 1 st Court, Arambagh.
Smt. Debasree Lahiri, Civil Judge (Sr. Divn), Additional Court, Hooghly	16/09/2020, 18/09/2020, 19/09/2020, 21/09/2020, 22/09/2020, 24/09/2020, 25/09/2020, 29/09/2020 & 30/09/2020	Sri Avishek Ganguly, English Stenographer, Civil Judge (Sr. Divn.), Serampore.
CHANDERNAGORE SUB-DIVISION		
Sri Ajaya Raj Syangden, Civil Judge (Sr. Divn), Chandernagore, Hooghly	On all working days	Sri Sujit Roy, English Stenographer, Civil Judge (Jr. Divn.), 1 st Court, Serampore.
SERAMPORE SUB-DIVISION		
Sri Amitava Das, Civil Judge (Sr. Divn), Serampore, Hooghly	On all working days	Sri Niladri Guha, English Stenographer, Additional District & Sessions Judge, 3 rd Court, Hooghly. Sri Sukhendu De, English Stenographer, Civil Judge (Sr. Divn.), Additional Court, Hooghly.
ARAMBAGH SUB-DIVISION		
Smt. Sweta Srivastava , Civil Judge (Jr. Divn.), 1 st Court, Arambagh will be available in the Court of Civil Judge (Sr. Divn), Arambagh, Hooghly	19/09/2020, 22/09/2020, 24/09/2020, 28/09/2020 & 30/09/2020	

CIVIL JUDGE (JUNIOR DIVISION) COURTS

Name and Designation of the Officers who holds the Court	Date	Name of the Deputed English Stenographer
HOOGLY SADAR		
Sri Arindam Chakraborty, Civil Judge (Jr. Divn), 1 st Court, Hooghly, Sadar	16/09/2020, 19/09/2020, 21/09/2020, 22/09/2020, 23/09/2020, 24/09/2020, 29/09/2020 & 30/09/2020	Ms. Moumita Das, English Stenographer, Civil Judge (Jr. Divn.), 1 st Court, Hooghly.
Sri Abhisek Mukherjee, Civil Judge (Jr. Divn), 2 nd Court, Hooghly, Sadar	16/09/2020, 18/09/2020, 22/09/2020, 23/09/2020, 25/09/2020, 28/09/2020 & 29/09/2020	Sri Subhasis Barua, English Stenographer, Judicial Magistrate, 2 nd Court, Serampore.
Smt. Aliviya Bhattacharya, Civil Judge (Jr. Divn), Additional Court, Hooghly	18/09/2020, 19/09/2020, 21/09/2020, 24/09/2020, 25/09/2020, 28/09/2020 & 30/09/2020	Smt. Alina Bhattacharjee, English Stenographer, Civil Judge (Jr. Divn.), Additional Court, Hooghly.
CHANDERNAGORE SUB-DIVISION		
Smt. Shukti Tapaswi, Civil Judge (Jr. Divn.) 1 st Court, Chaandernagore	19/09/2020, 21/09/2020, 23/09/2020, 24/09/2020, 25/09/2020, 28/09/2020, 29/09/2020 & 30/09/2020	Sri Amarjyoti Mallick, English Stenographer, Civil Judge (Jr. Divn.), 1 st Court, Chandernagore.
Najmus Sahar, Civil Judge (Jr. Divn.) 2 nd Court, Chaandernagore	16/09/2020, 18/09/2020, 19/09/2020, 21/09/2020, 22/09/2020 & 23/09/2020	Sri Sujoy Bandyopadhyay, English Stenographer, Civil Judge (Jr. Divn.), 2 nd Court, Chandernagore.
Smt. Priyanka Bose, Civil Judge (Jr. Divn.), Additional Court, Chandernagore	16/09/2020, 18/09/2020, 22/09/2020, 24/09/2020, 25/09/2020, 28/09/2020, 29/09/2020 & 30/09/2020	Sri Amarjyoti Mallick, English Stenographer, Civil Judge (Jr. Divn.), 1 st Court, Chandernagore and Sri Sujoy Bandyopadhyay, English Stenographer, Civil Judge (Jr. Divn.), 2 nd Court, Chandernagore will attend their duties in Civil Judge (Jr. Divn.), Additional Court, Chandernagore on rotation basis .
SERAMPORE SUB-DIVISION		
Smt. Sharmistha Ghosh, Civil Judge (Jr. Divn.), 1 st Court, Serampore	16/09/2020, 19/09/2020, 22/09/2020, 24/09/2020, 28/09/2020 & 30/09/2020	Sri Pinkan Parui, English Stenographer, A.C.J.M., Chandernagore.

Smt. Smita Saha, Civil Judge (Jr. Divn.), 2 nd Court, Serampore	16/09/2020, 19/09/2020, 22/09/2020, 24/09/2020, 28/09/2020 & 30/09/2020	Sri Moloy Biswas, English Stenographer, Civil Judge (Jr. Divn.), 2 nd Court, Serampore.
Smt. Annu Gupta, Civil Judge (Jr. Divn.), 4 th Court, Serampore	18/09/2020, 21/09/2020, 23/09/2020, 25/09/2020 & 29/09/2020	Sri Pradip Pal, English Stenographer, Civil Judge (Sr. Divn.), 1 st Court, Hooghly.
Akram Ahmed, Civil Judge (Jr. Divn.), Additional Court, Serampore	18/09/2020, 21/09/2020, 23/09/2020, 25/09/2020 & 29/09/2020	Sri Sajan Saha, English Stenographer, Civil Judge (Jr. Divn.), Additional Court, Serampore.
ARAMBAGH SUB-DIVISION		
Smt. Sweta Srivastava, Civil Judge (Jr. Divn.), 1 st Court, Arambagh	19/09/2020, 22/09/2020, 24/09/2020, 28/09/2020 & 30/09/2020	Sri Tapan Kr. Khawas, English Stenographer, Civil Judge (Sr. Divn.), 2 nd Court, Hooghly.
Smt. Prarthana Banerjee, Civil Judge (Jr. Divn.), 2 nd Court, Arambagh	18/09/2020, 21/09/2020, 23/09/2020, 25/09/2020 & 29/09/2020	Sri Tapan Kr. Khawas, English Stenographer, Civil Judge (Sr. Divn.), 2 nd Court, Hooghly.

- **If any matter is ready for final hearing/argument in the Court of Ld. District Judge, Hooghly, Ld. District Judge, Hooghly will take up the matter and Ld. Advocates are at liberty to file 'put up' petition.**
- **Ld. Advocates may also file 'put up' petition in any Court, if any matter is ready for final hearing/argument.**
- The undersigned or Additional District & Sessions Judge, Hooghly who will remain in charge of the bail application u/s.10(3) Cr.P.C. including all urgent application shall also remain in-charge of his/her own Court at Hooghly Sadar.
- In Chandernagore and Serampore Sub-division the Judicial Officer in the rank of Additional District & Sessions Judge who will remain present shall also remain in charge of all the Additional District & Sessions Judge Courts including Additional District & Sessions Judge, Fast Track Court.
- Judicial Officer in the rank of Civil Judge (Sr. Divn.) shall remain in-charge of all the Courts of Civil Judge(Sr. Divn.) at Hooghly Sadar.
- Judicial Officer in the rank of Civil Judge (Jr. Divn.) shall also remain in-charge of all the Courts of Civil Judge(Jr. Divn.) at Hooghly Sadar, Chandernagore, Serampore and Arambagh Sub-division.
- Ld. C.J.M., Hooghly is requested to make necessary arrangement for operation of 'Judicial Cash' in every working day for Hooghly Sadar as well as Sub-divisions of this Judgeship.
- Ld. C.J.M., Hooghly/A.C.J.M. of Chandernagore, Serampore and Arambagh are requested to inform about the 'roster duty' to the respective Bar Associations of his/her Sub-division.

- All the Judicial Officers are requested to make an arrangement regarding attendance of **adequate staff** (Sheristadar, Bench Clerk, Group 'D' etc.) positively on every working day on rotation basis. **They are also requested to direct the staff concerned to attend their duties in proper time.**
- **All the Judicial Officers are also requested to direct the staff concerned to update the Diary and Cause List, both manual and in the CIS within this period positively.**
- All the members of Hooghly Sadar, Chandernagore, Serampore and Arambagh Bar Association are hereby informed that they should file the bail petition/urgent matters/remand file through e-mail (hooghlyfiling@gmail.com) along with manual filing.
- All the members of Hooghly Sadar, Chandernagore, Serampore and Arambagh Bar Association are requested to move the bail application through **Video Conferencing**, as a precautionary measure to stop spreading of Covid-19.
- Sri Sudip Mukherjee, System Officer, Hooghly and Sri Amit Kumar Tudu, U.D. Assistant, Civil Judge (Sr. Divn.), 2nd Court, Hooghly are directed to attend their duties on the aforesaid dates of hearing **on rotation basis.**
- Sri Kuntal Laha and Sri Anjan Seth, U.D. Assistants attached to English Department, District Judge's Court, Hooghly and Sri Sourav Panda, L.D. Assistant attached to English Department, District Judge's Court, Hooghly are directed to attend their office duties on the aforesaid dates of hearing of Hooghly Sadar Sub-division **on rotation basis.**
- Sri Dibakar Talukdar, Office Assistant, District Judge's Court, Hooghly will do computerized filling work for Hooghly Sadar at the District Server.
- Computerized filling arrangement of Chandernagore, Serampore and Arambagh Sub-division is to be made by local arrangement. The Nodal Officer of Chandernagore, Serampore and Arambagh Sub-divisions are requested to contact with the seniormost Additional District & Sessions Judge of the respective sub-division for fixing up the date of filling positively.
- District Nazir as well as Nazir of Chandernagore, Serampore and Arambagh Sub-divisions are directed to make necessary arrangement for opening the Court rooms by deputing staff on the date of the Court as well as date of filling.
- District Nazir as well as the Nazir of Chandernagore, Seerampore and Arambagh Sub-divisions are directed to make necessary arrangement for maintaining cleanliness of Court Rooms as well as the Court complex whenever is required.
- However, the Judge-in-charges of the respective Sub-divisions are hereby requested to take up the matter of sanitization of the Court premises with the administration.
- **The previous guidelines framed by the undersigned vide Order No.179 dated 30/06/2020 are to be maintained.**

District Judge, Hooghly

Memo No.238 (copy) dated 10/09/2020.

Copy forwarded for information and taking necessary action to :-

1. The Additional District & Sessions Judge, 1st/2nd/3rd Court;
2. Judge, Special Court (E.C.Act)-cum-Additional District & Sessions Judge;
3. Additional District & Sessions Judge, 1st/2nd Fast Track Court;
4. The Civil Judge (Senior Division), 1st/2nd/Additional Court;
5. The Chief Judicial Magistrate;
6. The Additional Chief Judicial Magistrate;

7. The Civil Judge (Junior Division), 1st/2nd/3rd/4th/Additional Court;
8. The Judicial Magistrate, 2nd/3rd/4th/5th/Additional Court;
9. My Vernacular and English Department;
10. The Judge-in-charge, Accounts/Nezarath/Record Room/Copying Department(Civil/Criminal Wing);
11. The Secretary/President, Bar Association;

HOOGHLY/CHANDERNAGORE/SERAMPORE/ARAMBAGH.

12. Sri Sudip Mukherjee, System Officer, Hooghly – with a direction to circulate the same through e-mail/WhatsApp.

Sd/-

District Judge, Hooghly