

**OFFICE OF THE DISTRICT JUDGE OF HOOGHLY**  
**ENGLISH DEPARTMENT**

Order No.219

Dated : 13/08/2020

Vide Order No.207 dated 28/07/2020 the judicial and administrative functioning of the Courts of this Judgeship remained suspended since 01/08/2020 to 14/08/2020 excepting the bail petition/pocso cases/urgent matters and remand file. The scenario pertaining to the spreading of the deadly virus is still very alarming but in order to give access to justice to the litigants, the resumption of normal functioning of the Courts are necessary.

Therefore, considering the various aspects and the risk factors involved and in view of the e-mail dated **24/07/2020** of the Hon'ble Court, Calcutta conveying the direction passed by the The Hon'ble Chief Justice pursuant to the recommendation of the Hon'ble Committee looking after the Covid-19 related issues coupled with the Notification No.5091(A VII)-J/JD/4P-05/04(Pt) dated Kolkata, the 30<sup>th</sup> July, 2020 issued by the Secretary to the Government of West Bengal, Judicial Department, Writers' Buildings, Kolkata, it is decided to resume the normal functioning of the Courts in limited form on and from **17/08/2020 to 31/08/2020** as per roster given herein.

However, such functioning will remain suspended on 20/08/2020, 21/08/2020, 27/08/2020 and 31/08/2020, declared as "Lockdown" vide Government Notification dated 03/08/2020 and 12/08/2020.

**DISTRICT JUDGE'S FILE**

**(BAIL HEARING & OTHER URGENT MATTERS)**

Name and Designation of the Officers who holds the Court	Date	Name of the Deputed Staff
<b>HOOGHLY SADAR</b>		
Smt. Chaitali Chatterjee (Das), District Judge, Hooghly	17/08/2020	<b>English Stenographer</b> : - Sri Provat Kumar Ghosh, English Stenographer, District Judge's Court, Hooghly. <b>Bench Clerk</b> :- Sri Jyotirmoy Sarkar, Bench Clerk, District Judge's Court, Hooghly. <b>Group-'D'</b> :- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Smarajit Majumder, Additional District & Sessions Judge, 1 <sup>st</sup> Court, Hooghly	18/08/2020	<b>English Stenographer</b> : - Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 <sup>st</sup> Court, Hooghly. <b>Bench Clerk</b> :- Sri Tarun Pandit, M.A.C.C. Clerk, District Judge's Court, Hooghly. <b>Group-'D'</b> :- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Anupam Maity, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly	19/08/2020	<b>English Stenographer</b> : - Sri Ranendra Narayan Mukherjee, English Stenographer, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly. <b>Bench Clerk</b> :- Sri Anjan Seth, U.D. Assistant, English Department, District Judge's Court, Hooghly. <b>Group-'D'</b> :- :- Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Prasanta Sil, Additional District & Sessions Judge, 3 <sup>rd</sup> Court, Hooghly.	24/08/2020	<b>English Stenographer</b> : - Smt. Jhumur Kairi (Dutta Chowdhury) English Stenographer, District Judge's Court, Hooghly

		<b>Bench Clerk :-</b> Sri Anjan Seth, U.D. Assistant, English Department, District Judge's Court, Hooghly. <b>Group-'D':- :-</b> Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Smarajit Majumder, Additional District & Sessions Judge, 1 <sup>st</sup> Court, Hooghly	25/08/2020	<b>English Stenographer :</b> - Sri Partha Ghosh, English Stenographer, Additional District & Sessions Judge, 1 <sup>st</sup> Court, Hooghly. <b>Bench Clerk :-</b> Sri Anjan Seth, U.D. Assistant, English Department, District Judge's Court, Hooghly. <b>Group-'D':- :-</b> Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 <sup>nd</sup> Court, Hooghly.	26/08/2020	<b>English Stenographer :</b> - Smt. Jhumur Kairi (Dutta Chowdhury) English Stenographer, District Judge's Court, Hooghly <b>Bench Clerk :-</b> Sri Tarun Pandit, M.A.C.C. Clerk, District Judge's Court, Hooghly. <b>Group-'D':- :-</b> Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.
Smt. Chaitali Chatterjee (Das), District Judge, Hooghly	28/08/2020	<b>English Stenographer :</b> - Sri Provat Kumar Ghosh, English Stenographer, District Judge's Court, Hooghly. <b>Bench Clerk :-</b> Sri Jyotirmoy Sarkar, Bench Clerk, District Judge's Court, Hooghly. <b>Group-'D':- :-</b> Sri Rabin Kundu, Office Peon, District Judge's Court, Hooghly.

**IN CHARGE OF ADDITIONAL DISTRICT & SESSIONS JUDGE COURTS**  
**(POCSO, NDPS, ELECTRICITY CASES & OTHER COURTS)**  
**AT HOOGHLY SADAR**

Name and Designation of the Officers who holds the Court	Date	Name of the Deputed English Stenographer
<b>HOOGHLY SADAR</b>		
Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 <sup>nd</sup> Court, Hooghly.	17/08/2020	Smt. Mampi Nandy, English Stenographer, Judicial Magistrate, 2 <sup>nd</sup> Court, Chandernagore.
<b><u>ONLY FOR POCSO COURT</u></b> Sri Manas Ranjan Sanyal, Additional District & Sessions Judge, 2 <sup>nd</sup> Court, Hooghly.	18/08/2020	Smt. Mampi Nandy, English Stenographer, Judicial Magistrate, 2 <sup>nd</sup> Court, Chandernagore.
<b><u>OTHER COURTS EXCEPTING POCSO COURT</u></b> Sri Subhendu Saha, Additional District & Sessions Judge, 1 <sup>st</sup> Fast Track Court, Hooghly.	18/08/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
Sri Prasanta Sil, Additional District & Sessions Judge, 3 <sup>rd</sup> Court, Hooghly.	19/08/2020	Smt. Archana Ram, English Stenographer, A.D.J., 2 <sup>nd</sup> Court, Arambagh.
Sri Debapriya Basu, Additional District & Sessions Judge, 2 <sup>nd</sup> Fast Track Court, Hooghly.	24/08/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
Sri Subhendu Saha, Additional District & Sessions Judge, 1 <sup>st</sup> Fast Track Court, Hooghly.	25/08/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
Sri Debapriya Basu, Additional District & Sessions Judge, 2 <sup>nd</sup> Fast Track Court, Hooghly.	26/08/2020	Sri Bibhash Bardhan, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Serampore.
Sri Anupam Maity, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly	28/08/2020	Sri Ranendra Narayan Mukherjee, English Stenographer, Judge, Special Court (E.C.Act)-cum-ADJ, Hooghly.

**FOR BAIL HEARING AND OTHER URGENT MATTERS OF ADJ COURTS IN THE SUB-DIVISION**

Name and Designation of the Officers who holds the Court	Date	Name of the Deputed English Stenographer
<b>CHANDERNAGORE SUB-DIVISION</b>		
Sri Nandadulal Kalapahar, Additional District & Sessions Judge, Chandernagore.	19/08/2020 & 26/08/2020	1. Sri Samarendra Mondal, English Stenographer, Additional District & Sessions Judge, Chandernagore. 2. Sri Amarjyoti Mallick, English Stenographer, Civil Judge (Jr. Divn.), 1 <sup>st</sup> Court, Chandernagore.
Sri Abhiram Barman, Additional District & Sessions Judge, Fast Track Court, Chandernagore.	17/08/2020, 18/08/2020, 24/08/2020, 25/08/2020 & 28/08/2020	<b><u>17/08/2020, 18/08/2020, 24/08/2020, 28/08/2020</u></b> 1. Sri Samarendra Mondal, English Stenographer, Additional District & Sessions Judge, Chandernagore. 2. Smt. Indrani Roy Chowdhury, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Chandernagore. <b><u>25/08/2020</u></b> 1. Sri Amarjyoti Mallick, English Stenographer, Civil Judge (Jr. Divn.), 1 <sup>st</sup> Court, Chandernagore. 2. Smt. Indrani Roy Chowdhury, English Stenographer attached to Additional District & Sessions Judge, Fast Track Court, Chandernagore.
<b>SERAMPORE SUB-DIVISION</b>		
Sri Gopal Chandra Karmakar, Additional District & Sessions Judge, 1 <sup>st</sup> Court, Serampore.	17/08/2020. 18/08/2020 & 24/08/2020 & 28/08/2020	1. Sri Sushanta Halder, English Stenographer, Additional District & Sessions Judge, 2 <sup>nd</sup> Court, Hooghly. 2. Sri Debasis Dey, English Stenographer, Additional District & Sessions Judge, 1 <sup>st</sup> Court, Serampore.
Sri Mahananda Das, Additional District & Sessions Judge, 2 <sup>nd</sup> Court, Serampore.	19/08/2020, 25/08/2020 & 26/08/2020	Sri Kanailal Mukherjee, English Stenographer, attached to Additional District & Sessions Judge, 1 <sup>st</sup> Fast Track Court, Hooghly.
<b>ARAMBAGH SUB-DIVISION</b>		
Sri Suratheswar Mondal, Additional District & Sessions Judge, Arambagh.	17/08/2020 to 19/08/2020 & 24/08/2020 to 26/08/2020	Sri Pankaj Kr. Mondal, English Stenographer, A.C.J.M., Serampore.

**CIVIL JUDGE (SENIOR DIVISION) COURTS**

Name and Designation of the Officers who holds the Court	Date	Name of the Deputed English Stenographer
<b>HOOGHLY SADAR</b>		
Smt. Kumkum Chattopadhyay, Civil Judge (Sr. Divn), 1 <sup>st</sup> Court, Hooghly, Sadar	19/08/2020, 24/08/2020 & 28/08/2020	Sri Prasanta Mandi, English Stenographer, Civil Judge (Sr. Divn.), Arambagh.
Sri Hindol Roy, Civil Judge (Sr. Divn), 2 <sup>nd</sup> Court, Hooghly, Sadar	18/08/2020 & 25/08/2020	Sri Rabin Kisku, English Stenographer, Civil Judge (Jr. Divn.), 1 <sup>st</sup> Court, Arambagh.
Smt. Debasree Lahiri, Civil Judge (Sr. Divn), Additional Court, Hooghly	17/08/2020, & 26/08/2020	Sri Avishek Ganguly, English Stenographer, Civil Judge (Sr. Divn.), Serampore.
<b>CHANDERNAGORE SUB-DIVISION</b>		

Sri Ajaya Raj Syangden, Civil Judge (Sr. Divn), Chandernagore, Hooghly	17/08/2020 to 19/08/2020 & 24/08/2020, 25/08/2020 & 28/08/2020	Sri Sujit Roy, English Stenographer, Civil Judge (Jr. Divn.), 1 <sup>st</sup> Court, Serampore.
<b>SERAMPORE SUB-DIVISION</b>		
Sri Amitava Das, Civil Judge (Sr. Divn), Serampore, Hooghly	17/08/2020 to 19/08/2020 & 24/08/2020, 25/08/2020 & 28/08/2020	Sri Niladri Guha, English Stenographer, Additional District & Sessions Judge, 3 <sup>rd</sup> Court, Hooghly. Sri Sukhendu De, English Stenographer, Civil Judge (Sr. Divn.), Additional Court, Hooghly.
<b>ARAMBAGH SUB-DIVISION</b>		
Sri Fatik Chandra Mondal, Civil Judge (Sr. Divn), Arambagh, Hooghly	17/08/2020 to 19/08/2020 & 24/08/2020, 25/08/2020 & 28/08/2020	Sri Sudip Debnath, English Stenographer, Civil Judge (Jr. Divn.), Additional Court, Chandernagore.

**CIVIL JUDGE (JUNIOR DIVISION) COURTS**

Name and Designation of the Officers who holds the Court	Date	Name of the Deputed English Stenographer
<b>HOOGHLY SADAR</b>		
Sri Arindam Chakraborty, Civil Judge (Jr. Divn), 1 <sup>st</sup> Court, Hooghly, Sadar	19/08/2020, 24/08/2020 & 28/08/2020	Ms. Moumita Das, English Stenographer, Civil Judge (Jr. Divn.), 1 <sup>st</sup> Court, Hooghly.
Sri Abhisek Mukherjee, Civil Judge (Jr. Divn), 2 <sup>nd</sup> Court, Hooghly, Sadar	18/08/2020 & 25/08/2020	Sri Subhasis Barua, English Stenographer, Judicial Magistrate, 2 <sup>nd</sup> Court, Serampore.
Smt. Aliviya Bhattacharya, Civil Judge (Jr. Divn), Additional Court, Hooghly	17/08/2020, & 26/08/2020	Smt. Alina Bhattacharjee, English Stenographer, Civil Judge (Jr. Divn.), Additional Court, Hooghly.
<b>CHANDERNAGORE SUB-DIVISION</b>		
Smt. Shukti Tapaswi, Civil Judge (Jr. Divn.) 1 <sup>st</sup> Court, Chaandernagore	17/08/2020, 24/08/2020 & 28/08/2020	Sri Amarjyoti Mallick, English Stenographer, Civil Judge (Jr. Divn.), 1 <sup>st</sup> Court, Chandernagore.
Najmus Sahar, Civil Judge (Jr. Divn.) 2 <sup>nd</sup> Court, Chaandernagore	18/08/2020 & 25/08/2020	Sri Sujoy Bandyopadhyay, English Stenographer, Civil Judge (Jr. Divn.), 2 <sup>nd</sup> Court, Chandernagore.
Smt. Priyanka Bose, Civil Judge (Jr. Divn.), Additional Court, Chandernagore	19/08/2020 & 26/08/2020	Sri Sujit Roy, English Stenographer, Civil Judge (Jr. Divn.), 1 <sup>st</sup> Court, Serampore.
<b>SERAMPORE SUB-DIVISION</b>		
Smt. Sharmistha Ghosh, Civil Judge (Jr. Divn.), 1 <sup>st</sup> Court, Serampore	17/08/2020	Sri Pinkan Parui, English Stenographer, A.C.J.M., Chandernagore.
Smt. Smita Saha, Civil Judge (Jr. Divn.), 2 <sup>nd</sup> Court, Serampore	18/08/2020 & 25/08/2020	Sri Moloy Biswas, English Stenographer, Civil Judge (Jr. Divn.), 2 <sup>nd</sup> Court, Serampore.
Smt. Annu Gupta, Civil Judge (Jr. Divn.), 4 <sup>th</sup> Court, Serampore	19/08/2020 & 28/08/2020	Sri Pradip Pal, English Stenographer, Civil Judge (Sr. Divn.), 1 <sup>st</sup> Court, Hooghly.

Akram Ahmed, Civil Judge (Jr. Divn.), Additional Court, Serampore	24/08/2020 & 26/08/2020	Sri Sajan Saha, English Stenographer, Civil Judge (Jr. Divn.), Additional Court, Serampore.
<b>ARAMBAGH SUB-DIVISION</b>		
Smt. Sweta Srivastava, Civil Judge (Jr. Divn.), 1 <sup>st</sup> Court, Arambagh	17/08/2020, 18/08/2020 & 24/08/2020	Sri Tapan Kr. Khawas, English Stenographer, Civil Judge (Sr. Divn.), 2 <sup>nd</sup> Court, Hooghly.
Smt. Prarthana Banerjee, Civil Judge (Jr. Divn.), 2 <sup>nd</sup> Court, Arambagh	19/08/2020, 25/08/2020 & 28/08/2020	Sri Tapan Kr. Khawas, English Stenographer, Civil Judge (Sr. Divn.), 2 <sup>nd</sup> Court, Hooghly.

- **If any matter is ready for final hearing/argument in the Court of Ld. District Judge, Hooghly, Ld. District Judge, Hooghly will take up the matter and Ld. Advocates are at liberty to file 'put up' petition.**
- **Ld. Advocates may also file 'put up' petition in any Court, if any matter is ready for final hearing/argument.**
- The undersigned or Additional District & Sessions Judge, Hooghly who will remain in charge of the bail application u/s.10(3) Cr.P.C. including all urgent application shall also remain in-charge of his/her own Court at Hooghly Sadar.
- In Chandernagore and Serampore Sub-division the Judicial Officer in the rank of Additional District & Sessions Judge who will remain present shall also remain in charge of all the Additional District & Sessions Judge Courts including Additional District & Sessions Judge, Fast Track Court.
- In Arambagh Sub-division Ld. Additional District & Sessions Judge, 2<sup>nd</sup> Court, Arambagh shall remain in charge of Additional District & Sessions Judge, 1<sup>st</sup> Court, Arambagh as usual.
- Judicial Officer in the rank of Civil Judge (Sr. Divn.) shall remain in-charge of all the Courts of Civil Judge(Sr. Divn.) at Hooghly Sadar.
- Judicial Officer in the rank of Civil Judge (Jr. Divn.) shall also remain in-charge of all the Courts of Civil Judge(Jr. Divn.) at Hooghly Sadar, Chandernagore, Serampore and Arambagh Sub-division.
- Ld. C.J.M., Hooghly is requested to make necessary arrangement for operation of 'Judicial Cash' in every working day for Hooghly Sadar as well as Sub-divisions of this Judgeship.
- Ld. C.J.M., Hooghly/A.C.J.M. of Chandernagore, Serampore and Arambagh are requested to inform about the 'roster duty' to the respective Bar Associations of his/her Sub-division.
- All the Judicial Officers are requested to make an arrangement regarding attendance of **adequate staff** (Sheristadar, Bench Clerk, Group 'D' etc.) positively on every working day on rotation basis. **They are also requested to direct the staff concerned to attend their duties in proper time.**
- **All the Judicial Officers are also requested to direct the staff concerned to update the Diary and Cause List, both manual and in the CIS within this period positively.**
- All the members of Hooghly Sadar, Chandernagore, Serampore and Arambagh Bar Association are hereby informed that they should file the bail petition/urgent matters/remand file through e-mail ([hooghlyfiling@gmail.com](mailto:hooghlyfiling@gmail.com)) along with manual filing.
- All the members of Hooghly Sadar, Chandernagore, Serampore and Arambagh Bar Association are requested to move the bail application through **Video Conferencing**, as a precautionary measure to stop spreading of Covid-19.

- Sri Sudip Mukherjee, System Officer, Hooghly and Sri Amit Kumar Tudu, U.D. Assistant, Civil Judge (Sr. Divn.), 2<sup>nd</sup> Court, Hooghly are directed to attend their duties on the aforesaid dates of hearing **on rotation basis.**
- Sri Kuntal Laha, U.D. Assistant attached to English Department, District Judge's Court, Hooghly and Sri Sourav Panda, L.D. Assistant attached to English Department, District Judge's Court, Hooghly are directed to attend their office duties on the aforesaid dates of hearing of Hooghly Sadar Sub-division.
- Sri Dibakar Talukdar, Office Assistant, District Judge's Court, Hooghly and Sri Uttam Das, Copyist, attached to Judge-in-charge, Copying Department, Criminal Wing, Hooghly will do computerized filling work for Hooghly Sadar at the District Server.
- Computerized filling arrangement of Chandernagore, Serampore and Arambagh Sub-division is to be made by local arrangement. The Nodal Officer of Chandernagore, Serampore and Arambagh Sub-divisions are requested to contact with the seniormost Additional District & Sessions Judge of the respective sub-division for fixing up the date of filling positively.
- District Nazir as well as Nazir of Chandernagore, Serampore and Arambagh Sub-divisions are directed to make necessary arrangement for opening the Court rooms by deputing staff on the date of the Court as well as date of filling.
- District Nazir as well as the Nazir of Chandernagore, Seerampore and Arambagh Sub-divisions are directed to make necessary arrangement for maintaining cleanliness of Court Rooms as well as the Court complex whenever is required.
- However, the Judge-in-charges of the respective Sub-divisions are hereby requested to take up the matter of sanitization of the Court premises with the administration.
- **The previous guidelines framed by the undersigned vide Order No.179 dated 30/06/2020 are to be maintained.**

Sd/-

District Judge, Hooghly